

**BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL**

**Minutes of the Parish Council meeting duly convened and held on 20<sup>th</sup> June 2017 at 7.30pm in the Church Room, Brightwell-cum-Sotwell**

**Present:** Cllrs S. Robson (Chair), S. Jackson, A. McGivan, R Nielsen and J. Debney.

**In attendance:** L. Dalby (Clerk), County Cllr L. Atkins and one member of the public.

1.	<b>Apologies for Absence</b> Apologies for absence were received from Cllrs G. Gilgrass, C. Collett D. Fox and H. Baines.
2.	<b>Minutes of the meeting held on 16<sup>th</sup> May 2017</b> The minutes of the meeting held on 21 <sup>st</sup> March 2017 were agreed and signed by the Chairman.
3.	<b>Declarations of Disclosable Pecuniary Interest.</b> There were none.
4.	<b>Public Participation</b> There was none.
5.	<b>Reports</b> a) Fairthorne Memorial Trust Nick Spencer gave a report on the work of the Fairthorne Trust. He is willing to continue as the Parish Council Trustee.  b) County Councillor's Report I have arranged a meeting with Celia Collett and Carole Denis to look at the footpath in Mackney Lane which has been moved. Carole has some maps of the paths in the area which date back some time, so we hope those will help us to establish exactly what has been going on over the years  Progress on the joint OCC/SODC/VOWH Unitary Authority proposal has stalled because the General Election was called and so local government purdah has been in place since the beginning of April. It will now be for the Secretary of State for Communities and Local Government (it is not clear who that may be at the time of writing) to determine how and when things proceed.  The planning application for the proposed gravel pit on New Barn Farm is still under discussion. It may be heard at the July meeting of the OCC planning committee, but that has not been confirmed. I understand that SODC has withdrawn its objection to the application as have the developers of housing on what is known as Site E in Winterbrook.  I was very pleased to see that the 20mph signs have gone up, and that they seem to have managed with the existing posts rather than putting in new ones and disturbing verges.  As Councillors may have noticed, signs have gone up warning people about the closure of Shillingford Bridge for 3 days from 25th August so that the carriageway can be resurfaced. Access will be maintained for residents, all of whom should have had letters about the closure.  c) District Councillors' Report Noted and held on file.  d) Clerk's Report Unfortunately, the bus shelter glass has been smashed for the third time this year. The incident has been reported to the Police. It was agreed to consider CCTV in the future.

Concerns about the tent dweller have also been raised with the Police and also reported to the Land Agent.  
The damage to the highways caused by the builder in Bell Lane has been followed up with Keith Stenning (OCC Highways).

e) Planning Report

Ref	Description	PC Rec	Decision
P17/S1349/HH	Proposed extension and alteration of existing detached house with associated refuse, storage and off-street parking. Grange Fields, Church Lane	Refuse	Granted
P17/S1638/HH	Proposed single storey rear, side and front extensions. 68b Greenmere	NSV	
P14/S2860/O	Amendment Site B	No comment	
P17/S1833/HH	Demolition of modern single storey lean-to to front elevation and conservatory to side elevation; erection of side extension of one and a half storeys (room in roof) and associated rear terrace. Internal and external alterations. Mackney Lodge Mackney Lane	NSV	

f) June's Payments for approval

The following accounts for payment were approved.

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerk's Salary and Expenses	480.74		480.74
HMRC - PAYE	116.60		116.60
Andrew Jarvis – work to Millennium Wood (replace cheque to Environment Group)	200.00		200.00
RJS (IA) Ltd – Internal Audit	225.00		225.00
Brightwell PCC – hire of room	132.00		132.00
Wallingford Glass & Glazing Ltd – bus shelter repairs	263.62	52.72	316.34
Community First Oxfordshire – Subscription	55.00		55.00
Spanglefish – website subscription	24.96	4.99	29.95
Printinco – laminating pouches	30.00	6.00	36.00
Stewart Village Hall – hall and glass hire	51.00		51.00
John O'Conner – grass cutting	499.73	99.95	599.68
rCOH Ltd – response for examination	300.00	60.00	360.00

g) Neighbourhood Plan

Cllr Debney reported that the Public Hearing for the Brightwell-cum-Sotwell Neighbourhood Plan will be held on Friday 30<sup>th</sup> June in the Village Hall. The only part of the plan being examined at the hearing is the edge of settlement. Brightwell-cum-Sotwell PC, SODC and two developers will be represented. The results of the hearing will be due the following week.

6. **Matters for Discussion/Decision**  
a) Internal Audit 2016/17 Report  
The report was noted.

	<p>b) Annual Governance Statements 2016/17 The Annual Governance Statements 2016/17 were agreed.</p> <p>c) Accounting Statements 2016/17 The Accounting Statements 2016/17 were agreed.</p> <p>d) Donation Requests A request has been received for a donation towards the Schools 175<sup>th</sup> Birthday Party. It was agreed to donate £75. It was agreed to donate £100 towards the roof appeal at The Corn Exchange in Wallingford.</p> <p>e) Request to plant Memorial Tree at the Recreation Ground It was agreed to give permission for a tree to be planted on the recreation field in memory of Sam Holland.</p>
7.	<p><b>Matters for report and inclusion on July's Agenda</b></p> <ul style="list-style-type: none"> <li>- Cllr McGican asked about the cost of a Footbridge across A4130.</li> </ul>

It was agreed that the next meeting of the Council would take place on Tuesday 18<sup>th</sup> July 2017 at 7.30pm

There being no further business the meeting was declared closed at 9 pm.