

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 21st November 2017 at 7.30pm in the Church Room, Brightwell-cum-Sotwell

Present: Cllrs S. Robson (Chair), S. Jackson, G. Gilgrass, C. Collett, A. McGivan, H. Baines, D. Fox, R Nielsen and J. Debney.

In attendance: L. Dalby (Clerk), County Cllr L. Atkins and six members of the public.

1.	Apologies for Absence There were none.
2.	Minutes of the meeting held on 17th October 2017 The minutes of the meeting held on 17 th October 2017 were agreed and signed by the Chairman.
3.	Declarations of Disclosable Pecuniary Interest. There were none.
4.	Public Participation Mr Cottrell outlined his retrospective planning application for a pop up shop. Mr Field the Chairman of the Trustees of the Village Hall gave a report on the recent structural survey of the Village Hall. Major work is needed to the building in order to maintain it for public use. A questionnaire will be sent out in the Villager asking residents for their thoughts for the future of the building. Cllr Jackson agreed to help the Trustees to incorporate the trust. Cllr Debney reported that CIL funds will become available in the next five years and that the Village Hall is first on the list of projects to be supported by the funds.
5.	Reports a) County Councillor's Report I understand that the application for the New Barn Farm quarry will be on the agenda for the Planning Committee on 27th November. I have registered to speak and will work with CAGE members to do the best I can to oppose the application. I should know before the Parish Council meets what the recommendation from the OCC officers on the application is. I have been working with residents on the south side of the village who have had problems with their broadband. I am very pleased indeed that they now seem to have their service restored, although I am still touching wood occasionally. I have also been working with the Earth Trust and Ed Vaizey MP to work out how best to campaign against the proposal to possibly run the route of the Oxford to Cambridge Expressway between the village and Wittenham Clumps. While this is, at the moment, only one line on one map and no decision has been reached about what may actually happen, it is very important that the public is fully involved in the decision-making process. I have, therefore, tabled a motion for the next meeting of the County Council asking for OCC support for a public enquiry into the potential routes, rather than the decision being left to those sitting in Whitehall who may have no knowledge of our area. The Expressway was discussed and Cllr Debney proposed that the Parish Council join the action group formed by other local communities in order to keep informed. Proposed Cllr Debney Seconded Cllr Collett Carried 8 in favour 1 against.

b) District Councillors' Report

The District Council report was noted and is held on file.

c) Clerk's Report

There have been a number of problems with the phone/broadband network in the village related to the upgrading of the service. The problems have now been resolved due to Eric Dore's hard work, the help of the OCC officer and intervention from Ed Vaisey.

The Clerk has confirmed with Thames Water that chemical toilets cannot be emptied into the foul drainage system without the relevant licence. Mr Windsor has therefore been asked to stop doing so.

d) Planning Report

Ref	Description	PC Rec	Decision
P17/S2268/O	The erection of up to 59 dwellings together with vehicular access from High Road, a local area for play, landscaping including an orchard, footpath links, sustainable drainage and other related infrastructure. Sotwell Manor Fruit Farm	Object	Refused

e) Agree November's Payments for approval

The following accounts for payment were agreed.

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerks salary and expenses	477.74		477.74
HMRC - PAYE	118.00		118.00
Printinco – NP Printing	179.00	35.80	214.80
RBL Poppy Appeal – wreaths and crosses	111.50		111.50
Homestart - donation	300.00		300.00
Get Mapping Plc	30.00	6.00	36.00

Payment made between meetings

Payee and reason	£ detail	£ VAT	£ total
Playdale – new walkway net	1677.10	335.42	2012.52

6. **Matters for Discussion/Decision**

a) To discuss the budget for 2018/19

The budget was discussed. It was agreed to consider producing a contact list for those not on the internet and to stop producing the A – Z.

It was also agreed to review the website.

b) To discuss new village signs

Cllr Debney will investigate new village signs for all the hamlets of the parish celebrating the AONB and marking the boundaries of the parish.

c) To discuss the management of the Jubilee Pavilion and nominate a Parish Council representative to the management committee

Cllr Robson, Cllr Baines and the Clerk have met with Mr Windsor to discuss the running of the Jubilee Pavilion. Mr Windsor has agreed to arrange a meeting of the Pavilion Management Committee.

Cllr Collett proposed that Cllr Baines be the Parish Council representative on the committee. This was seconded by Cllr Robson and carried unanimously. It was agreed that management committee meeting should be held regularly.

d) To discuss a request for a donation from the village web group

It was agreed to donate £500 to the Village Web Group. The Clerk will request a contact list from the web group as discussed in item 6a.

e) To agree a response to the Local Plan Consultation

Cllr Fox has written a response to the Consultation on behalf of the Council.

f) To discuss the proposed Oxford/Cambridge Expressway

As per County Councillors report.

g) To discuss request from Tennis Club to build a practice wall

It was agreed not to support the request for a practice wall until other necessary works have been completed on the courts.

h) Playground refurbishment Update.

Cllr Gilgrass reported that the refurbishment group have completed their funding applications and are still a little short of their target but they have further ideas for fundraising.

Cllr Gilgrass has met with the contractor and discussed contracts the agreements are reading to go once the funding has been secured.

The trim trail in Kings Meadow has now been removed, the rest of the equipment will be refurbished and the surface replaced as part of the new works.

The surface will cost £14,000, the trim trail £5,000 and the new fence £7,000.

The new rope bridge for the recreation field has been delivered and Cllr Gilgrass suggested that Arrow Fencing refurbish the Playdale unit when replacing the net.

The tennis courts must be cleaned annually and a contract put in place for annual maintenance.

i) To discuss meeting with Kingerlee regarding Little Martins

It was agreed to meet with Kingerlee in the church room on 29th November at 2pm.

j) To agree response to revised plans for Mallards

The revised plans for Mallards which have not yet been submitted were discussed. The new plans have partially met the original concerns of the Parish Council but it was agreed to push for a further reduction in height and bulk of the building and a more imaginative parking scheme. Cllr Fox will respond to the planning officer.

7. Matters for report and inclusion on December's Agenda

- The 30mph speed signs have now been removed from Mackney and Bakers Lane but not replaced with 20mph signs.
- The Clerk will distribute the Brightfest Accounts
- More speed awareness signs are need for the High Road.
- It was agreed to allow the Community Association to store the Christmas Hampers in the office.

It was agreed that the next meeting of the Council would take place on Tuesday 19th December 2017 at 7.30pm.

There being no further business the meeting was declared closed at 9 pm.