

BOURN PARISH COUNCIL
(South Cambridgeshire District)

**I hereby give notice that the Meeting of Bourn Parish Council will be held on
Thursday 19 September 2013 at 7:30pm in the Village Hall**

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the
business to be transacted at the Meeting as set out hereunder

LG *Stoehr*

Mrs Gail Stoehr, Clerk 12/09/13

AGENDA

- 1. Comments and observations from members of the public and from the County and District Councillors**
A representative from Lark Energy is expected to attend to outline their proposal for a solar farm
- 2. Apologies for absence and declarations of interest**
 - 2.1 To receive declarations of interests from councillors on items on the agenda
 - 2.2 To receive written requests for dispensations for disclosable interests (if any)
 - 2.3 To grant any requests for dispensation as appropriate
- 3. To approve the minutes of the previous meeting on 18 July and 22 August**
- 4. Matters arising from the last meetings**
 - 4.1 To receive the Clerk's report
 - 4.2 (4.5) To consider the recommendation for the supplier for the Hall Close safety surfacing^(GP)
 - 4.3 (4.3) Tree Warden Appointment
 - 4.4 (4.2) Proposed diversion of Bourn to Caldecote footpath (FP22) – request for feedback to be given to those who responded
- 5. To consider planning, tree work applications and any planning related matters**
 - 5.1 Planning applications received since the last meeting
 - 5.2 SCDC Decision and appeal notices
 - 5.3 Tree works applications
 - 5.4 S/1020/13/FL Tallent application - feedback on the Caldecote meeting re. proposed noise conditions^(NB)
 - 5.5 SCDC Community Infrastructure Levy Preliminary Draft Charging Schedule
- 6. Finance, procedure and risk assessment including to consider any quotes for urgent work required because of health and safety or risk**
 - 6.1 To receive the financial report and approve the payment of bills
- 7. Members reports and items for information only unless specified**
 - 7.1 Playing Fields
 - 7.2 Parish Plan Working Group
 - 7.3 Highways Working Group
 - 7.4 Planning & Affordable Housing Working Group
 - 7.5 Allotments
 - 7.6 Neighbourhood Watch
 - 7.7 Liaison between Parish Council and School
 - 7.8 Website^(LR)
 - 7.9 Sustainable Parish Energy Partnership (SPEP)
 - 7.10 Proposal to restrict use of tennis courts to members only^(GP)
 - 7.11 Proposal to organise a village litter pick^(GP)
 - 7.12 Proposal to install a dog litter bin and signage at Hall Close^(GP)
- 8. To consider correspondence/communications received**
 - 8.1 Bourn Youth Project – request to become a sub committee of the Parish Council
 - 8.2 Resident – trees and ditches in Riddy Lane
 - 8.3 CCC consultation on Transport Strategy for Cambridge and South Cambridgeshire
 - 8.4 CCC winter gritting routes consultation
 - 8.5 Lark Solar Farm, proposed Solar Farm
 - 8.6 Resident – request to put bins on land near her house
 - 8.7 The BAD Committee request to claim for current and future expenses incurred to run the STOPBAD Campaign; a suggested amount of £2000
- 9. Closure of meeting**

BOURN PARISH COUNCIL

Clerk report to Bourn Parish Council meeting on Thursday 19 September 2013

1. Apologies

Cllr Bruce (out of parish)

Matters arising for information only

(4.6) Utilities review

The contract with E.On runs to 14st Feb 2014. However the new terms should be sent to the Council before the end of the year. The Opt Out date is usually around 21 November.

(6.2) Hall Close play area ditch

Mr Haxton's specification has been received and forwarded to Jenny Clark at SCDC so she can go out to tender for the work.

(4.4) Health and Safety Policy

At the last meeting the Parish Council adopted its H&S policy. The first of the two already prepared by the clerk identified responsibilities i.e. the Parish Council corporate and the day to day operation with the clerk.

The Chairman is attending a River Cam stakeholders workshop held by Cambridge Past Present and Future in September and will report to the October meeting.

