

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 21st March 2017 at 7.30pm in the Church Room, Brightwell-cum-Sotwell

Present: Cllrs S. Robson(Chair), G. Gilgrass, H. Baines, S. Jackson, D. Fox, A. McGivan and R. Neilsen.

In attendance: L. Dalby (Clerk), County Cllr L. Atkins and nine members of the public.

1.	Apologies for Absence Apologies for absence were received from Cllr Collett.
2.	Minutes of the meeting held on 21st February 2017 The minutes of the meeting held on 21 st February 2017 were agreed and signed by the Chairman.
3.	Declarations of Disclosable Pecuniary Interest. Cllr Gillgrass declared a personal interest in Planning Application P17/S0829/O as he is neighbour.
4.	Public Participation Thomas Spencer from DPP Planning outlined plans for the land at Five Acres. Access to the site was discussed. John Rodda from the Environment Group explained the background of the Millennium Wood. He reported that the group have had a quote of £500 for work to the wood plus £70 for a new gate. The Environment Group are willing to contribute £50 to the work and would like the Parish Council (as landowners) to pay for the rest of the work. The Council asked about the lump sum of approx. £5000 in the groups accounts. Mr Rodda explained it was donated by residents for the upkeep of the wood. The Council agreed that whilst it had budgeted some money for work to the wood the Environment Group should use the money set aside for maintenance and the Parish Council would step in when it had been used up.
5.	Reports a) County Councillor's Report <ol style="list-style-type: none">1. A new online service directory to help adults, families and professionals find care and support services launched on 22nd February. It can be found at www.oxfordshire.gov.uk/livewell. People can use Live Well Oxfordshire to find out about services to help them live independently, such as home care agencies or organisations that can help with everyday tasks such as shopping and gardening. They can also use it to find a new hobby, obtain information about benefits, or look for support groups for people with health conditions. The website is clear and easy to navigate.2. Discussions about Unitary Authorities continue, and following formal endorsement by the Vale of White Horse and South Oxfordshire District Councils as well as the County Council, a submission will be sent to the Department of Communities and Local Government proposing a single Unitary authority for all of Oxfordshire. Oxford City, Cherwell and West Oxfordshire Councils remain opposed to the idea. If the proposal were accepted, elections would be held for the new Council in May 2019 at the earliest, and possibly later.3. I circulated some information to councillors about Environment Agency drop in sessions about plans for a flood relief scheme in Oxford. The remaining sessions are:<ul style="list-style-type: none">• Abingdon Community Free Space, on Saturday 1 April, 10am to 3pm info on site from 27/3• Sutton Courtenay Village Hall, on Tuesday 11 April, 6pm to 9pm

- Kennington Library, TBC (information will be on display in the library from Friday 17 March)

Cllr Fox asked Cllr Atkins about OCC Highways responses to recent planning applications in the parish. Cllr Atkins will speak to the relevant officers.

The Clerk asked Cllr Atkins if she could also follow up recent complaints about the movement of the footpath opposite the recreation field (see Clerk's report).

b) District Councillors' Report

The District Councillors' report was noted and is held on file.

c) Clerk's Report

The shattered bus stop glass window has been replaced. The matter was reported to the Police.

Following complaints about works to change the end of the footpath opposite the recreation field the Clerk has spoken to the Footpaths Officer who has been out to inspect the problem. The officer reports that although it was disappointing that the landowner didn't contact him first the work has in fact returned to the path to its original course as recorded on the OCC definitive map. However, he is going to speak to the landowner about their responsibility to keep all footpaths clear.

The Council agreed that the work does not resemble the definitive map and the footpath has been in the same position in living memory in the village.

d) Planning Report

Ref	Description	PC Rec	Decision
P17/S0530/FUL	Variation of condition 2 & removal of condition 4 of P15/S1081/FUL to alter the access to the site. Bell Garage	NSV	

e) March's Payments for approval

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerk's Salary and Expenses	527.65		527.65
HMRC - PAYE	62.80		62.80
Community First Oxfordshire - Subscription	70.00		70.00
OPFA - Subscription	40.00		40.00
Printinco – NP printing	140.02	28.00	168.02
Culham PC – Share Clerk's SLCC meeting	70.80		70.80

Payments made between meetings

Wallingford Glass and Glazing for repair to bus shelter £138.00

6. **Matters for Discussion/Decision**

a) Playground Refurbishment

The playground working party gave a presentation about their proposals for the refurbishment of the play areas. The group have three quotes for the work and information about grants. It was agreed that further consultation should be carried out on the proposed zip wire and the group will also confirm if planning permission is required for it.

The Parish Council approved the plans and thanked the group for their hard work.

b) Request for donations from

- The Environment Group for work to Millennium Wood

It was agreed to donate the budgeted £200 for the work plus £70 to replace the kissing gate.

- Church for new lawn mower

It was agreed to donate £750 for a new lawn mower for the graveyard.

- c) Villager Rota

It was agreed to continue with the current rota for writing the Villager Articles.

- d) APM Date and format

The Clerk will confirm the availability of the Village Hall for the Annual Parish Meeting. It was agreed to include a presentation about the playground refurbishment as part of the meeting.

- e) Scouts request to plant tree on The Square

It was agreed that a native tree of a limited height would be preferable to a Christmas Tree for the Square.

- f) Neighbourhood Plan

The Plan has now reached Regulation 16 and Cllr Debney has spoken to SODC about identifying an examiner.

- g) Planning

Ref	Description	PC Rec
P16/S3958/O	Development of up to 13 new dwellings. The Orchard High Road Brightwell Cum Sotwell	It was agreed to withdraw the Parish Council's Objection to the application to allow further consultation.
P17/S0829/O	The development of the site to provide 10 dwellings with associated access, parking and landscaping. Five Acres	Deferred to next meeting.

7. Matters for report and inclusion on March's Agenda

- Cllr Fox will write to the Chairman of the Planning Committee, Cllr John Cotton and the Chief Executive of SODC about the weight given to the Neighbourhood Plan when considering Planning Applications

It was agreed that the next meeting of the Council would take place on Tuesday 18th April 2017 at 7.30pm

There being no further business the meeting was declared closed at 9.30 pm.