

**BOURN PARISH COUNCIL**  
(South Cambridgeshire District)

**I hereby give notice that the Meeting of Bourn Parish Council will be held on  
Thursday 21 March 2013 at 7:30pm in the Village Hall**  
*The Public and Press are cordially invited to be present.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the  
business to be transacted at the Meeting as set out hereunder



Mrs Gail Stoehr, Clerk 15/02/13

**AGENDA**

- 1. Comments and observations from members of the public and from the County and District Councillors**
- 2. Apologies for absence and declarations of interest**
  - 2.1 To receive declarations of interests from councillors on items on the agenda
  - 2.2 To receive written requests for dispensations for disclosable interests (if any)
  - 2.3 To grant any requests for dispensation as appropriate
- 3. To approve the minutes of the previous meeting on 21 February 2013**
- 4. Matters arising from the last meetings**
  - 4.1 To receive the Clerk's report
  - 4.2 (Open session, 17.1.13) Removal of stile on FP4 – report from the P3 Co-ordinator
  - 4.3 (4.2) To consider quotes received for safety surfacing at Hall Close play area if received <sup>(GP,RA)</sup>
  - 4.4 (4.5 and 7.2) Doctors' Surgery parking <sup>(NB)</sup>
  - 4.5 (7.1) Hall Close play area ditch issues including report on site meeting <sup>(GP)</sup>
  - 4.6 (8.1) Residents – Caxton End flooding
  - 4.7 (8.3) Website
- 5. To consider planning, tree work applications and any planning related matters**
  - 5.1 Planning applications received since the last meeting
    - 5.1.1 S/0441/13/LB – Upper Farm, 151 Alms Hill – Part renew roof finish and insulate, repair front porch and replace front step
    - 5.1.2 S/0364/13/FL – Willow Barn, Caxton End – Extensions and alterations to dwelling
  - 5.2 SCDC Decision and appeal notices
  - 5.3 Tree works applications <sup>(NB)</sup>
    - 5.3.1 The Old Cottage, 56 High Street
- 6. Finance, procedure and risk assessment including to consider any quotes for urgent work required because of health and safety or risk**
  - 6.1 To receive the financial report and approve the payment of bills
  - 6.2 To consider play inspection reports and any work required
  - 6.3 Valuation of Assets and Data Transparency
- 7. Members reports and items and actions arising from any recommendations**
  - 7.1 Playing Fields including Bourn Youth Project
  - 7.2 Parish Plan Working Group
  - 7.3 Highways Working Group
  - 7.4 Planning & Affordable Housing Working Group
  - 7.5 Allotments <sup>(XR-H, JH)</sup>
  - 7.6 Neighbourhood Watch
  - 7.7 Liaison between Parish Council and School
  - 7.8 Training reports
  - 7.9 Report on SCDC Parish Liaison Meeting <sup>(NB)</sup>
  - 7.10 Report on CCC Future Transport Meeting <sup>(VB)</sup>
- 8. To consider correspondence/communications received**
  - 8.1 CCC Community Transport Fund
- 9. Closure of meeting**

## **BOURN PARISH COUNCIL**

### **Clerk report to Bourn Parish Council meeting on Thursday 21 March 2013**

Where I have background information to support an agenda item this is below. Please refer to the agenda for the other items.

#### **3. To approve the minutes of the previous meeting on 21 February 2013**

Please check the item 3 of the last minutes which reads “an amendment to item 6.4 to read Street lighting £660”. The streetlights invoice was £441.55 and the cheque payment the same as was detailed in the draft minutes of this meeting.

#### **4. Matters Arising**

##### **4.2 (Open session, 17.1.13) Removal of stile on FP4 – update**

Angela Marcham has reported as follows:

“I’ve spoken to (the resident who attended the January meeting), Peter Gaskin (Rights of Way officer for our area) and (the owner of the stile). The stile is located on FP4 at the rear boundary of the (owner’s) garden where it borders on to a concrete farm track. Alongside is a post and rail fence. Both stile and fence are in good condition.