4.2 (4.5) To consider the recommendation for the supplier for the Hall Close safety surfacing

I put the specification for the groundworks to the swing surfacing at Hall Close out to several contractors. These companies were not on the list of groundworks contractors that I sent to the PC with the specification. Only one company could undertake the work in this year and their quotation is attached. You will note that it is £1,000 cheaper than than quotation from Abacus. I am not however aware of competing quotations that LGS Services may have received.

Approval will I believe have to wait until a full meeting of the PC can be convened. The rubber surfacing can not be laid in bad weather and it will help to get the work done before winter sets in if an EO meeting could be convened (by email?) to approve one of the quotations.

Regards,
Frank

Clerk's note; the other companies approached for groundworks declined to quote.

4.4 (4.2) Proposed diversion of Bourn to Caldecote footpath (FP22) – request for feedback to be given to those who responded

Angela Marcham writes;

Proposed diversion of Bourn to Caldecote footpath (FP22)

As requested at PC meeting on 18 July, I wrote to James Peck outlining the reasons why the Parish Council did not feel that at this stage they could support the proposal (ie. the number of objections received). I just wonder if Councillors want to now give feedback to those who responded with their views, as they may be wondering about the outcome, particularly the objectors. Or maybe they are just expected to read the meeting minutes.

5.5 SCDC Community Infrastructure Levy Preliminary Draft Charging Schedule

South Cambridgeshire District Council is currently working towards the introduction of a charging schedule under the Community Infrastructure Levy (CIL) Regulation 2010 (amended).

CIL was introduced by the Planning Act 2008 and the Community Infrastructure Levy (CIL) Regulations came into force in April 2010. It is a new charge that is levied on most new forms of

development. It will to a large extent replace the current use of planning obligations secured under Section 106 of the Town and County Planning Act 1990.

CIL rates are based on simple formulae on a per square metre basis taking into consideration any existing buildings that are to be demolished. There are certain exemptions to CIL including affordable housing and charitable developments.

The Council has produced a Preliminary Draft Charging Schedule (PDCS) which sets out the proposed charging rates for South Cambridgeshire. The Council considers that the PDCS will (i) positively contribute towards the delivery of the Local Plan, (ii) strikes an appropriate balance between contributing to funding infrastructure and development viability (iii) does not put development across South Cambridgeshire at risk.

Comments can be made on the Preliminary Draft Charging Schedule between Friday 19 July and Monday 30 September 2013. All consultation and supporting documents are available on the Council's website: www.scambs.gov.uk/cilpdc, at the Council's offices and are also available for reference at local libraries.

All the documents will be on display in the Council's office in Cambourne throughout the consultation period. The Council is running a series of public exhibitions across the district in July and September, where Council officers will be on hand to tell you more; see the enclosed public notice for more details.

When making comments, the Council would prefer you to use the online consultation system (<http://scambs.idi-consult.net/ldf/>) but you can answer questions in writing by e-mail or using the representation form available on the website at www.scambs.gov.uk/cilpdc or from the Council's offices. If you do not have access to a computer, you can post your comments to the address at the top of this letter.

Note that we are unable to accept anonymous comments and representations will not be kept confidential; they will be made available to view (including online) so that others may see them.

Comments must be received by the Council no later than 5PM on Monday 30 September 2013. We will not be able to accept late submissions.

More information is available on the Council's website: www.scambs.gov.uk/cil.

7.10 Proposal to restrict use of tennis courts to members only ^(GP)

Can we please discuss at September PC meeting the PCs previous policy that Bourn villagers should be able to play on the tennis courts without joining the tennis club. Members are paying to repair damage by non-members. The PC does not pay for nets or lines or resurfacing. The membership is kept very low and there are concessions, so it is not really fair on people who do pay membership if others use the courts without paying anything. We don't want to lock the courts up, but I think the Sports Club should have some control over who uses the courts.

7.12 Proposal to install a dog litter bin and signage at Hall Close ^(GP)

Clerk's note - The Parish Council could encourage SCDC to supply and install but if they don't agree there is a need then they will charge the Parish Council for the cost of emptying the bin weekly approx £2.50 per week



£92.25 + vat (Glasdons)

7.3 Highways Working Group

The Highways report has been received. Do any members have any items for the newsletter?

