

BRIGHTWELL-CUM-SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 19th April 2016 at 7.30pm in the Church Room, Brightwell-cum-Sotwell

Present: Cllrs D. Fox(Chair), C. Collett, A. McGivan, J. Debney, S. Robson, S. Booth, H. Baines, S. Jackson and R. Nielsen.

In attendance: L. Dalby (Clerk) and County Cllr L. Atkins.

1.	Apologies for Absence Apologies were received from District Cllr J. Murphy.														
2.	Minutes of the meeting held on 15th March 2016 The minutes of the last meeting were agreed and signed by the Chairman.														
3.	Declarations of Disclosable Pecuniary Interest. There were none.														
4.	Public Participation There was none.														
5.	<p>Reports</p> <p>a) County Councillor's Report Cllr Atkins provided a report about the Unitary Authority Debate which was discussed by the Parish Council. It was agreed to publish the report on the Parish Council Website.</p> <p>b) District Councillors' Report The report from Cllr Murphy was noted and is held on file.</p> <p>c) Unitary Authority Proposals As per County Council report.</p> <p>d) Clerk's Report Members of The Lime Walk Gospel Hall Trust carried out a litter pick along the A4130 collecting 13 bags of litter. Cllr Fox proposed a vote of thanks to the volunteers for their work.</p> <p>The new gate for the Millennium Wood has been delivered and will be fitted soon.</p> <p>e) Planning Report</p> <table border="1"> <thead> <tr> <th>Ref</th> <th>Description</th> <th>PC Rec</th> <th>Decision</th> </tr> </thead> <tbody> <tr> <td>P16/S0229/ FUL</td> <td>Demolition of existing single storey, pitched roof prefabricated dwelling (concrete Woolaway system). Erection of two storey, pitched roof replacement dwelling constructed of brick and clay tiles. Localised external works around the new dwelling. Existing highway unaffected. Wintles Mackney Lane Brightwell-cum-Sotwell</td> <td>Approve</td> <td>Granted</td> </tr> <tr> <td>P16/S0454/ HH</td> <td>Addition of 2 bay garage with room over. Alterations to main house including porch, 1st floor accommodation and replacement of uPVC windows with traditional joinery. North Barn, Bakers Lane</td> <td>NSV</td> <td>Granted</td> </tr> </tbody> </table>			Ref	Description	PC Rec	Decision	P16/S0229/ FUL	Demolition of existing single storey, pitched roof prefabricated dwelling (concrete Woolaway system). Erection of two storey, pitched roof replacement dwelling constructed of brick and clay tiles. Localised external works around the new dwelling. Existing highway unaffected. Wintles Mackney Lane Brightwell-cum-Sotwell	Approve	Granted	P16/S0454/ HH	Addition of 2 bay garage with room over. Alterations to main house including porch, 1 st floor accommodation and replacement of uPVC windows with traditional joinery. North Barn, Bakers Lane	NSV	Granted
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P16/S0030/ A	Freestanding directional sign x 2. Island Farm Donkey Sanctuary	Approve	Granted
P16/S0751/ HH	Extension of existing kitchen. Provision of new garage. Hadden Furze, Sotwell St	NSV	
P16/S0563/ HH	Single storey rear extension. Magnolia House, Sotwell St	NSV	

f) Neighbourhood Plan Report

A public meeting was held in March at St. Agatha's Church. The meeting was advertised in the Villager, on telegraph poles, on the parish website and Facebook pages. It was attended by 54 people. The purpose of the meeting was to update parishioners on progress and to introduce the next stage in the development of the plan.

The committee is now entering Stage 7 in our NP process. During this stage we will draft policies, set our spatial objectives and site selection criteria. This will need the input of parishioners, stakeholders, landowners and developers.

It has been agreed by the NP committee to appoint a planning consultant to take forward the next stage to the preparation of a draft pre submission report. A funding bid has been submitted to SODC for £5k and a further bid of £4k to Locality to enable this appointment to proceed. If successful, it is intended to appoint a consultant in mid-May. Consultation will take place over the summer months for the presentation of a report at the end of September 2016.

g) April's Payments for approval

Payee and reason	£ detail	£ VAT	£ total
Milton PC – Share SLCC membership	55.66		55.66
BCSVS Ltd – NP refreshments	4.59		4.59
Stewart Village Hall – Office Rent	550.00		550.00
Stewart Village Hall – Neighbourhood Watch room hire	13.75		13.75
L. Dalby – Clerk's Salary and Expenses	462.10		462.10
Post Office Ltd – Clerk's PAYE	115.40		115.40
Secure a Field	157.91	31.58	189.49
M.E.S. Dart and Partners – grass cutting	150.00	30.00	180.00
OCC – Salt Bins	500.00	100.00	600.00

6. **Matters for Discussion/Decision**

a) Donation Review

The draft Donation Policy was reviewed, discussed and amended. The Policy was approved and it was agreed to publish it on the website.

b) Shillingford Bus Service

The Clerk responded to the OCC Consultation on the withdrawal of Bus Subsidies.

c) Queen's Birthday Celebrations

	<p>There will be a film night on Friday 10th June and a group has begun to organise a Street Party for Sunday 12th June. The residents of Shillingford Hill will be holding their own celebrations. Once budgets have been finalised the Clerk will apply to SODC for the grant.</p> <p>d) Annual Parish Meeting – 24th May The School, Pre-School and Church will give reports at the Annual Parish Meeting. There will also be updates on the 20mph proposal and new play equipment. Posters will be displayed two weeks before the meeting.</p> <p>e) Dorchester Neighbourhood Plan It was agreed that the Parish Council had no comments to make on the Dorchester Neighbourhood Plan Consultation.</p> <p>f) Position of Notice Board It was agreed that the Notice Board would be erected on the North East Corner of Kings Meadow.</p> <p>g) Parish Council Responsibilities The Parish Council responsibilities to be appointed at the Annual Meeting of the Parish Council were reviewed. The following responsibilities were agreed.</p> <p>Councillor in Charge of Finance Footpaths Kings Meadow and Recreation Ground Jubilee Pavilion Village Hall Highways Playground Reports Millennium Wood Reports Trustee to Fairthorne Memorial Trust Mineral Strategy Earth Trust Grass Verges Public Transport Rep Planning Committee</p> <p>Projects Neighbourhood Plan Site B Play Equipment Solar Panels</p>
7.	<p>Matters for report and inclusion on March's Agenda</p> <p>- The Earth Trust will hold a public exhibition in June.</p>

It was agreed that the next meeting of the Council would take place on Tuesday 17th May 2016 at 7.30pm

There being no further business the meeting was declared closed at 9.30 pm.