The resident has already spoken to Peter Gaskin about her issue quite recently. She and her husband find stiles difficult to negotiate and ditto if she ducks under post and rail fences. She would like both removed and a gap left or a gate put in instead.

I have spoken to the owner. At this stage she does not want to make any changes re the stile and fencing.

Peter Gaskin says that the Statement that accompanies the Definitive Map specifies that at the point in question there should be a post and rail fence. So in fact that is already there.

And that is all that is legally required for the owners to provide and maintain.

Peter Gaskin and I have discussed separately with the resident the impending diversion order to relocate FP4 over the owners' land thereby making the existing stile and post and rail fence redundant. She is aware of this but is concerned about the delay in processing this diversion. She feels it might go on for many more months. Currently the new plan for the diversion states that there will be a gap between the owners' meadow and the concrete farm path. The resident is also concerned about what the owners may later install in the 'gap' of this boundary line. Peter Gaskin says that if anything, it would have to be a gate, not a stile nor post and rail fence.

The owner is also concerned about how long it is taking to get the diversion order completed. There have been some technicalities to overcome but the latest possible hurdle may be that unfortunately the officer handling the paperwork will be made redundant shortly.

This problem should be resolved once the path diversion order has been completed and the new route installed. All parties concerned are aware of this.

#### **My recommendations:**

1. The Parish Council writes to CCC to express both its disappointment at the length of time it is taking to complete the diversion order procedure and the desire for the process to be pushed forward to completion without further delay. I’m not implying that CCC has been tardy. I know consultation procedures and overcoming objections and technicalities eat into time, but I understand the process is almost complete so maybe could be finalised quite quickly if there is the manpower and will to do it.

2. My report is sent to both the resident and the owner for their information. They have both been very courteous and helpful in this matter.”

Angela Marcham comments that she does not think the resident who attended the January meeting is “satisfied” but more “resigned” to the situation.

4.5 (7.1) Hall Close play area ditch issues including report on site meeting <sup>(GP)</sup>

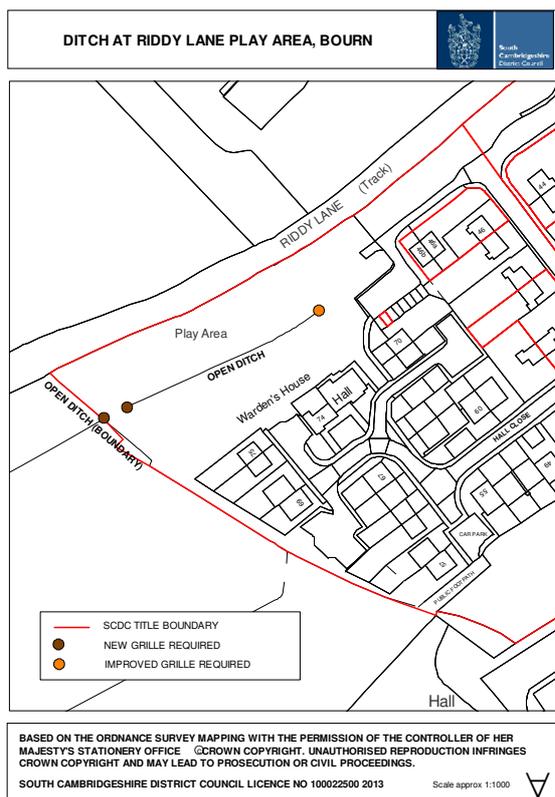
Jenny Clark has written –

“David Rutland and I met the parish councillors on site this morning and agreed the following:

1. There is no need at this stage for any further ditch clearance so we will not require the work quoted for by CGM dated 5<sup>th</sup> February.
2. There is a need for new grilles to be placed at the end of the culverts and an improved one at the end nearest the play equipment. I attach a plan showing the location of required grilles. Note that there is a ditch running along the west side of the Council’s land in a NW/SE direction and we believe this marks the SCD C boundary. There are two pipes opening into a ‘pool’ where this boundary ditch meets the culverted ditch running through the play area – one from the farmer’s field outside of our boundary and one from the culvert running under our land. It is only the end of the pipe entering our land that needs to be ‘grilled’.
3. Some large stones need to be placed next to the large tree root in the centre of the open ditch to prevent the water pooling and eroding the banks.
4. Frank Haxton will give you a precise specification for the grilles, the improved structure required at the end of the open ditch near the play equipment and any other work eg the stones.
5. Once you have this specification, we would be grateful if you could find a contractor who could do the work and obtain a quote. Depending on the price quoted, if it is a large sum we may have to tender the work. Please send me a copy of the quote when it arrives and I shall get back to you once we have considered the price.

This work will make it safer for children playing in the area. The clearance that has already taken place will hopefully prevent the water rising again to a dangerous level. I understand that the County Council may be looking to do some further culvert clearance nearer the school end which should also help.

I hope this provides clarification but let me know if you need any further information.”



## To Note

(7.6) Neighbourhood Watch – Report of Comberton Police Panel February 2013 - attached.

Cllr Rees-Howell comments:

“The figures on the last page of the document for crimes in the Bourn ward appear to be very high, this is because Bourn Ward includes Cambourne. Is it possible to get the person/s or department that decides which areas are in which Wards to separate Cambourne from the Bourn Ward as I think this would give a more realistic idea of the crimes in our area. Does the Bourn Ward always include Cambourne in other areas of information issued by SCDC?”

Local Green Spaces – submission for Bourn below:

Bourn Parish Council submitted the following areas for classification as Local Green Spaces (see attached map) –

A –	Hall Close playground	– owned by SCDC
B –	Hall Close green	– owned by SCDC
C –	Jubilee Recreation Ground	– owned by SCDC
D –	“Camping Close”	– owned by Mr P Gildersleve
E -	Access to Camping Close	- ownership unknown

The parish council feels that these areas meet the NPPF criteria because –

1. all are within or adjacent to the village framework
2. A, B are important informal play spaces for younger children
3. C is the only area in the village that is available for outdoor sport (cricket, football, tennis, basketball)
4. D is heavily used by walkers (especially the dog walking community) and has become an informal meeting place; it is also a very important flood plain for the village
5. E is an important access to D and has wildlife significance because its hedges support a population of White-Letter Hairstreak butterflies.

Note that sites C and D are crossed by multiple public footpaths; sites E and F are crossed by a single public footpath.

I would also like to check whether site F already has PVAA status?

This site currently has protected view towards the church and Bourn Hall.

So if it does not have PVAA status then it should be considered for LGS designation because of its beauty with respect to historical buildings within the village.

SCDC have responded as follows:

“Site F that you have included has Important Countryside Frontages along the northern and eastern boundaries but is not designated as a PVAA, therefore we will include it in your list of proposed sites for designation as LGS.”

## 5. Planning applications received

5.1.1 S/0441/13/LB – Upper Farm, 151 Alms Hill – Part renew roof finish and insulate, repair front porch and replace front step

5.1.2 S/0364/13/FL – Willow Barn, Caxton End – Extensions and alterations to dwelling

5.2 SCDC Decision and appeal notices

5.2.1 S/2612/12/RM – Land at Upper Cambourne – retention of existing and construction of new haul roads – Permission granted by SCDC.

5.2.2 S/2294/12/DC – The Apiary, 107 Caxton End – Application for approval of details reserved by condition 9 (infrastructure scheme) of planning permission S/1874/11 – Permission granted by SCDC.

6.1 Finance report – attached

6.3 Valuation of Assets and Data Transparency

NALC have advised as follows -

"Asset valuation for Annual Return is now "historic cost" or best estimate thereof. The practice of using Insurance valuation suggested a change of assets when all that had happened in fact was a change in valuation.

No change in physical assets is no change in the value on the face of the Return. The Asset Register may show other information (location of deeds, values, insurance etc) but these are not relevant to the Return."