8.1 Bourn Youth Project – request to become a sub committee of the Parish Council

Jan Burrell writes;

We want to ask the Parish Council if Bourn Youth Project could perhaps morph into becoming a sub-committee of Bourn P.C.

We feel the Youth Project has achieved the immediate aims - set out in the Parish Plan - of providing play equipment for teenagers in Bourn, and continuing to support the Youth Club. This has been through our own fund-raising events, and through various grant applications. Our insurance comes up for renewal on 12th August. It will cost £185 this year, which would cover us for up to 5 events. If we can find a few, new adult members with the time and enthusiasm to make grant applications for events etc, this can perhaps be justified. But if not, we will only be able to run our annual quiz, and a large part of the money we raise will just go to pay the insurance premium. In this case, we think it would be more sensible to move under the umbrella of the Parish Council, if that is possible. We could then continue to provide a point of contact for young people in Bourn with the PC.

Could we still run the quiz, as a sub-committee of the PC?

Would it be possible for the PC to take over the insurance of our equipment? This element cost £25 this year. It covers 'Portable items covered for All Risks' total value £2109 viz: Sports Equipment £545, Computer equipment, games consoles, projectors £1237 - these are loaned to and looked after by the Youth Club; and a marquee + hosepipes with carts £327 - these are kept in the Sports Pavilion.)

Please could you let us know if there are any other implications?

The Clerk has advised the Chairman;

Several options

The BYP folds in line with its constitution. In their constitution it states “**Dissolution**

The organisation may be dissolved if deemed necessary by the Management Committee by a simple majority vote at the AGM or SGM. Funds and other assets remaining shall be distributed to Bourn Sports Club and other groups in Bourn at the Management Committee’s discretion.”

Parish Councils are not permitted to set up committees or advisory committees with non-council members if the committee has anything to do with finance. The Council would need to consider if running a fund raising quiz constitutes finance. I have not had chance to check this out.

If the Parish Council take on the assets it would need to add them to the assets list and consider if they should be insured.

8.2 Resident – trees and ditches in Riddy Lane

Dear Parish Council

We feel we ought to bring to your attention two oak trees that have self seeded themselves opposite the lamp post between Malvern Cottage and the Richie's house, No.10.Riddy Lane.

They have grown until now under the radar, without being noticed, but they have suddenly appeared, and the problems have become obvious.

These trees are oaks..they will be Huge trees.....one only has to look at the one at the bottom of Meadow rise to realise what the future problems are going to be....

They are going to undermine the road and footpath in a major way Send roots into the properties near by The branches are already growing right over the road And most importantly, they are growing over the top of the brick drainage culvert that brings all the

water from down the lane, and this struggles to cope with the storm and heavy rain water as it is. (I have sent pics to Nigel Ball in the past of the poor drainage in the lane) They are bound to collapse and block the culvert in time, and maybe this has happened already.

This also makes us wonder if the culvert has been checked and cleaned recently....it was cleaned every year when we first moved to the village 37 years ago, and more recently Mr Pateman sent a remote camera down to check it. .(That was how the roots from the chestnut trees on the corner of Caxton End and Riddy Lane were discovered to have grown into the culvert, the trees were removed and the culvert had to be repaired.)

We are really sorry we did not notice this sooner, as it is such a shame to remove trees, but this is a problem best sorted sooner rather than later!

8.3 CCC consultation on Transport Strategy for Cambridge and South Cambridgeshire

Cambridgeshire County Council has launched a public consultation this week on a draft transport strategy for Cambridge and South Cambridgeshire. The strategy is designed to meet transport needs until 2031 and supports future growth outlined in the Cambridge City and South Cambridgeshire Local Plans. The consultation will finish on Monday 30 September.

