

**BOURN PARISH COUNCIL**  
(South Cambridgeshire District)

**I hereby give notice that the Meeting of Bourn Parish Council will be held on  
Wednesday 16 July 2014 at 7:30 pm in the Village Hall**  
*The Public and Press are cordially invited to be present.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder

LG Stoehr

Mrs Gail Stoehr, Clerk 09/07/14

**AGENDA**

**Comments and observations from members of the public and from the County and District Councillors**

- 1. To receive apologies for absence**
- 2. Declaration of interests**
  - 2.1 To receive declarations of interests from councillors on items on the agenda
  - 2.2 To receive written requests for dispensations from members
  - 2.3 To grant any requests for dispensation as appropriate
- 3. Co-option to fill casual vacancy – to consider an application from Sarah Jagers, 32 Caxton End**
- 4. To approve the minutes of the last meeting on 18 June 2014**
- 5. Matters arising from the last meeting of a previous meeting**
  - 5.1 To receive the Clerk's report
  - 5.2 Dispensation policy and procedure
  - 5.3 (5.2) to decide the terms of reference for working groups and member responsibilities
  - 5.4 Appointment of member with responsibility for brook maintenance and to note correspondence
  - 5.5 (9.3) to consider quotations for the public open space at The Broadway if received
- 6. To consider planning, tree work applications and any planning related matters**
  - 6.1 Planning applications received since the last meeting
    - 6.1.1 S/1501/14/FL – The Grange, Broadway – Erection of war memorial
    - 6.1.2 S/1359/14/LB – Old Fox Inn, Old North Road – Refurbishments
  - 6.2 SCDC Decision and appeal notices
  - 6.3 Tree works applications
    - 6.3.1 153 Caxton End
- 7. Finance, procedure and risk assessment including to consider any urgent work required because of health and safety or risk**
  - 7.1 To receive the financial report and approve the payment of bills
  - 7.2 To consider any matter which is urgent because of risk or health and safety
  - 7.3 Legionella testing – to consider re-appointing Primec on a three-year fixed price contract at £130pa
- 8. Members reports and items for information only unless specified**
  - 8.1 Playing Fields
  - 8.2 Parish Plan Working Group
  - 8.3 Highways Working Group including Speedwatch
  - 8.4 Planning & Affordable Housing Working Group
  - 8.5 Allotments
  - 8.6 Neighbourhood Watch
  - 8.7 Liaison between Parish Council and School
  - 8.8 Website
  - 8.9 Sustainable Parish Energy Partnership (SPEP)
  - 8.10 Bourn Flood Action Group
  - 8.11 Proposal for a coalition of Parish Councils to oppose inclusion of Bourn Airfield and West Cambourne in the Local Plan <sup>(SJ)</sup>
  - 8.12 Proposal that the Parish Council commission a traffic consultant <sup>(SJ)</sup>
- 9. To consider correspondence/communications received**
  - 9.1 CCC Minor Highways Improvements – invitation to bid
  - 9.2 Rural Services Network – Rural Housing policy review consultation
- 10. Closure of meeting**