

## BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

### Minutes of the Parish Council meeting duly convened and held on 19<sup>th</sup> September 2017 at 7.30pm in the Church Room, Brightwell-cum-Sotwell

**Present:** Cllrs S. Robson (Chair), S. Jackson, G. Gilgrass, C. Collett, A. McGivan, H. Baines, and J. Debney.

**In attendance:** L. Dalby (Clerk), County Cllr L. Atkins and four members of the public.

1.	<b>Apologies for Absence</b> Apologies for absence were received from Cllrs R Nielsen and D. Fox
2.	<b>Minutes of the meeting held on 18<sup>th</sup> July 2017</b> The minutes of the meeting held on 18 <sup>th</sup> July 2017 were agreed and signed by the Chairman.
3.	<b>Declarations of Disclosable Pecuniary Interest.</b> There were none.
4.	<b>Public Participation</b> Two residents of Mackney lane outlined their objections to planning application P17/S3120/O particularly noting that the application is outside the Neighbourhood Plan and highways issues.
5.	<b>Reports</b> 1. Reports a) County Councillor's Report Arthur McEwen-James, the footpaths officer, has met the owners of the site with the disputed footpath on Mackney Lane. They have been told that the barbed wire along the side of the path which needs to be removed and that the line of the path from the pumping station to its end opposite the Rec has to be changed so that it runs straight, in accordance with the Definitive Map, and does not dog-leg along the edge of the field. It was not possible to determine from the Definitive Map and accompanying statement whether the current end of the path or its previous location a couple of metres further along is correct, so regrettably no action can be taken about that. I note that a planning application in contravention, I believe, of the Neighbourhood Plan has now been submitted for the site.  It is also clear from discussions with Arthur that a number of other paths in the parish have migrated over the years and are no longer in accordance with the definitive map. The Parish Council may wish to review the situation, as the only enforcement action which can be taken on rights of way is on the basis of the definitive map so it may be best to regularize the situation now when there are no disputes to muddy the waters (literally in one case) either by agreement with all parties to change the definitive map or by relocating paths to where they should be.  The County Local Plan for Minerals and Waste was approved at the Council meeting on 12th September, with just 5 of us not supporting it (including myself, Cllr Mark Gray and Cllr Lorraine Lindsay-Gale). There will now be a process of site selection which is a bit of a moot point for my Division, given the planning applications for Fullamoor Farm near Culham and New Barn Farm, but I will participate in that in the hope that some tiny crumbs of hope may be extracted from the exercise. I am not optimistic. The earliest date on which the application for the New Barn Farm quarry can now get to the Planning Committee is now 16th October as it was not on the agenda for this month.  I asked a formal question at the Council meeting on 12th September about the very poor quality of repairs being done to roads and pavements. I didn't get much comfort from the reply other than a commitment to look at instances of very poor workmanship so if there are potholes which are

particularly badly filled (bearing in mind that the standard seems to be poor to begin with) please send me pictures and details of the location and I will pass them on.

b) District Councillors' Report  
There was none.

c) Clerk's Report

The motorist who damaged the telephone box came forward and has purchased a new door and paint for the box. He will help Cllr Gillgrass repair the box next weekend.

The Clerk has asked OCC to remove the two remaining 30mph speed limit signs and Cllr Atkins agreed to follow this up.

The Clerk has helped the village hall committee to set up a guest wifi network using the Parish Council's wifi.

