

BRIGHTWELL CUM SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 16th June 2015 at 7.30pm in the Church Room.

Present: Cllrs D. Fox (Chair), Celia Collett, S. Booth, J. Debney, S. Jackson, S. Robson, H. Baines, A. McGivan and R. Nielsen

In attendance: L. Dalby (Clerk) and County Cllr L. Atkins.

1	Apologies for Absence There were none.
2	Minutes of the meeting held on 20th May 2015. The minutes were agreed and signed by the Chairman.
3	Declarations of personal and prejudicial interest As Trustees of the Charity responsible for the Recreation Ground all members of the Council who were present declared an interest under section 9 of the Code of Conduct in respect of all matters relating to the Recreation ground. The following personal interests were declared: All Councillors in matters relating to the Village Community Stores.
4	Public Participation There was none.
5	Reports a) County Councillor's Report Catching up with OCC decisions over the past month, I was pleased to see that the outcome of the review of mobile library stops left the parish with the service it needs. I have been informed by Highways that the programme of gully cleaning along roadsides will get to Brightwell-cum-Sotwell on 5 th and 6 th August. It is planned to clear 254 gullies, 54 offlets and 105 catchpits. If there are any areas of particular concern, it would be enormously helpful if parked cars were not blocking access on those dates, and residents could be encouraged to park between rather than over the gully drains in particular. The A4130 will also be cleared as part of a programme for faster roads, but not until January/February next year. The current programme for that is for the length of the road from Harwell to Henley to be cleared between 21 st January and 9 th February 2016. The process of developing the budget for 2016/17 is beginning. We won't know the key detail – how much money we will need to save – until after the emergency budget in July, but at the moment, planning is based on a further reduction of £50m - £60m in the amount spent each year by OCC. As spending on schools (around half the budget overall) is ringfenced this represents a huge challenge to the Council as it's very roughly 10% of our annual budget once schools are excluded. The next consultation on the Minerals Strategy is due to start this month. The six week consultation is very structured and only two criteria can be commented on. 1. Is the Strategy compliant with the relevant processes up to this point.

2. Is the plan sound?

Those who respond to the consultation will have the right to comment at the EIP.

Cllr Nielsen joined the meeting.

b) District Councillor's Report

There was none.

c) Clerk's Report

There was none.

d) Planning Report

Ref	Description	PC Rec	Decision
P15/S1081/FUL	Demolition of existing garage premises. Erection of a pair of semi-detached dwellings. Bell Garage	Approve	Granted
P15/S0632/HH	Proposed ground and first floor side extension. Proposed ground floor rear extension. Lilicot, the Square	Refuse	
P15/S1580/HH	Single vehicle garage and carport to side and rear of house. Anchorage, Church Lane	Approve	

e) Neighbourhood Plan

The steering group are meeting on June 22nd.

f) APM Minutes

The 2015 Annual Parish Meeting minutes were agreed.

g) June's Payments

The following accounts for payment were agreed.

Payee and reason	£ detail	£ VAT	£ total
Collier's of Crowmarsh – Sadolin	21.15		21.15
Brightwell PCC –Room Hire	110.00		110.00
Stewart Village Hall – Room and glass hire	81.00		81.00
Spanglefish - Website	20.79	4.16	24.95
L. Dalby – Clerk's salary and expenses	544.16		544.16
Post Office Ltd - PAYE	72.80		72.80
Brightfest Donation	200.00		200.00

6 **Matters for Discussion/Decision**

a) Vandalism in the Parish

There has been a recent spate of vandalism in the Parish. The Police are aware and have reacted quickly to incidents and increased patrols. Residents have been made aware

through the website, emails and notices. The PCSOs have spoken to the schools and Scouts. It was agreed that the Clerk would ask the PCSO to write an email to be distributed to the email database with advise for residents.

b) Audit 2014/15

The Accounts 2014/15 were approved.

