

**BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL**

**Minutes of the Parish Council meeting duly convened and held on 17<sup>th</sup> January 2017 at 7.30pm in the Church Room, Brightwell-cum-Sotwell**

**Present:** Cllrs S. Robson(Chair), J. Debney, C. Collett, H. Baines, G. Gillgrass, A. McGivan, S. Jackson, D. Fox and R. Neilsen.

**In attendance:** L. Dalby (Clerk), County Cllr L. Atkins and five members of the public.

1.	<b>Apologies for Absence</b> There were none.
2.	<b>Minutes of the meeting held on 20<sup>th</sup> December 2016</b> The minutes of the meeting held on 20 <sup>th</sup> December 2016 were agreed and signed by the Chairman.
3.	<b>Declarations of Disclosable Pecuniary Interest.</b> There were none.
4.	<b>Public Participation</b> Residents wished to hear the Parish Council's views on Application P16/S3958/O. Cllr Fox reported that the application was not in line with the Neighbourhood Plan. It is an outline application for access and the number of houses. In principle as the site is favoured by the Neighbourhood Plan the Parish Council is in support of residential development on the site however not necessarily this proposal as the Neighbourhood Plan proposed up to 20 houses. Cllr Debney reported that he has spoken to the developer who is open to revising the application. Residents expressed concerns about the safety of traffic entering and leaving the village at an already dangerous junction which will be made worse by extra traffic flow. Cllr Debney reported that the access has been positioned as suggested by OCC Highways for safety. Informally Highways have indicated that up to 20 houses would be acceptable on the site as long as the developers made the junction safe.  A resident asked about the Rectory Meadows application. Cllr Fox reported that the Parish Council will be considering the application at the next meeting. The site is not part of the Neighbourhood Plan and Cllr Debney reported that this will have to be taken into consideration as part of the planning process.  Cllr Debney reported there will be a Neighbourhood Plan update meeting on 7 <sup>th</sup> February after the plan has been submitted to SODC.
5.	<b>Matters for Discussion/Decision</b> a) Planning P16/S3958/O - Development of up to 13 new dwellings. The Orchard High Road Brightwell Cum Sotwell It was agreed that Cllr Fox would speak to the Case Officer and Cllr Debney to the developer about amending the plans. As the application contradicts the Neighbourhood Plan it was agreed to object to the application unless the number of houses was increased to include more smaller houses.  P16/S3875/FUL - Conversion of an agricultural building to a single dwelling house and creation of domestic curtilage. Land off Mackney Lane The Case Officer has requested that the Parish Council review its decision for this application as he will recommend approval of the application. Cllr Fox proposed that the Council give No Strong Views on the application with a condition that any further development of the site is subject to a full planning application. Seconded by Cllr Collett. Carried 8 in favour and 1 against.

b) New play equipment

The new play equipment committee have now had several quotes for new equipment and have requested £20,000 from the Parish Council along with plans to apply for other grants. It was agreed that more information is needed on the phasing and timescale of the proposals. Cllrs Collett and Gillgrass are to liaise with the group.

c) Budget 2017/18

The budget was discussed. It was agreed that the Precept should remain the same per Band D property and that £10,000 of the reserves be allocated for new play equipment and £4,000 for improvements to the footpath network in the parish. It was therefor agreed that the precept would be set at £29,700. The bus service at Shillingford was discussed and it was agreed to budget £3,500 of the Section 137 money to be donated to the Residents Association to hire a weekly minibus. The Parish Council will initially underwrite the first 3 months with any donations from users going towards the next quarter. Usage of the bus will be monitored before further payments are made.

d) Neighbourhood Plan

There will be a Neighbourhood Plan meeting on the 23<sup>rd</sup> January and a Parish Council meeting on 30<sup>th</sup> January to approve the plan for submission to SODC on 3<sup>rd</sup> February. The 16 week Regulation 16 period will end on the 20<sup>th</sup> March which will be followed by the examination and the referendum in April/May.

6. **Reports**

a) County Councillor's Report

1. I am continuing to work with OXAGE and other county councillors to try to ensure that the new Minerals and Waste Plan is as effective as possible. The final version will be published with the Cabinet papers on 17th January ahead of the 24th January meeting. I hope to speak at the Cabinet meeting about matters where I believe the Plan is not properly evidenced.
2. OCC will decide its budget for 2017/18 and subsequent years at its meeting on 14th February just ahead of the next Parish Council meeting. While further cuts on the scale of former years do not seem to be proposed or necessary, funding remains very tight and there are concerns about a range of services – particularly adult social care, where demand is rising although our performance locally on delayed transfers of care is not as bad as elsewhere.
3. The Oxfordshire Flood Toolkit is now available on line at <https://www.oxfordshirefloodtoolkit.com> it contains a range of potentially useful information for local residents.

b) District Councillors' Report

None received

c) Clerk's Report

There was none.

d) Planning Report

Ref	Description	PC Rec	Decision
P16/S3831/HH	2 storey rear/side extension. 44 Greenmere	Approve	Granted
P16/S2632/LB	Erection of a single storey rear link extension. Woodley Cottage, Old Nursery Lane	NSV	Withdrawn
P16/S3247/FUL	Erection of one and a half storey 3 bedroom dwelling with access and single garage, White Cottage, Sotwell St	NSV	Granted

P16/65/FULS34	Demolition of existing dwelling and construction of 2 pairs of semi-detached houses with access and parking Mallards, Mackney Lane	Object	Withdrawn
P16/S3960/HH	Retrospective Application for the erection of an open porch to the front elevation, Saddlestones, High Road	NSV	
P16S4056/FUL	Erection of poly tunnel to grow fruit, vegetables and flowers. Middle Farm, Frogs Island	NSV	
P16/S4004/HH	Rear single storey extension. Alterations to pitched roof and interior. Addition of rooms to loft. Benjamin House, Sotwell St	Approve	

e) January's Payments for approval

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerk's Salary and Expenses	583.26		583.26
HMRC - PAYE	76.60		76.60
Brightwell PCC – Roomhire (inc Neighbourhood Plan)	145.00		145.00
South and Vale Carers	100.00		100.00
Stewart Village Hall – Neighbourhood Watch Room hire	27.50		27.50
C. Collett – Key cutting	4.95		4.95

7. **Matters for report and inclusion on February's Agenda**
- Cllr Gillgrass will arrange a training session for playground inspections
  - Cllr Jackson reported that there are increased problems with cars parked around the War Memorial on a long term basis.

It was agreed that the next meeting of the Council would take place on Monday 21<sup>st</sup> February 2017 at 7.30pm

There being no further business the meeting was declared closed at 9.30 pm.