

## BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

### Minutes of the Parish Council meeting duly convened and held on 18<sup>th</sup> October 2016 at 7.30pm in the Church Room, Brightwell-cum-Sotwell

**Present:** Cllrs S. Robson(Chair), J. Debney, C. Collett, H. Baines, S. Jackson and R. Neilsen.

**In attendance:** L. Dalby (Clerk), District Cllr J. Murphy and 12 members of the public.

1.	<b>Apologies for Absence</b> Apologies for absence were accepted from Cllrs D. Fox and A. McGivan.
2.	<b>Minutes of the meeting held on 20<sup>th</sup> September 2016</b> The minutes of the last meeting were agreed and signed by the Chairman.
3.	<b>Declarations of Disclosable Pecuniary Interest.</b> There were none.
4.	<b>Public Participation</b> Planning application of Amanda Potter – it was agreed that all Councillors had read Mrs Potter’s recent email and that it was very clear.  Delegation from the Management Committee of Shillingford Home Park – there was considerable debate about this issue. Due to recent cessation of the bus service stopping outside the Park understandably residents feel isolated and depressed because they are now unable to travel to Wallingford, particularly on market day, Friday. The delegation explained that though the current proposal of a possible 5 seats on the bus from Dorchester on Thames is to be welcomed it does not solve the problem and there are issues about how long residents would actually be able to spend in the town. Councillor Nielson agreed to take action on this matter including writing to OCC, SODC and Thames Travel.  Planning application by The Earth Trust – parishioners gave their views before a response from the Charity. Clearly there are very serious concerns about the proposed access road and traffic safety from the residents of Sires Hill. It was believed that the plans are in contravention of the National and SODC guidelines plus development in an AONB. Parishioners questioned if improvement of the current access arrangements have been sufficiently explored and if it is not the case that the easy option for OCC for financial reasons is to return the responsibility to the Trust. Representatives from the Earth Trust defended their position and there was a lively debate. Councillor Baines highlighted problems with signage at the site. Parishioners and Earth Trust representatives were thanked for their contributions.  At this point it was important to note that the 20mph speed limit for the village has been approved by OCC. Councillor Debney has offered to walk with OCC Highways representatives to discuss appropriate location and type of 20mph road signs. The Clerk was asked to facilitate. Councillor Debney emphasised the significance of this achievement which was advocated very strongly in the feedback to the CLP and should be triumphed as a village success. Councillor Baines agreed to promote accordingly on Facebook.
5.	<b>Reports</b> a) County Councillor’s Report 1.The inspector who conducted the Examination in Public into the County’s Minerals and Waste strategy issued an interim report on 12th October. Very disappointingly, he concluded that the overall target for minerals should not be reduced. The implications of this decision are being worked through by the Oxage advisor and we plan to meet to discuss what happens next.

2.I am very pleased to be able to report that the 20mph speed limit in the village was approved on 13th October. I had lobbied the Cabinet member before the meeting, but as the officers' report recommended approval I suspect it might have been given the go ahead anyway. Either way, I am pleased that the change can now be implemented.

3.I have received a helpful guide to highway defects which I have attached to this report for information.

4.I've also received some guidance about safeguarding adults which is attached too, as it is a useful reference document.

5. Discussions about Unitary Authorities continue ...

b) District Councillors' Report

The District Councillor's report was noted.

Cllr Murphy encouraged the Parish Council to engage with the Didcot Garden Town consultation and suggested that a Parish Meeting be held in January. The Clerk will confirm the availability of the Village Hall.

c) Clerk's Report

From November the Clerk's office hours will change to 8.30 -12.30 on Monday mornings and 2.30 – 3.30 on Tuesdays and Thursdays. The new hours will be publicised via the website and notice boards.

d) Planning Report

Ref	Description	PC Rec	Decision
P16/S2159/HH	Construction of a new vehicular access to No 3 Grove Cottages	Object	Refused
P16/S2886/RM AMENDMENT	Application for reserved matters for appearance, landscaping, layout and scale for one detached dwelling following outline planning permission P15/S1015/O The Manse, Bakers Lane	Approved	
P16/S3260/HH	Demolition of conservatory and single storey extension to rear. Erection of 2 storey extension to rear and extension of existing front porch. Heron Gate, Mackney Lane	Object	
P16/S3247/FUL	Erection of one and a half storey 3 bedroom dwelling with access and single garage, White Cottage, Sotwell St	Object	

Cllr Collett will contact the planning department to discuss P16/S3260/HH.

e) Neighbourhood Plan Report

It was agreed that the Clerk would be paid for the hours worked on the Neighbourhood Plan above her normal hours.

There was a lively debate. Councillor Debney undertook to submit to the NP steering group his workings on Policy revisions in stages for thoughts and revision. It was agreed that the Planning

	<p>Consultant's comments and amendments will need to be available for detailed analysis and appraisal in good time before the proposed Public Meeting on 2 November and for a meaningful discussion of the NP steering group on 1 November.</p> <p>f) October's Payments The following payments were approved.</p> <table border="1" data-bbox="268 409 1428 640"> <thead> <tr> <th data-bbox="268 409 954 454">Payee and reason</th> <th data-bbox="954 409 1094 454">£ detail</th> <th data-bbox="1094 409 1273 454">£ VAT</th> <th data-bbox="1273 409 1428 454">£ total</th> </tr> </thead> <tbody> <tr> <td data-bbox="268 454 954 499">L. Dalby – Clerk's Salary and Expenses</td> <td data-bbox="954 454 1094 499">520.66</td> <td data-bbox="1094 454 1273 499"></td> <td data-bbox="1273 454 1428 499">520.66</td> </tr> <tr> <td data-bbox="268 499 954 544">HMRC - PAYE</td> <td data-bbox="954 499 1094 544">62.60</td> <td data-bbox="1094 499 1273 544"></td> <td data-bbox="1273 499 1428 544">62.60</td> </tr> <tr> <td data-bbox="268 544 954 589">rCOH Ltd – Neighbourhood Plan</td> <td data-bbox="954 544 1094 589">4100.00</td> <td data-bbox="1094 544 1273 589">820.00</td> <td data-bbox="1273 544 1428 589">4920.00</td> </tr> <tr> <td data-bbox="268 589 954 640">John O'Conner – Grass Cutting</td> <td data-bbox="954 589 1094 640">485.33</td> <td data-bbox="1094 589 1273 640">97.07</td> <td data-bbox="1273 589 1428 640">582.40</td> </tr> </tbody> </table>	Payee and reason	£ detail	£ VAT	£ total	L. Dalby – Clerk's Salary and Expenses	520.66		520.66	HMRC - PAYE	62.60		62.60	rCOH Ltd – Neighbourhood Plan	4100.00	820.00	4920.00	John O'Conner – Grass Cutting	485.33	97.07	582.40
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6.	<p><b>Matters for Discussion/Decision</b></p> <p>a) Shillingford Bus Service As per public participation.</p> <p>b) Earth Trust Planning Application Application to be refused based on Cllr Debney's policy points.</p> <p>c) Conclusion of Audit 2015/16 To be discussed at next meeting</p> <p>d) Remembrance Crosses The Remembrance Crosses will be ordered by the Parish Council.</p> <p>e) Village Map Deferred to next meeting.</p> <p>g) DCLG Precept Referendum Consultation To be discussed at next meeting.</p>																				
7.	<p><b>Matters for report and inclusion on November's Agenda</b></p>																				

It was agreed that the next meeting of the Council would take place on Tuesday 15<sup>th</sup> November 2016 at 7.30pm

There being no further business the meeting was declared closed at 9.50pm.