

BRIGHTWELL CUM SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 17th December 2013 at 7.30pm in the Church Room.

Present: Cllrs D. Fox (Chair), C. Collett, H. Baines, C. Collett, G. Gillgrass, A. McGivan, R. Nielsen, J. Rodda and A. Wood.

In attendance: Mrs L. Dalby (Clerk) and one member of the public.

1	Apologies for Absence Apologies for absence were received from County Cllr L. Atkins.	
2	Minutes of the meeting held on 19th November 2013. The minutes were agreed and signed by the Chairman.	
3	Declarations of personal and prejudicial interest As Trustees of the Charity responsible for the Recreation Ground all members of the Council who were present declared an interest under section 9 of the Code of Conduct in respect of all matters relating to the Recreation ground. The following personal interests were declared: All Councillors in matters relating to the Village Community Stores, Cllr Celia Collett as a District Councillor in matters relating to SODC. Cllr Rodda in matters relating to St. Agatha's Church and the Village Hall. Cllr Clive Collett in matters relating to the Village Hall.	
4	Public Participation A resident from Sires Hill outlined the concerns of all the residents about the Earth Trust plans for a new access road at Sire Hill. <ol style="list-style-type: none">1. The visual impact from the Clumps and surrounding footpaths.2. Increased traffic – noise, pollution and safety.3. Surface Water flooding – the area already floods.4. Impact of the Environment with no established need.5. Contrary to the aims Earth Trust. Cllr Clive Collett joined the meeting. The Parish Council agreed that they are unable to comment until full plans have been received but that it is important to engage in a sensible discussion with the Earth Trust ahead of the application. Cllr Fox has been invited to meet with the Earth Trust in January. Cllr Celia Collett joined the meeting.	
5	Reports a) County Councillor's Report The OCC budget has been issued but debate and negotiation continues: the final	

decisions will be in February. Children's Centres are not, however, to close but there will be a detailed review carried out.

There have been a number of changes to bus services locally but I believe that the replacement of the 36 bus serving the village with the X2 has not been to the detriment of residents, and that the services between Wallingford and the Shillingford Park Site have not been affected.

I have asked OCC officers for details of the reasoning behind the belief that a 40mph limit would incentivise drivers to go through Wallingford town centre rather than around the bypass. I have not yet had a formal response, but will forward that if it arrives between the time of writing and the Parish Council meeting.

b) District Councillor's Report

Budget and Precepts 2014/2015

You should have received a letter recently, from William Jacobs, giving the information you need to help set your budgets and precepts for the coming year.

Science Vale UK

The council has been successful in securing a total £2.06million in grant funding from the Large Sites Programme Capacity Fund, to assist with accelerating the delivery of strategic housing sites. The requirements of the project are that the council will deliver a 30% increase in the rate of housing delivery across the Science Vale area. To achieve this, a range of projects are planned that will remove barriers to delivery and, in particular, will bring forward delivery actions that could otherwise take many months. This includes specialist assistance to evaluate infrastructure and community needs across science vale to enable the production of an evidence base that supports negotiations on strategic and local infrastructure needs arising from housing development.

Recycling leaflet

This week a new recycling leaflet was delivered to homes across the district. The leaflet which is also on the website contains a lot of information about what happens to recycling and landfill after it is collected from your home, what the recycling symbols mean, why not everything can be recycled at the moment, and a special section about Christmas waste.

To download the leaflet please look at the 'Recycling Sort it out!' page on the website

www.southoxon.gov.uk/services-and-advice/recycling-rubbish-and-waste/recycling-sort-it-out

Cllr Fox asked if the Science Vale Area has been defined. Cllr Collett reported that a map of the defined area will be distributed and that the District Council has taken note that parishes would like to be involved in the Consultation process.

c) Clerk's Report

SODC have not yet responded to the request for an explanation of the use of the 'No Strong Views' response to planning applications. Cllr Collett reported that the officer dealing with the request is on holiday.

d) Planning Report

Ref	Description	PC Rec	Decision
P13/S2943/ HH	Remodelling existing 3 bed house to form garage, construction of new 3 bedroom house together with new access from highway. Green Acre, Slade End	Approve	Granted
P13/S3225/ HH	The addition of garage doors to existing car ports. Meadow View Barn, Severalls Farm, Shillingford	Approve	Granted

e) December Payments

Payee and reason	£ detail	£ VAT	£ total
Rayners Ltd – Top Soil	60.00	12.00	72.00
Wicksteed – See-Saw repairs	513.00	102.60	615.60
Parish Online – Annual Fee	20.00	4.00	24.00
L. Dalby – Clerk's Salary and Expenses	477.19		477.19
Robert Sherwood – PAYE refund	859.41		859.41
Post Office Ltd - PAYE	80.80		80.80
OALC - Training	125.00	25.00	150.00
Printinco - CLP	9.50	1.90	11.40
Allsorts Pre-School reissue of Doantion Cheque	500.00		500.00

f) Community Led Plan

The first part of the analysis of the questionnaires has been completed for review by the steering group. The full results should be available in January. There was a 65% response rate.

6 **Matters for Discussion/Decision**

a) Earth Trust Proposals

It was agreed that further information on the proposals are needed and good communication with The earth Trust is key to the discussions.

b) Neighbourhood Plan

An initial meeting of the steering group has taken place. In practice further progress can't be made until the results of the Community Led Plan are known. The consultation on the Neighbourhood Plan is open until 5th February 2014.

c) Site B

There was a discussion about potential Section 106 proposals.

There has not yet been a response from the developers to the letter from Cllr Fox

regarding the buffer zone and site access.
County Cllr Atkins is arranging a meeting with County Cllr Nimmo-Smith to discuss the speed limit on the bypass.

d) Budget 2014/15

The precept for 2014/15 was set as £28582.

e) Planning

Ref	Description	PC Rec
P13/S3572/O	Outline application for demolition of existing petrol forecourt, reception & workshop buildings. Change of use to residential to allow erection of one dwelling with associated parking and gardens. Bell Garage, High Rd, B-c-S.	NSV
P13/S3603/H	Single storey timber outbuilding. Norela, Sotwell St	NSV – with a condition attached that the building is not used for overnight accommodation.

f) Adopt Model Standing Orders

The Clerk will review the Model Standing orders for adoption in January.

g) Play Areas

It was agreed to turn down the offer of a tree house for the recreation field as it was unlikely to meet current safety regulations.

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7. **Matters for report and items for inclusion on next month's agenda**

- Community Assets
- Defibrillator for the telephone box.
- Cllr Collett reported that the first Dementia Friendly Community meeting has led to several volunteers agreeing to attend training.
- War memorial/ First World War Commemoration 2014
- Work to permissive path at recreation Field
- Jubilee Pavilion Expenses and Test Certificates

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It was agreed that the next meeting of the Council would take place on Tuesday 21st January 2014 at 7.30pm in The Church Room.

There being no further business the meeting was declared closed at 9.35 pm.

Signed.....Dated.....