The Code of Recommended Practice for Local Authorities on Data Transparency

<https://www.gov.uk/government/publications/local-authority-data-transparency-code> indicates that the publication of all payments over £500 and publication of staff salaries over £56k only applies to public authorities with annual income or expenditure over £200k.

Local authorities should use a risk management approach with strong internal control arrangements to reduce the risk of any payment fraud as a result of publishing public data.

Following a review of the Chartered Institute of Public Finance and Accountancy Red Book 2 Guidance to Prevent Fraud and also the DPA, the Clerk has considered that the Parish Council currently publishes all payments including salary payments to staff in its minutes which are then published on the website. The Clerk will not now include names of staff in the minutes and payments in any month will be collated and shown as salaries in the minutes. The finance report will still show names of staff and amounts and these are also checked against the payslips by the two signatories.

## **8. To consider correspondence/communications received**

8.1 CCC Community Transport Fund

Organisations within Cambridgeshire, or operating in Cambridgeshire, that are formally constituted group interested in transport and accessibility can submit an application for funds.

The Community Transport Fund is open to new and existing community transport providers such as charities, social enterprises, community groups and parish councils.

The Community Transport Team will be happy to discuss any ideas prior to receiving applications, including assisting with any queries. The team are also happy to assist groups complete application forms.

If you have any queries about the Cambridgeshire Future Transport programme, please contact either Dan Clarke (CFT Programme Manager) on 01223 729079 or Gavin Moulton (Community Transport Officer) on 01223 715606.

The application form requires responses to the following questions:

- Please use this space to give a detailed description of your project. (Why the project is needed, how the project will operate)
- Please demonstrate that there is a need for your improvement (include any evidence that you have collected and please state the methodology)
- Please describe the measurable benefits of your project
- How does the bid benefit the general public in Cambridgeshire (either directly or indirectly)
- Please confirm that this scheme doesn't duplicate any similar services (Please tick to confirm)
- How does this scheme integrate with the local transport network?
- If your application is successful, Cambridgeshire Future Transport and the Member Steering Group will monitor progression and achievements. Please list the milestones against which we can monitor.
- In order for your application to be considered, you must either provide your own budget form Budget Form in the application pack or attach your own project budget breakdown.

In the table below, please give the total amounts for each section.

<u>Outgoings</u>	
<b>Total revenue costs</b> (Running costs)	
Total capital costs (Purchase of equipment)	
<b>Total Bid Cost (A)</b>	

<u>Income</u>	
<b>Total income generated</b> (e.g. membership fees, fares)	
Total cash match funding (e.g. funding from Parish Councils, District Councils)	
Total 'in kind' match funding (e.g. volunteer time) – Must not exceed 5% of total project cost.	
<b>Total Income (B)</b>	

Grant Request

= Total Cost (A) £  minus Total Income (B) £

= £  Amount Requested from the Fund. = %  of total project cost.

£  Amount of loan required £  Amount of Grant requested

- Attached is a full budget breakdown for the bid. (Please tick)

**BOURN PARISH COUNCIL****The minutes of the Meeting of Bourn Parish Council held on  
Thursday 21 February 2013 at 7.30 pm in the Village Hall**

**Present:** Cllrs: Mr N Ball Mrs X Rees-Howell  
Mr R Ansell Mrs H McClean  
Dr G Pountain Dr N Blair  
Mr S Jones Mr L Rolfe

**In attendance:** District Councillor Mervyn Loynes, 4 members of the public and Mrs Kathleen Baptie (Minutes Secretary, LGS).

**Comments and observations from members of the public and from the County and District Councillors**

Mrs Diane Bayliss from CPALC and the Chairman of Quality Status Panel presented the Parish Council with a reaccredited certificate for Quality Council status. Mrs Bayliss went on to explain that the scheme is changing and had been suspended at present. This is largely due to changes in the Code of Conduct and the Localism Bill. There is currently a consultation in progress and she urged members to respond individually rather than as a corporate body.

The Parish Council thanked the Clerk and her staff for their work in putting the portfolio together.

**1. Apologies for absence and declarations of interest**

Apologies were received from Cllr Bruce who was attending a meeting on Future Transport as the Council's representative.

