

## BRIGHTWELL CUM SOTWELL PARISH COUNCIL

### Minutes of the Parish Council meeting duly convened and held on 16<sup>th</sup> April 2013 at 7.30pm in the Village Hall.

**Present:** Cllrs D. Fox (Chair), C. Collett, H. Baines, C. Collett, J. Rodda, G. Gillgrass and R. Nielsen.

**In attendance:** Mrs L. Dalby (Clerk), County Cllr L. Atkins and one member of the public.

1	<b>Co-option onto the Council</b> Mr Alec McGivan was co-opted onto the Council.	
2	<b>Apologies for Absence</b> Apologies for absence were received from Cllrs A. Wood and A. McGivan.	
3	<b>Minutes of the meeting held on 19<sup>th</sup> March 2013.</b> The minutes were agreed with one amendment and signed by the Chairman.	
4	<b>Declarations of personal and prejudicial interest</b> As Trustees of the Charity responsible for the Recreation Ground all members of the Council who were present declared an interest under section 9 of the Code of Conduct in respect of all matters relating to the Recreation ground. The following personal interests were declared: All Councillors in matters relating to the Village Community Stores, Cllr Celia Collett as a District Councillor in matters relating to SODC. Cllr Rodda in matters relating to St. Agatha's Church and the Village Hall. Cllr Clive Collett in matters relating to the Village Hall.	
5	<b>Public Participation</b> Graham Adlard from the Community Association suggested that a Parish Map with notes on the history of Parish should be erected. The map would cost around £2000. The Council agreed in principal with the suggestion however it was agreed that the content and number of boards should be agreed in consultation with the CLP.	
6	<b>Reports</b> a) County Councillor's Report This is a very quiet month for the County Council, as much activity has been limited during the election period.  I met officers from OCC who are responsible for the negotiation of Section 106 agreements with district councils and developers, both to discuss what they do in general terms and to talk specifically about Site B. They are very well aware of some local concerns, and I was able to bring them up to date about others, including the impact of multiple developments on the A4130 passing the village. Following the election, I hope to set up further meetings (which the officers are very happy to organise) to continue the discussions. Specific OCC issues which are relevant are schooling and highways/traffic.  Cllr Fox raised concerns about the effect of the Site B junction on the landscape. Cllr	

Atkins reported that the Town Council advocate a spur from the roundabout rather than a junction. Further discussions are needed with Highways to explore the options. The possibility of extending the 30mph zone at Slade End when site B is developed was also discussed.

There was a problem with a blocked path near the Shillingford Park site, which was cleared rapidly once I alerted the highways team.

I would continue to encourage the reporting of any and all potholes to the County Council, either by phone or using the very user-friendly website reporting form on the council website.

b) District Councillor's Report

**Community Infrastructure Levy (CIL)**

Infrastructure requirements will continue to go through the 106 agreements until the CIL schedule is in place.

**Community Land Trust**

£14m for Community Land Trusts and other community led organisations

Housing Minister, Mark Prisk has announced the relaxation for support funding for Community Right to Build. The intention is to help more community groups bring forward and develop their housing projects. The Right to Build scheme's rules will be expanded to include self-builders giving them access to £14m funding over the next two years to get their projects off the ground.

More information on the GOV.UK website

**Community Governance Review**

Information will be sent to Parishes shortly, proposals need to be sent to SODC by the end of June

**Site B**

I am continuing to be in discussion with the Principle Planning Officer regarding the development of Site B Wallingford. Also, I attended Prupim's presentation to Wallingford Town Council meeting on 8<sup>th</sup> April. After the meeting I spoke briefly to the Land Agent by way of opening up a dialogue in the hope to get positive involvement in the drawing up of the plans for the site.

c) Clerk's Report

I have contacted SODC about a bin for the Millennium Wood, an officer will make visit to confirm the suitability of the site.

Clr Nielsen and Clive Collett have planted the new tree on The Square.

The pre-school exhibition has been opened in the telephone box.