More information about the new transport strategy can be found in the attached leaflet and on our website: www.cambridgeshire.gov.uk/tscsc

We are keen to receive feedback on the strategy and you can let us know your views by completing the short online survey: <http://bit.ly/17AHvVv>

Alongside [Cambridge City Council](#) and [South Cambridgeshire District Council](#) who are also consulting on their Local Plans, a number of exhibitions have been organised where you can find out more about the strategies and speak directly with council staff:

4 September, 2.30pm-7.30pm, Cambridge, Guildhall (Large Hall)

4 September, 2.30pm-7.30pm, Gamlingay, Eco Hub, Stocks Lane

5 September, 2.30pm-7.30pm, Histon and Impington, Recreation Ground

6 September, 2.30pm-7.30pm, Cambridge Brown's Fields Youth & Community Centre, Green End Road

7 September, 11am-5pm, Cambridge Bharat Bhavan, Mill Road (Old Library)

9 September, 2.30pm-7.30pm, Melbourn All Saints Community Hall

10 September, 2.30pm- 7.30pm, Swavesey Village College

If you have any questions about the consultation, please don't hesitate to get in touch.

Kind regards,

Livia Oldland, Communications Coordinator, Major Infrastructure Delivery,
Cambridgeshire County Council

8.4 CCC winter gritting routes consultation

Cambridgeshire County Council currently treats over 40% of the road network, prioritising the most strategically important routes such as A & B roads and links to A&E hospitals or other emergency services. You can see full details of these routes and our prioritisation on our website at <http://www.cambridgeshire.gov.uk/transport/roads/winter/grittingroutes.htm>

The county's gritting routes are based on keeping Cambridgeshire moving and as part of this aim, we undertake an annual review and are asking for your comments or proposals for changes to our routes. You will find a form attached to this email, which will allow you to give your views. Completed forms will be reviewed by the Network Management team and any approved changes will be published on our website.

Please ensure your form is returned by the 20th September 2013 to make sure your proposals can be considered.

Many thanks

Michael Cunliffe, Information and Engagement Officer, Local Infrastructure and Street Management Cambridgeshire County Council

8.5 Lark Solar Farm, proposed Solar Farm

I am writing to you in your capacity as Clerk of Bourn Parish Council on behalf of Lark Energy.

Lark Energy is part of the Larkfleet Group of companies, a privately owned construction and development group based in the East Midlands.

Lark Energy specialises in the design and installation of high quality solar PV systems of all sizes.

Lark Energy have particular expertise in developing and installing commercial-scale solar projects and have developed and installed over 60 MWp of PV since June 2011, including three of the UK's largest solar farms, making us one of the UK's market leaders in the solar sector.

Lark Energy are in the very early stages of discussing development of a potential site for a solar farm within the Parish of Bourn.

Prior to making any approach to the local planning authority we would like the opportunity to meet with the Parish Councillors, or its Planning and Affordable Housing Group, to discuss this outline scheme and to help understand the local community and their possible attitudes to any such scheme.

I would be very grateful if you could discuss the matter with the relevant councillors and suggest how best to proceed.

Yours sincerely

Matthew Desorgher

Jo Wall, Director, Lark Energy and Mike Jones, Associate Director, DLP Planning Consultants will attend the meeting and the PowerPoint slides they intend to use in their presentation has already been circulated.

8.6 Resident – request to put bins on Parish Council land near her house

I am writing to ask whether the Parish council own a little piece of land next to my parking space at number 28 High Street. I understand from the new neighbours at number 24 that there is a small piece owned by 'the council' which was highlighted to them when they moved into the property recently. Having checked with both South Cambs and the City Council, it appears it does not belong to either of them.

If the Parish Council do own it-would it be possible to site my refuse bins on there(discreetly housed) as I have no space at my back door!

8.7 The BAD Committee request to claim for current and future expenses incurred to run the STOPBAD Campaign; a suggested amount of £2000

The BAD Committee would like to claim for current and future expenses incurred to run the STOPBAD Campaign, we suggest an amount of £2000.

South Cambridgeshire District Council want to build 3,500 houses on Bourn Airfield and 1200 on West Cambourne and have included both settlements in its local development plan. The STOPBAD campaign has been established by residents from the local villages who strongly object to these poorly conceived plans.

The STOPBAD Committee will use these funds for communication materials, (electronic and hard copy) to distribute throughout the local villages informing residents of the SCDC Local Plan and why we think these developments are not in the best interests of the local community. Funds will also be used to seek legal advice if appropriate.