**2. Declarations of Interest****2.1 To receive declarations of interests from councillors on items on the agenda**

Declarations of interest were received from Cllrs Ansell and Pountain on item 7.5 as allotment holders.

**2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)**

None

**2.3 To grant any requests for dispensation as appropriate**

None

**2.4 Co-option to fill Casual Vacancy**

An application form was received from Les Rolf of Hall Close which was read out. It was unanimously agreed to co-opt him onto the Parish Council. <sup>(Prop NB, 2nd RA)</sup> Mr Rolf signed his Declaration of Acceptance of Office and joined the meeting.

**3. To approve the minutes of the previous meeting on 17 January**

The January minutes were approved <sup>(Prop GP, 2nd HM)</sup> as a true record to be signed by the Chairman following an amendment to item 6.4 to read Street lighting £660, and item 6.6 to use a capital 'F' for Frank

The Chairman proposed to vary the order of business to take items 7.1 and 7.2 here.

**7.1 Playing Fields including Bourn Youth Project**

Mr Frank Haxton reported on the course that he had attended and what was expected of him. There were 3 main parts to the course, child psychology, accidents and equipment operation and inspection. It gave a very holistic view on the management, layout and inspection of play areas. It talked of the need for risk – if equipment is too

boring it won't be appealing, and the acceptance of risk. RoSPA said equipment should be as safe as is necessary. He saw his role as being directed by and reporting to the Parish Council, in keeping the equipment as safe as necessary and developing the areas.

Following his inspection he had made a number of recommendations;

- 1) To pressure wash the existing safety surfaces to remove algae and hopefully remove the need to replace them.
- 2) To have another volunteer helper to be able to carry out lots of the maintenance tasks between them.
- 3) Trip hazards at the Hall Close play area. He had agreed to remove these himself with the permission of the Council. Help was offered if needed.
- 4) The drains still present a drowning hazard to children. SCDC had previously said they are unwilling to fence the area but had suggested danger signs. The Parish Council agreed that signs should be pursued and requested from SCDC as soon as possible. It was also agreed to ask for both ends of the open culvert below Will Bevan's land to be grilled. Mr Haxton advised there was a regulation that grills should be fitted where children are likely to crawl in. He would put some information regarding culverts for future consideration.

Mr Haxton was thanked and left the meeting at 8.10pm.

## 7.2 Parish Plan Working Group

Cllr Mclean reported on the outcome of the groups recent meeting and the three 3 main areas which they were going to begin with; a local cinema, community car scheme and parking

1) Local cinema - The idea came from the Hall Close residents and the equipment on the wish list is a computer, projector and screen. SCDC have agreed to hire the room out to groups via them but it would appear that it could not be hired for an open event e.g. open to all residents of Bourn. Cllr Loynes offered to speak to Mark Howard (in charge of sheltered accommodation), to seek clarification on this. Cllr Mclean will seek quotes.

2) Community Car Scheme - There was a scheme in the village some years ago which worked quite well. The Care Network had issued a very useful information pack on how to set up your own scheme. The Parish Council need to find someone who is willing to co-ordinate the scheme and possibly also involve Caxton and Kingston as they do not currently have a scheme in place. Ideally two volunteers would be required, one to deal with bookings etc and the other to deal with the finance. The next step is to find a co-ordinator. In the meantime the Parish Council will make contact with Caxton and Kingston Parish Council's to see if they are interested in joining the scheme with Bourn and to arrange a suitably convenient time to meet for discussion.

3) Parking - Mark Proud from the Manor Barn wanted to discuss plan for the Barn with the Parish Council and was also happy to discuss additional parking. Cllr Ball had not yet managed to discuss the problem of parking with the pub.

Cllr Blair in discussions with the school had suggested that people outside the village that were not using the school bus, could try to car share. Cllr Ball will try to speak to Dennis Vacher about the parking problems at Hall Close to see if anything can be done to alleviate the situation.

## 4. Matters arising from the meeting

### 4.1 To receive the Clerk's report

Noted.

