

BOURN PARISH COUNCIL
(South Cambridgeshire District)

**I hereby give notice that the Annual Meeting of Bourn Parish Council will be held on
Wednesday 20 May 2015 at 7:30 pm in the Village Hall**
The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



Mrs Gail Stoehr, Clerk 14/05/15

AGENDA

1. To elect a Chairman and to receive the declaration of acceptance of office
2. To elect a Vice-Chairman
3. To appoint committees, working groups or any other offices which the Council deems necessary
4. To appoint representatives on any other organization or authority
- Comments and observations from members of the public and from the County and District Councillors**
5. **To receive apologies and reasons for absence**
6. **Declaration of interests**
 - 6.1 To receive declarations of interests from councillors on items on the agenda and details of any dispensations held
 - 6.2 To receive written requests for dispensations from members and to grant any request as appropriate
7. **To approve the minutes of the meeting on 15 April**
8. **Matters arising from the last meeting or a previous meeting including items deferred**
 - 8.1 (6.3) To consider application for S137 donation from the Merrybourn Club
 - 8.2 (6.3) Proposal that an upper limit be placed on the amount of any S137 application and to spread the amount to ensure it is proportionate ^(DOB)
 - 8.3 (7.5) To consider cancellation of one of the Transport Consultant contracts ^(SJ)
 - 8.4 (8.2) CGM quote for heavy rollering of Jubilee playing fields once a year
 - 8.5 (8.3) The Willow Tree defibrillator request – to consider further information ^(SJ)
9. **To consider planning, tree work applications and any planning related matters**
 - 9.1 Planning applications received since the last meeting
 - 9.1.1 S/1076/15/DC – 45 High Street – Discharge of conditions
 - 9.1.2 S/1023/15/FL – 24 Riddy Lane – 2 storey rear extension and garage
 - 9.1.3 S/1024/15/LB – 24 Riddy Lane – 2 storey rear extension and garage
 - 9.1.4 S/0851/15/DC – Chapmans Farm, 167 Alms Hill – Discharge of conditions
 - 9.1.5 S/0777/15/LB – 25 Church Street – New rear external door
 - 9.2 SCDC Decision and appeal notices
 - 9.3 Tree works applications
10. **Finance, procedure and risk assessment including to consider any urgent work required because of health and safety or risk**
 - 10.1 To receive the financial report and approve the payment of bills
 - 10.2 Play inspections – to consider Mr Haxton’s report, the annual play inspection reports and to consider any matter which is urgent because of risk or health and safety
 - 10.3 Annual Reviews
 - 7.3.1 Standing orders, Financial Regulations, Risk Assessment and other policies review
 - 7.3.2 Assets, Insurance policy and fidelity guarantee review
 - 10.4 Internal Auditor report to the Council and to appoint an Internal Auditor for FY2016
 - 10.5 Approval of the accounting statements and completion of the Annual Governance Statement FY2015
11. **To consider Members’ reports and items for information only unless specified**
 - 8.1 Solar farm community contribution – report and recommendation of the Working Group ^(SJ)
12. **To consider correspondence/communications received**
 - 12.1 Bourn Sports Club – installation of new bins
 - 12.2 CCC – proposed 3rd revision of the Local Validation List for applications for planning permission
 - 12.3 CCC – consultation on electoral review
13. **Closure of meeting**