Rosie O'Brien

STOPBAD Communications Team

www.stopbad.org.uk

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Thursday 18 July 2013 at 7.30 pm in the Village Hall**

Present: Cllrs: Mr N Ball Mrs X Rees-Howell
Dr G Pountain Mr L Rolfe
Dr N Blair Mr S Jones
H McClean Mrs V Bruce

In attendance: 11 Members of the public including some members of Caldecote Parish Council, 2 representatives from RPS regarding the TK Tallent application, Nick Atkins, SCDC Environmental Health Officer, Angela Marcham P3 Co-ordinator, District Councillor A Elcox and Mrs K Baptie (Minutes Secretary, LGS Services).

Comments and observations from members of the public and from the County and District Councillors

Fiona Whelan spoke on behalf Caldecote Parish Council and residents of West Drive with regard to the TK Tallent application and explained that Caldecote were unable to make a decision as the developers were unable to answer many of the questions put to them.

Cllr Bruce arrived at 7.34pm.

The representatives from RPS on behalf of TK Tallent spoke of design features to reduce noise, such as no windows, doors or fans on the Caldecote side of the building, improved sound proofing and paint separation to be carried out inside the building.

Cllr Pountain arrived 7.40pm

It was agreed to request a meeting with the applicants, SCDC Planning Dept, Environmental Health, those Parish Councils affected and any other necessary people. District Councillors Tumi Hawkins and Alison Elcox have offered to try and progress this and identify the key players at SCDC, with the intention of aiming for a meeting in August.

A member of the public arrived during this item at 7.45pm

8 members of the public left the meeting.

Angela Marcham P3 Co-ordinator spoke on the consultation for the proposed diversion of footpath 22/23. She explained that the consultation was to seek people's reasons for supporting or objecting to the diversion. Some of the reasons for objecting to the diversion were noted as follows;

- It is an ancient right of way
- It would cause a loss of the fine views of the village
- It is the quickest route from Church to Church
- There could be possible flooding on the alternative path by the brook.

1. Apologies for absence and declarations of interest

Apologies were received from Graham Bruce P3 Co-ordinator.

2. Declarations of Interest**2.1 To receive declarations of interests from councillors on items on the agenda**

Cllr Rees-Howell declared a pecuniary interest as a neighbour, in the planning application at Rockery Farm, item 5.1.2.

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

None.

2.3 To grant any requests for dispensation as appropriate

None.

3. To approve the minutes of the previous meeting on 20 June 2013

The minutes of the meeting on 20 June were approved ^(Prop GP, 2nd XR-H) as a true record and signed by the Chairman, after the following amendments: under the open session paragraph 5 'extinguish half the length of FP22'. Item 4.3 to amend Cllr Blair to Cllr Ball, and item 4.4 to Graham Bruce.

The Chairman proposed to vary the order of business to take item 5 here

5. To consider planning, tree work applications and any planning related matters

5.1 Planning applications received since the last meeting

5.1.1 S/1020/13/FL - T K Tallent Ltd, proposed demolition and replacement buildings

The number of movements in the traffic model was considered as well as the concerns from nearby residents. The Parish Council agreed ^(Prop NB, 2nd SJ, unanimous) that it was unable to approve recommendation of the application at present because not enough was known about enforcing conditions. However if the application is approved by SCDC then the Parish Council would like the following conditions to be applied;

1. All use must be confined to within the building.
2. No storage of dyes, scrap or finish materials to be kept outside.
3. Lighting outside the building is to be restricted.
4. Inner noise levels should be less than 85 decibels.
5. Consideration should be given to a continuous noise monitoring system.
6. A breach of conditions should trigger a working hours' restriction.

5.1.2 S/1343/13/FL Rockery Farm, Erection of 2 affordable dwelling and 1 market dwelling

The history of the site and previous applications were discussed. The Parish Council disagreed with point 9 of the Design Statement which stated that no suitable sites for affordable housing have been found in the village as discussions are currently underway with a land owner and SCDC. The Parish Council recommended refusal on the grounds of HG5 (too far out of the village – not well related) and also DP7, the development is outside the village framework. ^(Prop NB, 2nd VB, 7 in favour, 1 abstention)

5.2 SCDC Decision and appeal notices

5.2.1 S/1027/13/FL – The Old Station, Old North Road – Extension and alterations

Permission granted by SCDC.

