

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

**Minutes of the Parish Council meeting duly convened and held on 18th November 2016 at 9pm in
the Church Room, Brightwell-cum-Sotwell**

Present: Cllrs S. Robson(Chair), J. Debney, H. Baines, S. Jackson, and G. Gillgrass.

In attendance: L. Dalby (Clerk) and two members of the public.

1.	Apologies for Absence Apologies for absence were accepted from Cllr C. Collett, D. Fox and R. Neilsen.
2.	Declarations of Disclosable Pecuniary Interest. There were none.
3.	Public Participation A resident requested that part of her land be included in the Neighbourhood Plan. Cllr Debney explained that the plan was now too advanced to change however the plan does not preclude development outside the edge of settlement.
4.	To agree the Neighbourhood Plan Supporting Documents The supporting documents were agreed unanimously.
5.	To agree the Neighbourhood Plan pre-submission report The Neighbourhood Plan Pre-submission report was agreed unanimously.
6.	To agree Neighbourhood Plan Public Consultation There will be a formal consultation period of seven weeks. Documents will be made available on the website and in the shop, pub, Shillingford Bridge Hotel and Parish Office. The Clerk will contact the statutory consultees and those whose land is directly affected by the plan. Posters will displayed in the Parish and a letter will be inserted into The Villager. The Clerk will compile the results at the end of the consultation period. There will two drop in sessions in the Church room during the consultation period.

It was agreed that the next meeting of the Council would take place on Tuesday 20th December 2016 at 7.30pm

There being no further business the meeting was declared closed at 10.15pm.