- i) The Accounting Statement 2014/15 were approved and signed by the Chairman and Clerk.
- ii) The Annual Governance Statement 2014/15 was approved and signed by the Chairman and Clerk.

c) Tennis Court Fence

It was agreed to obtain quotes for a new fence and to look into reinforcing the current fence. Cllr Collett will speak to the scrap yard about materials and possible contractors to complete the work.

d) Risk Assessment

The Risk Assessment was agreed.

e) CLP Actions

BCS12 - Improve play facilities for older children at both Kings Meadow & at the Recreation Ground and for younger children at the Recreation Ground as identified in this Parish Plan. (Lead: BCS PC)

Cllrs Robson and Baines have visited other local play areas and are liaising with parents. They are also looking into grants. At the Recreation ground more natural play area including improvements to the stream should be considered. Councillor Debney agreed to help with the design of this.

BCS 18 - Install a defibrillator in the main village and at Shillingford Hill (Lead: BCS PC).

Two defibrillators have been installed and the Clerk is awaiting a response from the Village Hall Committee before the third can be put up.

BCS 35 - Work with statutory highway authorities to investigate ways to improve vehicular access into the main village from to A4130 (Lead: BCS PC)

This may be part of the Neighbourhood Plan Process in the future to be completed with CIL funds. There was no consensus from the CLP about which exit should be improved which could make any scheme problematic. It was agreed to invite OCC Highways to discuss possible schemes in conjunction with the consultation on the 20mph limit for the village.

BCS 44 - Establish a parish led verge and footpath management regime to increase access

	<p>and to enhance the biodiversity value of our verges and hedgerows (Lead: BCS PC) Complete – it was agreed to publicise the Management Plan on the website and to remind residents they are responsible for maintaining their hedges.</p> <p>BCS 8 Identify ways of educating those dog owners who habitually allow their dogs to foul the parish to stop. To campaign for the fining/prosecuting of offenders who do not comply. (Lead: BCS PC) It was agreed to investigate installing an extra bin at the eastern end of the Croft Path and to look into ways of education dog owners, including getting the children from the school onboard. The Clerk will also speak to the PCSOs.</p> <p>BCS 6b - Ensure that communications are improved across all geographical areas of the parish. (Lead: BCS PC) It was agreed another Noticeboard at Greenmere would be desirable.</p> <p>BCS 26 - To work with the relevant authorities to ensure that the main village of Brightwell cum Sotwell retains a distinctly separate identity from Wallingford, creating a strong buffer zone both sides of the Wallingford bypass. Ensure that the fields between Slade End and Wallingford by-pass remain as working farmland. (Lead: BCS PC) Currently doing all that can be done.</p> <p>BCS 28 - Continue to lobby against those measures that this parish considers detract from the identified character of the parish, in particular measures that would increase traffic on the A4130 (Lead: BCS PC) Currently doing all that can be done.</p> <p>BCS 33 - Work with statutory highway authorities to investigate whether a lower speed limit can be extended along the A4130 Wallingford to the Root One turning to the main village and on the Shillingford Road. (Lead: BCS PC) Currently doing all that can be done.</p>
7.	<p>Matters for report and items for inclusion on next month's agenda</p> <ul style="list-style-type: none"> - A-Z the Clerk will forward all the pages to Cllr Nielsen, including getting the existing cover design material from former Councillor Wood. - The new councillors were invited to join the Neighbourhood Plan Steering group. - One of the benches on Kings Meadow needs repairing. - Cllr Debney will write the next Villager report and include information on the grass verge Management Plan. - Cllr Debney attended the Earth Trust liaison meeting – he will provide a report for next month. - Cllr Collett reported that when the Postmaster retires the Post Office would

	prefer that the services are provided by a 'Post Office Local' in the Community Shop. The shop committee are considering all the implications.
--	--

It was agreed that the next meeting of the Council would take place on Tuesday 21st July 2015 at 7.30pm.

There being no further business the meeting was declared closed at 9.35pm.