5.2.2 S/0283/13/LB – 27 Church Street – subsidence repairs

Permission granted by SCDC.

5.2.3 S/0843/13/FL – Brook Cottage, 158 Caxton End – Erection of double garage and study with store above

Permission granted by SCDC.

5.2.4 S/0845/13/CA – Brook Cottage, 158 Caxton End – demolition of existing garage

Permission granted by SCDC.

5.3 Tree works applications

None.

5.4 SCDC - Proposed Submission of the Local Plan

Cllrs Blair, Jones and Rees-Howell reported on their recent attendance of a meeting about the proposed housing development on Bourn Airfield. The meeting was well attended and quite positive. The impression given was that there would be no further consultations. James Fisher (SCDC) explained that the S106 agreement was being replaced with a community levy i.e. houses over a certain size would require the developer to pay something to SCDC, however on the Bourn Airfield development the amount was zero. Cllr Blair will look into this. Further meetings are being held at Comberton, Cambourne and Caldecote in the coming weeks. It was felt there was a big case for co-ordination of local Parish Councils. Cllr Jones has offered to be the

Parish Council's link with BAD (Bourn Against Development) It was agreed that all Councillors would try to find a suitable date in August to hold a planning meeting.

4. Matters arising from the meeting

4.1 To receive the Clerk's report

Noted.

4.2 (4.2) Proposal for permanent diversion of FP22/23 between Bourn and Caldecote

It was agreed to forward the responses collated by Angela Marcham to Mr Peck and Cllr McLean offered to liaise with Angela Marcham.

The Ramblers Association offer of £150 for the supply and installation of 2 benches as considered. It was agreed to accept the offer; the benches being supplied by Barton Parish Council.. (Prop NB, 2nd SJ)

4.3 (4.3) Tree Warden appointment

To be carried forward.

4.4 (4.6) Health and Safety policy – to consider if a policy is required and if the draft should be adopted

It was agreed to accept the draft policy (Prop NB, 2nd HM) and to seek guidance from the Clerk as to which Councillors would be responsible for what.

4.5 (6.2) To consider the recommendation for the supplier for the Hall Close safety surfacing

It was agreed to send the tender from Abacus to Frank Haxton and await his recommendation at the next meeting.

4.6 (6.3) Utilities review – to consider quotations for energy costs

Having looked into various prices Cllr Jones reported that the existing provider was currently the best. However the Parish Council would like confirmation of the expiry date of its existing agreement in order to be prepared at the next review.

4.7 (7.2) to consider quotes for a large TV for community centre

Cllr Rolfe advised that it would be possible to purchase a 46" wall mounted TV with a separate DVD player for under £400. Cllr Rolfe was tasked with obtaining 3 quotes to be forwarded to the Chairman and Clerk who are delegated to approve the purchase.

6. Finance, procedure and risk assessment including to consider any quotes for urgent work required because of health and safety or risk

6.1 To receive the financial report and approve the payment of bills

The financial report was received and considered. The invoices, statements and bank statements were checked at the end of the meeting by the signatories before the cheques were signed. The payments as listed in the finance report plus £899.92 LGS Service (Admin support) and correction to the E-on payment from £31.84 to £59.33, were unanimously approved. (Prop NB, 2nd VB)

CGM (Grass cutting)	£360.42
G Pountain (moss killer)	£38.00
Cambridge Water (water bill)	£343.41
CGM (weed treatment)	£235.30
EON (Electricity)	£59.33
Primec (Legionella contract)	£270.00
P Johnson (war memorial flowers)	£56.00
L G Stoehr (salary)	£140.04

Credits including bank interest and a VAT repayment were noted.

6.2 To consider play inspection reports and any work required

It was noted that the nettles needed cutting back which Graham Bruce and Cllr Jones will do. They will also take a look at overhanging branches. Cllrs Pountain and Ansell will spray moss killer.

The Parish Council are awaiting a specification for the ditch from Frank Haxton before this can be progressed

7. Members reports and items and actions arising from any recommendations

7.1 Playing Fields including Bourn Youth Project

Nothing to report.

7.2 Parish Plan Working Group

Nothing to report.