d) Planning Report

Ref	Description	PC Rec	Decision
P17/S1846/FUL	New detached dwelling – 3 Church Lane	NSV	Granted
P17/S1810/HH	Fencing along northern & western boundary. Haycroft, Brightwell St	NSV	Granted
P17/S2128/HH	Single storey timber building for use as a garden room. Denham Mead, Church Lane	Approve	Granted
P16/S4245/HH	Retrospective Application. Haldene House, Bakers Lane	Object	Granted
P17/S2243/HH	Conversion of roof space over existing garages. Saddlestones	NSV	Granted
P17S2348/HH	Single storey extension at ground floor only to the East side of house that provides a new entrance, expanded flexible living accommodation and returns the front room to use as a study/4 <sup>th</sup> bedroom. 3 Wellsprings	Approve	Granted
P17/S2519/FUL	Cheese making room. North Farm	Approve	
P17/S2790/HH	Single storey rear extension and works. Valum Sotwell St	Approve	
P17/S2246/HH	Metal glazed veranda Coombe House, Slade End	Approve	
P17/S3120/O	3 detached houses Land off Mackney Lane	Object	
P17/S3126/HH	Replacement of existing conservatory and sitting with single storey rear extension. St Cecilia's	Approve	

e) September's Payments for approval

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerks salary and expenses	477.94		477.94
HMRC - PAYE	117.80		117.80
G. Gilgrass – signs for play equipment	29.04		29.04
John O'Conner – Grass Cutting	499.73	99.95	599.68
BDO LLP – External Audit	300.00	60.00	360.00

Payments made between meetings

Payee and reason	£ detail	£ VAT	£ total
Shillingford Hill Residents Assoc – Bus Donation	910.00		910.00
L. Dalby – Clerks salary and expenses	496.86		496.86
HMRC - PAYE	122.40		122.40
SODC – Emptying Dog Bins	41.86	8.37	50.23
Shillingford Hill Residents Assoc – Room Hire for AGM	40.00		40.00
rCOH – NP Examination	1250.00	250.00	1500.00
Printinco - NP	249.00	49.80	298.80
John O’Conner – Grass Cutting	499.73	99.95	599.68
Playsafety Ltd – annual inspection	133.00	26.60	159.60
Printinco -	65.00	13.00	78.00
OCC – 20mph speed survey etc	5849.33	669.86	6519.19

f) Neighbourhood Plan

Cllr Debney reported that the Neighbourhood Plan has passed the referendum. The plan will be formally adopted at the October SODC meeting.

Kingerlee Homes are holding a meeting with residents and the Parish Council Council on Thursday. It was confirmed that the Parish Council would be prepared to take responsibility for the open space in the development.

6. **Matters for Discussion/Decision**

a) Playground refurbishment

The Clerk met with a Playdale Engineer at the recreation field to discuss the damaged rope bridge, the report has not yet been received.

The Clerk will contact the handyman to discuss other work that needs to be completed.

Cllr Gilgrass reported on the work needed at King’s Meadow to refurbish the existing equipment and install new equipment. The total cost will be £24,000.

It was agreed to contract Arrow Fencing to restore the current adventure playground for £1000. The Council will contribute £10,000 to the new equipment as agreed in the budget.

It was agreed that information regarding the work will be displayed on the notice boards.

b) Pavilion

It was agreed to invite Mr Windsor to the office to discuss the Pavilion management.

c) Tennis Club

A resident has complained about the disposal of the contents of the tennis club’s chemical toilet in her inspection pit. The tennis club will also be discussed with Mr Windsor.

d) Tree maintenance

The Clerk reported that the Insurance Company has recommended that an arboriculturalist’s report is needed for the management of the council’s trees. The Clerk to obtain a quote for a report.

e) Request for donation from Home Start

It was agreed to donate £300 to Home Start.

7. **Matters for report and inclusion on October’s Agenda**

- Cllr Debney reported that the Autumn cutting of the lanes will commence soon.
- Cllr Collett asked for permission for a flagpole to be erected on The Square for one year as part of the World War One commemorations.

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|  | <ul style="list-style-type: none"><li>- The Clerk will write to thank Mr Dore for all his work to improve the broadband speeds in the parish.</li><li>- Cllr Robson asked Councillors to inform her or the Clerk if they know they will be late for Parish Council meetings.</li></ul> |
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It was agreed that the next meeting of the Council would take place on Tuesday 17<sup>th</sup> October 2017 at 7.30pm

There being no further business the meeting was declared closed at 9.45 pm.