### 4.2 (4.2) To consider quotes received for safety surfacing at Hall Close and Jubilee play areas

Cllr Pountain will ask Lars Laj for revised quotes for the safety matting.

- 4.3 (4.4) Parking in Hall Close, by the Doctor's surgery and The Willow Tree  
Discussed earlier.
- 4.4 To consider a quote for the removal of Elder trees on the perimeter of the Jubilee Playing Fields  
To be carried forward.
- 4.5 Parking at the Doctor's surgery  
Taken earlier under item 7.2.
- 5. To consider planning, tree work applications and any planning related matters**
- 5.1 Planning applications received since the last meeting
- 5.1.1 S/0132/13/FL – 28 High Street – Conservatory  
It was agreed to recommend to SCDC that it be approved as it conforms to policy DP2 which states it must not spoil the existing building or area.
- 5.2 SCDC Decision and appeal notices
- 5.2.1 S/2254/12/FL – 12 Church St – Oak framed garage and lean to shed. Permission granted by SCDC.
- 5.2.2 S2361/12/CA – 107 Caxton End – demolition of the old Cock & Bottle. Permission granted by SCDC.
- 5.3 Tree works applications
- 5.3.1. (5.3.1) Church of St Helena and St Mary's, Church Lane  
Further to the last meeting, it was agreed that the Parish Council had no objections to the tree works.
- 5.4 South Cambridgeshire Local Plan – Local Green Spaces  
It was agreed to propose the following areas for designation as Local Green Spaces
- |     |                           |                             |
|-----|---------------------------|-----------------------------|
| A – | Hall Close playground     | – owned by SCDC             |
| B – | Hall Close green          | – owned by SCDC             |
| C – | Jubilee Recreation Ground | – owned by SCDC             |
| D – | “Camping Close”           | – owned by Mr P Gildersleve |
| E - | Access to Camping Close   | - ownership unknown         |
- The Clerk will email SCDC to advise they will be submitting proposals before the deadline on 11<sup>th</sup> March and the response will be prepared by the Chairman.
- 6. Finance, procedure and risk assessment including to consider any quotes for urgent work required because of health and safety or risk**
- 6.1 To receive the financial report and approve the payment of bills  
The financial report was received and considered. The invoices, statements and bank statements were checked at the end of the meeting by the signatories before the cheques were signed. The payments as listed in the finance report were unanimously approved. <sup>(Prop RA, 2nd GP)</sup>
- |  |          |
|--|----------|
| Cambridge Water (water)                      | £114.34  |
| CGM Cambridge (Pavilion tiles and guttering) | £234.00  |
| CGM Cambridge (Hedge cutting)                | £188.25  |
| Leafield Enviro Ltd (Grit Bins)              | £552.00  |
| Comberton PC (SLCC/ILCM Shared member)       | £36.63   |
| ICO (DPA renewal)                            | £35.00   |
| LG Stoehr (salary)                           | £128.96  |
| PWLB (Loan)                                  | £1762.90 |
- Clarification was sought as to where in the budget was the training budget of £1,000 shown. It was agreed to acknowledge receipt of the contribution received from Bourn Youth Project towards the Play Equipment Operational Volunteer training.
- 6.2 Play inspection reports <sup>(GP, RA)</sup>

It was noted that Frank Haxton considered the weekly inspections too detailed. It was agreed that Frank Haxton and Cllr Bruce should discuss and agree what is necessary.

### 6.3 Risk Assessment

- 6.3.1 To note the purchase of three salt bins and to consider if another is still required  
2 salt bins are already in place and the 3<sup>rd</sup> is to be situated in Caxton End near the ford. It was decided that this was sufficient and not to purchase any more.

## 7. Members reports and items and actions arising from any recommendations

### 7.1 Playing Fields including Bourn Youth Project

Nothing to report.

### 7.2 Parish Plan Working Group

Discussed earlier.

### 7.3 Highways Working Group

Cllr Bruce is still waiting to hear back from Karen Lunn, and she had emailed the Clerk to ask whether a petition could be taken up instead of individual letters. These could be placed in the shop, Doctor's surgery and Café etc.