7.3 Highways Working Group

Thanks were expressed to Cllr Bruce and the Highways Working Group for their work in successfully obtaining Minor Improvements Scheme funding towards speed reduction measures in the village. The CCC project manager has asked for confirmation of the speed plans and Cllr Bruce will meet with her on site during the summer. She has also suggested that the Parish Council ask Highways to repaint the white lines where these have faded. It was agreed to put an article in the next newsletter.

7.4 Planning and Affordable Housing Working Group

It was noted that Shulyer Newsted from SCDC had recently been in the village and met with the landowner.

7.5 Allotments

Nothing to report.

7.6 Neighbourhood Watch

Nothing to report.

7.7 Liaison between Parish Council and School

Nothing to report.

7.8 Website

A discussion took place as to what the Parish Council would like to include on the website. It was agreed it should include a list of who does what on the Parish Council, maps, history, footpaths, photos, minutes, newsletter, links to planning, links to the sports club, twinning. Cllr Rolfe wished to know how much of the existing site belonged to the Parish Council. It was agreed that Cllr Rolfe would speak to Kim Chetwyn and arrange to transfer the information.

It was discussed as to whether the newsletter could be sent out electronically by email, although it is appreciated that some residents would still need paper versions.

Cllr McClean offered to look into improving the newsletter.

7.9 SPEP

Cllr Rees-Howell was preparing an agenda for a meeting in September and would like to put an article in the village newsletter before September.

7.10 Report on SCDC Planning Forum

Discussed earlier under planning.

8. To consider correspondence/communications received including

8.1 SCDC consultation letter – Cambridge Gliding Centre competition

The Parish Council had no objections.

8.2 CCC – Local Highway Improvements – notification of successful bid

Discussed earlier under item 7.3.

8.3 SCDC – Nominations for assets of community value

The letter from SCDC was noted and it was agreed that the Parish Council would like to nominate the Doctor's surgery and the school for their premises. With regard to comments about those assets which the Parish Council currently own, it was agreed that they should be nominated for 'future proofing', as one could not foresee what decisions a new Parish Council might make regarding these assets in the future.

It was agreed to re-submit the nomination of the Village Shop and Post Office as one business with a single owner/leaseholder.

8.4 SCDC re solar park unilateral undertaking

It was noted that if the Parish Council was unable to have solar panels on the Village Hall roof, then it would receive £10,000 instead. The pre-planning application had been submitted over 3 months ago and despite being chased several times nothing yet has been heard.

9. Closure of meeting

Cllr Bruce advised that the Bourn Catchment Solutions project were keen to hold an event in spring to inform and educate people and schools etc.

There was no further business and the Chairman declared the meeting closed at 10pm.

Signed _____ (Chairman) _____ (Date)

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Thursday 22 August 2013 at 7.30 pm in the Village Hall**

Present: Cllrs: Mr N Ball ^(NB) Mrs X Rees-Howell
Dr G Pountain Mr L Rolfe
Dr N Blair ^(NBI) Mr S Jones
Mr R Ansell Mrs V Bruce

In attendance: 2 Members of the public.

Comments and observations from members of the public and from the County and District Councillors

An update from the StopBAD campaign was presented by Des O'Brien -

- A document is being sent to surrounding villages with local village contacts for BAD and methods of making objections to the proposed new developments.
- SCDC have given an extension to the consultation process on the draft Local Plan to 14th October

1. Apologies for absence and declarations of interest

None received.

2. Declarations of Interest**2.1 To receive declarations of interests from councillors on items on the agenda**

None

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

None.

2.3 To grant any requests for dispensation as appropriate

None.

3. Response to SCDC draft Local Plan

The planning sub committee presented their analysis of the draft Local Plan under the following headings -

a. New settlements at West Cambourne and Bourn Airfield

Cllr Jones presented the subcommittee's analysis of the proposed new settlements at West Cambourne and Bourn Airfield. There was then a general discussion about these sites with the following key points being raised –

