

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 20th March 2018 at 7.30pm in the Church Room, Brightwell-cum-Sotwell

Present: Cllrs S. Robson (Chair), G. Gilgrass, C. Collett, H. Baines, A. McGivan, D. Fox and J. Debney.

In attendance: L. Dalby (Clerk), County Cllr L. Atkins and three members of the public.

1.	Apologies for Absence Apologies were received from Cllr S. Jackson
2.	Minutes of the meeting held on 20th February 2018 The minutes of the meeting held on 20 th February 2018 were agreed and signed by the Chairman.
3.	Declarations of Disclosable Pecuniary Interest. There were none.
4.	Public Participation Mr Walley outlined his objections to the Little Martins planning application. He is particularly concerned about the relationship of one of the houses to his home. He is also disappointed that Kingerlee have not responded to the concerns he raised with them. Cllr Fox agreed to discuss the orientation and velux windows of the house with Kingerlee. Cllr Fox reported that there have been a number of applicants for the three available custom build plots and the process is ongoing. Mr Coates is asking the applicants for further information. It was also noted that it is difficult for the Parish Council to respond to the application as members have been so involved with the planning.
5.	Reports a) County Councillor's Report I have not yet heard about how the £15,000 budget allocated to OCC Councillors may be spent, but when I do hear I will let Parish/Town Councillors know in the 3 parishes and one town in my Division. The recent very bad weather has led to a severe outbreak of potholes across the County. I would be very grateful if anyone seeing a pothole (or any other road defect that needs to be sorted out) could report it through the Fix My Street website. It's quick and easy to use and means that problems are picked up quickly. Given the number of problems, not everything can or will be sorted out immediately, but if you are able to give some idea of the size of the hole, the really dangerous ones will be fixed within 24 hours and usually within a few hours of reporting. As with everything, if there is a very particular problem which doesn't seem to be getting the attention it should, please let me know and I will do my best to get it appropriately sorted out. The County Council is working on a complete overhaul of its operation to meet residents' needs better and save at least £33m per year. Digital technology will be at the heart of the new 'operating model' to make the council much more efficient. This includes better use of data to improve services and targeting resources at the people and places with the greatest need across Oxfordshire. I will admit to a dose of scepticism about the level of savings, but there is no doubt we could do a much better job in many areas if we used the information we have better b) District Councillors' Report No report.

c) Clerk's Report

The Clerk has received a request for the trees at Kings Meadow to be coppiced again however Cllr Debney considers that it is too late in the bird season and the work does not need doing again until next year. The District Council have cleared the drains and the flood by the grage has now gone.

d) Planning Report

Ref	Description	PC Rec	Decision
P18/S0471/HH	Ground and first floor side extension. Haddon Lodge, Sires Hill	NSV	
P18/S0664/HH	Single story extensions. Sotwell Hill Cottage, High Road	NSV	
P18/S0811/FUL	Construction of 12 standard parking bays within the open space area in the green 7 – 10 and 50 – 52 Greenmere		
P18/S0068/RM - BG	Phase 2 Reserved Matters comprising the construction of a 75 unit Extra Care Facility and provision of the Central Square including a Locally Equipped Play Area (LEAP) with associated parking, landscaping and infrastructure provision. As updated by additional information received 5, 13, 14 February and 7 March 2018 The outline application was considered to be EIA development and an Environmental Statement was submitted in support of the outline application. An EIA Screening Notice has been issued by SODC confirming that there is no requirement for additional EIA information to support the Phase 2 Reserved Matters Submission. (As per amended plans and landscaping information received on 13 February 2018). Land to the West of Wallingford (site B) Phase 2 Wallingford	Concerns about loss of trees noted.	

The Clerk has received several emails regarding the proposed parking space application at Greenmere. SOHA have offered to meet with the Parish Council and seem amenable to altering the application. It was agreed that Clerk would ask SOHA to withdraw the application and meet with the Parish Council to discuss the proposal.

e) Agree March's Payments for approval

Payee and reason	£ detail	£ VAT	£ total
Lucy Dalby – Clerk's Salary and Expenses	491.93		491.93
HMRC – Clerks PAYE	12.20		121.20
OALC - Subscription	232.89	46.58	279.47
L. Dalby – Printer cartridges	51.00		51.00
L. Dalby – Anti virus	49.99		49.99

6. **Matters for Discussion/Decision**

a) Little Martins and Custom Build

As per Public Participation.

b) Planning – to discuss response to SODC decision P17/S2607/FUL Mallards

Cllr Debney reported that the District Councillors making the decision relied on the officer's report and had not read the Neighbourhood Plan. Neil Homer has suggested that the Parish Council produce an executive summary of the plan for the Planning Committee. Cllr Debney is to write the summary.

Cllr Fox suggested that Neighbourhood Plan policies should form part of the officer's report and he will write to the planning officer and the chair of planning making this point.

	<p>c) Kings Meadow play area refurbishment update WREN require further supporting documents before releasing the funds. The Clerk and Cllr Gilgrass will obtain the information and forward it to WREN.</p> <p>d) To discuss refurbishment of recreation ground play area Cllr Baines reported that quotes for the recreation field are coming in.</p> <p>e) Village Maintenance The telephone box opposite the pub has almost been completed. The Greenmere box needs to be repainted next. The fly tipping by the Millennium Wood was removed promptly having been reported by Cllr Baines.</p> <p>f) Tennis Courts Cllr Gilgrass reported that the moss treatment has not been totally effective and Scofell will return to complete the work. Cllr Debney will ask permission to use the school water for the cleaning of the courts.</p> <p>g) Review of how the Parish coped with the snow The salt spreader was used to clear areas in the village. The salt bin will need to be refilled before next winter.</p> <p>h) To discuss creating an information leaflet Next month's agenda.</p> <p>i) Parish Website Cllr Debney has asked a resident for a quote for a new website.</p>
7.	<p>Matters for report and inclusion on April's Agenda</p> <ul style="list-style-type: none"> - Jane Dix Memorial Fund – Clerk to find out about administering the fund and opening a separate account. - White gate painting and new signs - Village Hall Committee meeting. - APM - Summer Ball - Pavilion Trust Meeting.

It was agreed that the next meeting of the Council would take place on Tuesday 17th April 2018 at 7.30pm.

There being no further business the meeting was declared closed at 9.50 pm.