

**To: Parents of school
transport pupils**

Please ask for: Lynn Ross
Email: Public.Transport@highland.gov.uk
Our Ref: School Transport
Date: 19/12/2018

SUBJECT: BUS PASSES

It has come to our attention that pupils are not being asked to show their passes when boarding some school transport vehicles. The Transport Unit are working with contractors to ensure passes will be checked going forward.

Please ensure your child carries their bus pass on the days they require to travel. If your child does not have a bus pass and you wish to apply for one, please do so online on The Highland Council website:

https://www.highland.gov.uk/info/878/schools/12/school_transport

Issuing bus passes helps to monitoring usage and ensures we are providing the correct capacity to safely transport school pupils to school. When passes are not being asked for, passengers we are unaware of can easily travel which can have an effect on availability of seats for eligible or fare paying passengers and result in overcrowding.

Stagecoach will be operating a number of school transport contracts previously operated by D & E Coaches from Monday 7th January 2019. Existing bus passes will be accepted Stagecoach on these routes.

If you have any concerns please do not hesitate to contact the Transport Unit using the email address above.

Yours sincerely



**LYNN ROSS
TRANSPORT OFFICER**

Community Services

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