### 7.4 Planning and Affordable Housing Working Group

Cllr Ball reported that he had contacted the land owner to advise that the plans for affordable housing were back on, however he responded that things had moved on since then, and there has been no further response since. Shulyer Newstead from SCDC had also contacted him. If this site doesn't go ahead, the process will have to be started again with a different site.

### 7.5 Allotments

Following their recent AGM, it was reported that there were 6 people on the waiting list, plus people who wanted full plots instead of half.

### 7.6 Neighbourhood Watch

It was noted that following a leaflet drop to 60 homes, only 4 responded. It was questionable how much the scheme was wanted. The crimes for the Bourn as reported at the last Police Neighbourhood Panel meeting were quite high as this takes in Cambourne. Cllr Rees-Howell had asked for this to be re-named.

### 7.7 Liaison between Parish Council and School

Cllr Blair advised Head Teacher Christine Pope that a petition regarding road safety in the village might be going ahead and she asked to be kept informed if support was required from parents/carers. She had advised that building work at the school was behind schedule due to bad weather, but would be completed by May.

Cllr Blair was still working on getting stats about the numbers using the school bus and the possibility of car sharing.

### 7.8 Training

It was agreed that training would be a regular agenda item. Cllrs Jones, Rees-Howell, Bruce and Pountain had recently attended CAPALC training.

- 7.9 Cllr Ball advised that he would like to stand back from planning matters and would like other members to take the lead. The new planning group is to include Cllrs Jones, Rees-Howell and Blair. Cllr Ball will convene the working group until a new convenor is appointed.

## 8. To consider correspondence/communications received including

### 8.1 Residents - Caxton End flooding

Correspondence as circulated was noted but this was carried forward to the next meeting as the resident wants to bring photographs to the next meeting.

### 8.2 SCDC wildlife Enhancement Scheme

It was agreed to put in a request for some fruit trees along the boundary footpath by the allotments.

8.3 Website

Keith Chetwin who currently runs the website had asked if the Parish Council would be willing to pay for a software upgrade at a cost of £212 or £110. It was agreed to pay for the cheaper upgrade at £110. <sup>(Prop NB, 2nd GP)</sup> Cllr Ball asked members to look at other village's websites for discussion at the next meeting. He would like each member to identify a good example and bring suggestions for a new website in future.

9. **Closure of meeting**

There was no further business and the Chairman declared the meeting closed at 9.45pm.

Signed \_\_\_\_\_ (Chairman) \_\_\_\_\_(Date)

DRAFT

**BOURN PARISH COUNCIL MONTHLY FINANCIAL STATEMENT****MEETING**

Mar-13

**Summary of previous month**Balance brought forward **49,547.25****Adjustments****Credits**

BOURN YOUTH PROJECT	ROSPA COURSE REIMBURSE	555.00
LLOYDS TSB	INTEREST	1.23

**Expenditure approved at last/previous meeting**

SCDC EURO BIN -11.20

*Total Adjustments* 545.03Balance revised after adjustments £50,092.28**Bank Reconciliation to last statement**

Account	Funds	Statement	Outstanding
Consolidated stock	75.00	75.00	
Current Account	22,732.46	23,463.01	-730.55
Business Account	27,284.82	27,284.82	
Total	<u>50,092.28</u>	<u>50,822.83</u>	<u>-730.55</u>

**Expenditure for approval**

IAN HILDREW	PAT TESTING	93.02
LGS SERVICES	ADMIN SUPPORT	935.45
CGM CAMBRIDGE	PAVILION ROOF REPAIR	384.00
ALARM MAINTENANCE	FIRE ALARM SERVICE	90.00
LGS SERVICES	ADMIN SUPPORT	880.84
LG STOEHR	SALARY	129.02
HMRC	PAYE/NIC	386.80

*Total* 2899.13**47193.15**Gail Stoehr  
Responsible Financial Officer**Notes:***Late invoices will be brought to the meeting*