

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 20th December 2016 at 7.30pm in the Church Room, Brightwell-cum-Sotwell

Present: Cllrs S. Robson(Chair), J. Debney, C. Collett, H. Baines, G. Gillgrass, A. McGivan. and R. Neilsen.

In attendance: L. Dalby (Clerk), County Cllr L. Atkins and three members of the public.

1.	Apologies for Absence Apologies for absence were accepted from Cllrs S. Jackson and D. Fox
2.	Minutes of the meetings held on 15th and 18th November 2016 The minutes of the meetings held on 15 th November and 18 th November were agreed and signed by the Chairman.
3.	Declarations of Disclosable Pecuniary Interest. There were none.
4.	Public Participation The applicants of P16/S3875/FUL reported that they plan to use the land as a small holding. The barn will be used for storage of hay and machinery.
5.	Reports a) County Councillor's Report 1. There has been a further exchange of correspondence between the Planning Inspector and OCC about the Local Plan for Minerals and Waste, but that does not seem to have changed much. We are now waiting for the revised plan from OCC which is due to be with me (in confidence, so not shareable) before Christmas and will be published in January. I will continue to work with OXAGE and other county councillors to try to ensure that the Plan is as effective as possible. 2.The County Council has decided that all its Household Waste Recycling Centres including Oakley Wood near us, will remain open. There will be some changes to the way they operate – opening hours may change, for example, and in future HWRC sites may open later or close earlier during the day or be closed for whole days. However, all sites would remain open at the weekend when they are most busy. Key other points are: Extension of charges for non-household waste – Oxfordshire has had a system of charging for DIY waste for about 15 years. Under the proposed changes this waste would be managed and charged for by the contractor. Charges would be made for all the following items: non-household waste such as rubble, bricks and plasterboard, tyres, construction and demolition wood, DIY waste (e.g. kitchen units, doors, windows, baths, toilets). Commercial waste services – Oxfordshire residents who operate small businesses would be able to use HWRCs, giving them access to affordable waste and recycling services. The intention would be to deliver this service at all HWRCs wherever possible. Re-use and selling from site – residents will be able to drop off or separate items for re-use and potentially buy re-use items at HWRCs. This has the potential to involve, for example, charities and social enterprises; and residents can benefit from goods being available for sale at affordable prices. 3. Just a reminder that the County Council has launched a public consultation with proposed options for daytime support for older people and adults with learning disabilities which will run until 9am

on Tuesday 20 December, so there is still time for the Parish Council to respond if it wishes. A recommendation on the county council's future of daytime support and approach to delivering this will be made by Cabinet in January 2017, for a final decision by Council in February 2017. Information on the consultation and how to respond can be found at www.oxfordshire.gov.uk/daytimesupport.

4.I have been asked by UK Power Networks to publicise their Priority Services Register which helps vulnerable people to get the right sort of help quickly if there is a power cut. Details are available at ukpowernetworks.co.uk/internet/en/power-cuts/priority-services-during-a-power-cut/ and I hope the Parish Council may be able to publicise the service. I've also received information about the '105' number, which anyone can now dial if there is a power cut, to be put through to the right network provider for their area and get up-to-date information. That seems like a very good idea, and another one worth letting people know about.

5.Discussions about Unitary Authorities continue ...

b) District Councillors' Report
None received.

c) Clerk's Report
No report.

d) Planning Report

Ref	Description	PC Rec	Decision
P16/S3260/HH	Demolition of conservatory and single storey extension to rear. Erection of 2 storey extension to rear and extension of existing front porch. Heron Gate	NSV	Approved
P16/S3361/HH	Replacement of all old windows and doors, alterations to some window and door apertures, lower garage roof ridge height, change garage doors; change drive hardstanding surface material. 12 Monks Mead	NSV	Approved
P16/S3831/HH	2 storey rear/side extension. 44 Greenmere	Approve	

e) December's Payments for approval

Payee and reason	£ detail	£ VAT	£ total
Webgroup Donation (payment made between meetings)	500.00		500.00
L. Dalby – Clerk's Salary and Expenses	545.16		545.16
HMRC - PAYE	66.80		66.80
RBL Poppy Appeal	75.50		75.50
SODC – Dog Bins	41.86	8.37	50.23
GetmappingPlc – annual fee	28.00	5.60	33.60
CAB - Donation	500.00		500.00

6. **Matters for Discussion/Decision**

a) Village Hall

The Village Hall Committee have requested use of the Parish Council broadband and router to provide wifi for Village Hall users. The Village Hall Committee would contribute to the broadband contract and pay for the installation of any signal boosters.

It was agreed that further information was required to ensure the office would not have a reduced service.

Mr Luck reported that a group of interested parties has come together to plan the future of the Village Hall and consider the redevelopment rather than refurbishment of the hall. There are concerns about the structure of the building and as a starting point a survey needs to be carried out to establish what it would be possible to do with the building. Mr Luck asked for the support of the Parish Council and if they would consider funding the survey which is likely to cost £5000.

There was a discussion about the finances of the Village Hall Committee and concerns were expressed about the need to repair the roof of the hall as a matter of urgency.

The Parish Council were supportive of the plans to create a community hub in the Village Hall however it would be unable to contribute financially without seeing full financial and business plans.

b) South and Vale Carers request for donation

It was agreed to donate £100 to South and Vale Carers.

c) Rugby Posts

Rugby Posts would cost in the region of £1000 to purchase and install. It was agreed to investigate if there is enough room on the field to install posts without causing problems to the cricket and football teams. Cllr Debney agreed to run a fundraising drive for the posts.

d) Review of Play Area Inspections and Maintenance

Cllr Gilgrass explained the need for Councillors to carry out thorough safety inspections of the play equipment. It was agreed that Cllr Gilgrass would lead a training session for Councillors on how to inspect the play equipment. Cllr Gillgrass will also baseline the inspection sheet on a monthly basis.

e) Planning

Ref	Description	PC Comments
P16/S3875/FUL	Conversion of an agricultural building to a single dwelling house and creation of domestic curtilage. Land off Mackney Lane	Object – the application is for demolition rather than conversion. If passed a condition should be included to prevent further development without a full planning application.
P16/S3465/FUL	Demolition of existing dwelling and construction of 2 pairs of semi-detached houses with access and parking Mallards, Mackney Lane	Object – inappropriate overdevelopment. Contrary to the BcS Conservation Area Character Appraisal

f) Budget 2017/18

The budget was discussed. It was agreed that the precept per household should remain the same as last year. It was agreed to earmark reserves for maintenance of equipment and towards the purchase of new play equipment.

It was agreed to purchase a new accounts package.

7. **Matters for report and inclusion on January's Agenda**

- Dog bin SW corner of Kings Meadow
- Cllr Collett thanked the Parish Council for allowing the Community Association to store the Christmas Hampers in the Office. Cllr Collett also requested a copy of the office key as the

	manual system for opening the shop is stored in the office as agreed when the shop opened. It was agreed Cllr Collet should have a key.
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It was agreed that the next meeting of the Council would take place on Monday 23rd January 2017 at 7.30pm

There being no further business the meeting was declared closed at 9.45pm.