

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 17th October 2017 at 7.30pm in the Church Room, Brightwell-cum-Sotwell

Present: Cllrs S. Robson (Chair), S. Jackson, G. Gilgrass, C. Collett, A. McGivan, H. Baines, D. Fox and J. Debney.

In attendance: L. Dalby (Clerk) and County Cllr L. Atkins.

1.	Apologies for Absence There were none.																
2.	Minutes of the meeting held on 19th September 2017 The minutes of the meeting held on 19 th September 2017 were agreed and signed by the Chairman.																
3.	Declarations of Disclosable Pecuniary Interest. There were none.																
4.	Public Participation There was none.																
5.	<p>Reports</p> <p>a) County Councillor’s Report I understand that the meeting to review the situation with the footpath off Mackney Lane succeeded in clearing the air somewhat. I am sorry not to have been able to attend and hope that councillors understand the reasons for my absence.</p> <p>The earliest date on which the application for the New Barn Farm quarry can now get to the Planning Committee is now 27th November, as it was not on the agenda in October. While there is still a current consultation (which ends later this month) open for comment, some planning is going ahead on the basis that the application will be considered in November.</p> <p>b) District Councillors’ Report Cllr Murphy’s report was noted and is held on file.</p> <p>c) Clerk’s Report The Audit 2016/17 is complete with no comments from the external auditor.</p> <p>d) Planning Report Cllr Fox led a discussion about Kingerlee’s preferred layout for Little Martins. It was agreed that Cllr Fox would write a response to Kingerlee taking note of Council’s comments and the Neighbourhood Plan protocol.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Ref</th> <th style="width: 55%;">Description</th> <th style="width: 15%;">PC Rec</th> <th style="width: 15%;">Decision</th> </tr> </thead> <tbody> <tr> <td>P14/S2860/O</td> <td>555 Dwellings Site B</td> <td>NSV</td> <td>Granted</td> </tr> <tr> <td>P17/S1833/HH</td> <td>Demolition of modern single storey lean-to to front elevation and conservatory to side elevation; erection of side extension of one and a half storeys (room in roof) and associated rear terrace. Internal and external alterations. Mackney Lodge Mackney Lane</td> <td>NSV</td> <td>Granted</td> </tr> <tr> <td>P17/S2519/FUL</td> <td>Cheese making room. North Farm</td> <td>Approve</td> <td>Granted</td> </tr> </tbody> </table>	Ref	Description	PC Rec	Decision	P14/S2860/O	555 Dwellings Site B	NSV	Granted	P17/S1833/HH	Demolition of modern single storey lean-to to front elevation and conservatory to side elevation; erection of side extension of one and a half storeys (room in roof) and associated rear terrace. Internal and external alterations. Mackney Lodge Mackney Lane	NSV	Granted	P17/S2519/FUL	Cheese making room. North Farm	Approve	Granted
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P17/S2790/HH	Single storey rear extension and works. Valum Sotwell St	Approve	Granted
P17/S2246/HH	Metal glazed veranda Coombe House, Slade End	Approve	Granted
P17/S3612/HH	Installation of a ramp to the front door. Oakwood House, Church Lane	NSV	

e) October's Payments

The following accounts for payment were approved.

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerks salary and expenses	478.94		478.94
HMRC - PAYE	117.80		117.80
SODC – Emptying Dog Bins	41.86	8.37	50.23
John O'Conner – Grass Cutting	499.73	99.95	599.68
DT Cooper – grass verge cutting	625.00		625.00

6. **Matters for Discussion/Decision**

a) Playground refurbishment

It was agreed to make an application to WREN for funds for the playground refurbishment.

It was agreed to order a new bridge from Playdale for the play unit as it has not proved possible to source a net from another company.

Work at Kings Meadow will begin at the end of the month to refurbish some of the existing equipment and take away the irreparable trim trail.

It is hoped the three funding applications will have been decided in time to agree a contract with Handmade to put in the new equipment in January.

The Parish Council will pay for the surface and fencing.

Cllr Baines will put information about the work up on the noticeboard.

Cllr Gilgrass is to look at the installation costs and warranty before the contract is signed.

b) Response to Local Plan Consultation

Cllr Fox asked that any comments on the Local Plan be sent to him so he can write a submission on behalf of the Parish Council.

c) Footpaths

Cllrs Collett and Jackson reported on their meeting with the OCC Footpath Officer Arthur McEwan-James and Mr and Mrs Hardy East at Mackney Lane. Mr McEwan-James reported that the movement of the end of the footpath was within the tolerance of the definitive map however the change in the line of the footpath is not and the original line must be returned.

It was agreed a holding area at the side of the road should be created to make crossing the road safer.

It was agreed that other footpath anomalies within the Parish do not need to be changed.

Cllr Fox reported that the footpath at Mackney is very overgrown.

d) Tree maintenance

Following a fallen branch at Kings Meadow with the approval of the Chairman the Clerk booked Mr Cottrell for two days to complete some essential tree works.

The Clerk has contacted an arboriculturalist to discuss a report for all of the trees.

e) Request for permission to erect a flagpole on The Square for 1 year for the WW1 Commemorations

It was agreed to give permission for the flagpole.

	<p>f) Items for budget 2018/19 It was agreed the following items should be included in the budget for next year – tennis courts, playground, trees, Village Hall and signs.</p>
7.	<p>Matters for report and inclusion on November's Agenda</p> <ul style="list-style-type: none"> - Cllr Collett will order the Remembrance wreaths - Cllr Debney will ensure the verges in Bell Lane are cut. - Cllr Collett is to attend an OALC training day for Charity Trustees. - The Clerk and Chairman will meet with Mr Windsor to discuss the Pavilion and Tennis Club. - Councillors will share mobile phone numbers for ease of communication. - The Clerk will write to thank Mr Davies and his work colleagues for their help clearing the brambles in the Millennium Wood. - The Neighbourhood Plan has now been made and has full weight. - Cllrs Baines and Robson will attend the SODC Town and Parish Forum.

It was agreed that the next meeting of the Council would take place on Tuesday 21st November 2017 at 7.30pm

There being no further business the meeting was declared closed at 9.35 pm.