- i. Lack of strategic vision from SCDC as evidenced by the passive approach to identifying housing sites (via the SHLAA)
- ii. No confidence in the soundness of the economic models used to predict jobs and housing growth
- iii. No confidence in the consistency of assessment of sites in the SHLAA
- iv. Failure to meet sustainable criteria required by NPPF with respect to the following criteria –
 1. Economic - mismatch of employment sites with proposed settlements;
 2. Social - unacceptable coalescence of development on A428 leading to lack of sense of place
 3. Environment – unacceptable impact on transport given high level of car usage at Cambourne and lack of alternative options e.g. cycle/bus
- v. Failure to cooperate with other District Councils as required by the NPPF
- vi. Loss of high grade agricultural land (at both sites)
- vii. Value of Bourn Airfield as an industrial site

It was agreed that the Parish Council would continue with its objections to both sites. (Prop NB, 2nd SJ, unanimous)
 It was also agreed that the Parish Council should produce a separate document (as well as responding via SCDC's website) that would collate the Council's objections to these sites and other aspects of the consultation process. (Prop SJ, 2nd NB, unanimous)

b. Other policies

Cllr Ball presented the subcommittee's analysis of the draft policies and compared and contrasted these to Bourn Parish Council's responses to last year's consultation exercise (this analysis is in a separate spreadsheet). Specific areas of concern were –

- i. Relaxation of restrictions on placement of new employment sites in the countryside
- ii. Relaxation of size restrictions on expansion of existing employment sites
- iii. Inadequate standard of protection for flood risk mitigation for new developments
- iv. Lack of any formal policies to involve Parish Council's in discussions concerning "local context" with respect to affordable housing and issues (i) and (ii) (above)

Cllr Ball reported that a local landowner had expressed concern that part of his land was being proposed as a new "Local Green Space" for Bourn Village. This concern centred around ongoing problems with dog fouling and a failure by walkers to keep to existing rights of way. After much discussion, Cllr Ball asked for a separate vote on this issue; councillors voted by 6 to 0 to keep the Local Green Space designation in the plan (with 2 abstentions).

It was agreed that the council accept the subcommittee's analysis and give authorization for them to respond accordingly to the draft Local Plan. (Prop GP, 2nd VB, unanimous)

4. To consider planning applications received since the last meeting

41 **S/1611/13/FL – 14 Alms Hill, Change of use of an agricultural building to manufacture and storage.**

It was agreed to recommend approval as the application supports new employment in the village and conforms to policy ET/4. (Prop NB, 2nd VB, unanimous)

4.2 **S1598/13/LB – Wysing Grange, replacement of defective render to part of the west and east facing elevation**

It was agreed to recommend approval as it was felt important to maintain a listed building and conforms to policy CH/3. (Proposed VB, 2nd NB, unanimous)

5. Closure of meeting

There was no further business and the Chairman declared the meeting closed at 9.30pm.

Signed _____ (Chairman) _____ (Date)

BOURN PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Sep-13

Summary of previous monthBalance brought forward **60,513.11****Adjustments**

EON ADJ CHQ 663 -140.08

EON ADJ CHQ 675 -27.99

Credits

SCDC TRADE REFUSE 24.50

RAMBLERS ASSOCIATION BENCH DONATION 150.00

LLOYDS INTEREST 0.46

LLOYDS INTEREST 1.08

LLOYDS INTEREST 1.16

Expenditure approved at last/previous meeting

LGS SERVICES ADMIN SUPPORT -899.92

LG STOEHR SALARY -131.66

Total Adjustments-1022.45

Balance revised after adjustments

£59,490.66**Bank Reconciliation to last statement**

Account	Funds	Statement	Outstanding
Consolidated stock	75.00	75.00	
Current Account	32,124.15	33375.77	-1251.62
Business Account	27,291.51	27291.51	
Total	<u>59,490.66</u>	<u>60,742.28</u>	<u>-1,251.62</u>

Expenditure for approval

CGM GRASS CUTTING 126.22

CGM GRASS CUTTING 219.96

CAME & CO INSURANCE 1767.75

NUTCOMBE TAP REPAIRS 54.00

BARTON PARISH COUNCIL BENCHES 150.00

LGS SERVICES ADMIN SUPPORT 909.37

CAPALC TRAINING 70.00

LG STOEHR SALARY 131.86

HMRC PAYE/NIC 100.80

Total 3529.9655960.70

Gail Stoehr
Responsible Financial Officer

Notes:*Late invoices will be brought to the meeting*