

BRIGHTWELL CUM SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 18th June 2013 at 7.30pm in the Village Hall.

Present: Cllrs D. Fox (Chair), C. Collett, H. Baines, C. Collett, J. Rodda, A. McGivan R. Nielsen and A. Wood.

In attendance: Mrs L. Dalby (Clerk), County Cllr L. Atkins and one member of the public.

1	Apologies for Absence Apologies for absence were received from Cllr G. Gilgrass.	
2	Minutes of the meeting held on 21st May 2013. The minutes were agreed with one amendment and signed by the Chairman.	
3	Declarations of personal and prejudicial interest As Trustees of the Charity responsible for the Recreation Ground all members of the Council who were present declared an interest under section 9 of the Code of Conduct in respect of all matters relating to the Recreation ground. The following personal interests were declared: All Councillors in matters relating to the Village Community Stores, Cllr Celia Collett as a District Councillor in matters relating to SODC. Cllr Rodda in matters relating to St. Agatha's Church and the Village Hall. Cllr Clive Collett in matters relating to the Village Hall.	
4	Public Participation There was none.	
5	Reports a) County Councillor's Report I had a useful meeting with the planning manager at OCC to discuss a range of issues related to Site B. He confirmed that OCC does not have the resources to consider alternatives to the previously planned access to the site, unless a plan is provided as a basis for discussion. Essentially, the highways team will look at a plan if it is worked up by St Edwards (presumably at the behest of SODC) but will not discuss ideas without a specific proposal. I have passed this information back to the planning officer SODC and will wait for an SODC decision on whether a new junction needs to be designed. Work is continuing on the Minerals Strategy. I have been invited to join the Minerals Working Group. The Inspector has challenged OCCs strategy and there are now two options - either to plough on to the EIP or withdraw the strategy and so further work before resubmission. Cllr Fox asked for the likely timeframe if the strategy is withdrawn. Cllr Atkins said that the consultation is likely to begin early next year. As a County Councillor I expect to have a £10k 'Big Society' budget to spend across the division between now and March next year. Previously I have tried to use this budget to support projects involving a range of community developments, generally as part-	

funding or seed money to help ideas to get going. In the parish, that has included support for the Community Led Plan, part funding saplings to fill gaps in hedges and for planting at the pre-school and a new sign for the Village Hall and shop. The funds cannot be used for running costs but can, for example, help buy equipment or fund training. I prefer to have lots of smaller projects rather than a smaller number of large ones. I would welcome ideas from the Parish Council about how the money can best be used, bearing in mind it has to be spread across quite a large area ... and doesn't have to be spent all at once.

I also expect (although this will not be confirmed until July) to have some influence over a £16k highways maintenance budget. This has limited use (so I cannot pay for new things such as crossings or dropped kerbs) and does not cover 'defects' such as potholes, but can be used for repainting lines where they are faded, weed-killing in particularly bad areas (such as the road between Wallingford and Shillingford Bridge, which I had treated last year) and other maintenance work that may not be routinely done given the dire state of public sector finances. Again I would welcome suggestions from the Parish Council on priorities, but again I would remind the council of the size of the division the money has to be spread across.

b) District Councillor's Report

Community Games 2013

Funding of up to £200 is available under The Community Games campaign. The Brightfest organisers are looking into whether this can be incorporated into the activities planned at the recreation ground in the afternoon of 14th September 2013.

Community grants still available

There are still grants of up to £15,000 available for community projects through the Community Investment Fund scheme.

The funding is available to capital projects and the scheme closes on 28 June, so please spread the word.

Community Led Plan

The CLP steering committee are in the process of formulating the questionnaire to be distributed to all residents in the Parish in October. They are following a fairly strict timetable to enable them to get the questionnaire analysis carried out at no cost by SODC (please see attached timetable). To meet this timetable it will involve input from the Parish Council and P.C. approval of the final draft during the late part of August/early September.

The Council agreed to give the necessary input in August/September.

c) Clerk's Report

The Council approved the format of the website. The Clerk will now add all the relevant information.

d) Planning Report

Ref	Description	PC Rec	Decision
P13/S0868/FUL	Demolition of existing 3 bed dwelling, construction of new 3 bed dwelling and garage together with new access to the highway. Green Acre, Slade End	NSV	
P13/S1016/FUL	Removal of existing garage. Erection of a 2 bedroom bungalow. Former Pumping Station, Sotwell Lane	Refuse	Refused

e) June Payments

The following accounts for payment were agreed.

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerks Salary and Expenses	449.59		449.59
Post Office Ltd – PAYE	75.60		75.60
Arrow Fencing – Tennis Court Footpath	885.00	177.00	1062.00
Falcon Signs – Tennis Court Sign	103.19	20.64	123.83
Printinco – CLP brochure	26.40	5.28	31.68
Allsorts Pre School – Donation	500.00		500.00
Brightwell-cum-Sotwell School – Donation	1500.00		1500.00
T. Windsor – Community Led Plan	164.83		164.83
R. Nielsen – tree for The Square			

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Matters for Discussion/Decision

a) Audit 2012/13

- i) The Accounts 2012/13 were approved.
- ii) The Accounting Statement 2012/13 was agreed and signed by the Chairman and Clerk.
- iii) The Annual Governance Statement 2012/13 was agreed and signed by the Chairman and Clerk.

b) Governance Review (Boundaries)

It was agreed – to respond to the Consultation suggesting that the boundary between Brightwell-cum-Sotwell and Wallingford be moved to the edge of settlement of the new housing with the buffer zone remaining in the parish.

c) Site B/ Prupim

Concerns about the effect of the planned access to Site B were discussed. It was agreed to arrange a meeting with the developers and provide a list of points of concern prior to the meeting.

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	<p>d) Maintenance and Inspection The Clerk is applying for a CIF grant from SODC for the matting under the slide and chin up bars.</p> <p>It was agreed that Cllr Nielsen would weed kill the area around the tennis court.</p> <p>e) Jubilee Pavilion The Committee needs to be reconstituted and a letter to all users was approved by the Council.</p> <p>f) Neighbourhood Plan The forthcoming Governance review means that it is currently impossible to set the area of the plan as the Parish Boundary. It was agreed that Cllr Celia Collet will find out if it is possible to move the area of the plan according to the movement of the Parish Boundary. It will be possible for some groundwork to be started in the mean time.</p> <p>g) Woodland Grant The Council agreed to express an interest in a woodland scheme proposed by the County Council.</p>	<p>LD RN DF CC RN</p>
10	<p>Matters for report and items for inclusion on next month's agenda</p> <p>- Jubilee Pavillion representative.</p>	

It was agreed that the next meeting of the Council would take place on Tuesday 16th July 2013 at 7.30pm in The Village Hall.

There being no further business the meeting was declared closed at 9.30 pm.

Signed.....Dated.....