The results of the SODC boundary review are available at [www.lgbce.org.uk](http://www.lgbce.org.uk)

CLlr Gillgrass reported that the Cob Wall continues to deteriorate the Clerk will contact the Conservation Officer again.

Clerk

d) Planning Report

Ref	Description	PC Rec	Decision
P13/S0085HH	Proposed side and rear extensions. 1, Meadow view	NSV	Approved
P13/S0617/CA P13/S0616/HH	Repair Storm damaged wall. Fairlight House	Approve	
P13/S0706/HH	Installation of ground mounted photovoltaics. Hope Cottage, Mackney Lane	Approve	
P13/S0796/HH	Extension to existing triple garage to form garden store, removal of external staircase to be replaced with internal staircase, replacement of first floor timber door with full height glazing and shutters. Insertion of new conservation rooflights. Beechwood House, Slade End.	Approve	

e) April Payments

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerk’s Salary and Expenses	449.79		449.79
Post Office Ltd - PAYE	75.40		75.40
SODC – Dog Bin Emptying	81.33	16.27	97.60
Printinco – Parish Plan survey and map	345.50	2.50	348.00
Arrow Fencing – swings and handrail	360.00	72.00	432.00
BcS Environment group	500.00		500.00
T. Windsor CLP	262.22	41.07	303.29

f) Website

The website is currently being worked on by a designer.

7 Matters for Discussion/Decision

a) Planning

The Planning Committee will consult with the neighbours about the following application. Concerns have been raised about the safety of the new access.

P13/S0868/FUL - Demolition of existing 3 bed dwelling, construction of new 3 bed dwelling

and garage together with new access to the highway. Green Acre Slade End Brightwell-cum-Sotwell OX10 0RD

<p>b) Neighbourhood Plan</p> <p>It was agreed that it is important that residents understand the difference between the current Community Led Plan and the proposed Neighbourhood Plan. Volunteers will be needed to resource the NP and in order to complete the plan in a cost effective way a time scale can not currently be set.</p> <p>The first step is to set the boundary of the NP. This will be dependant on the results of the forthcoming Parish Boundary review. The Parish Council’s response to the review will be agreed at the May meeting.</p>	<p>RN CC</p>
<p>c) APM</p> <p>It was agreed to serve local cheese and wine at the Annual Parish Meeting. The agenda and poster were agreed for publication as soon as possible.</p> <p>d) Donations</p> <p>Cllrs J. Rodda and Clive Collett declared an interest in the application from The Village Hall Committee.</p> <p>Applications have been received from the following:</p> <ul style="list-style-type: none"> <li>- Brightwell-cum-Sotwell Toddler group - £80 for a wigwam to provide a quiet space.</li> <li>- Brightwell-cum-Sotwell School - £4,700 for the development of improved outdoor space.</li> <li>- Allsorts preschool - £1500 for out door space improvements.</li> <li>- Village Hall Committee - £2295 for new chairs.</li> </ul> <p>It was agreed to award £80 to the toddler group and request further information from the other applicants.</p>	<p>Clerk</p>
<p>e) Site B/ Prupim</p> <p>The work is to be phased over seven years and the infrastructure is yet to be agreed as further background information is needed. Wallingford Town Council have begun discussion with Prupim and it was agreed to find out if it would be possible to sit in on these meetings. Prupim have also agreed to attend a Parish Council meeting.</p>	
<p>f) Tennis Courts Use</p> <p>The Clerk has been unable to find examples of other Parishes that operate both a tennis club and free access to tennis courts. Further information is required from the proposed tennis club. The Clerk is awaiting advice from OPFA.</p>	<p>Clerk</p>
<p>g) Maintenance and Inspection</p> <ul style="list-style-type: none"> <li>- Tennis Court Path</li> </ul> <p>A quote for £1750 has been received from Arrow Fencing for a concrete path. It was agreed that further quotes are needed before a final decision is made. The Clerk will</p>	

	<p>obtain two further quotes. However as the work needs to be completed as soon as possible it was agreed to confirm the chosen contractor between meetings. It was also agreed that a pictogram sign is needed to show the permitted uses of the courts.</p> <ul style="list-style-type: none"> <li>- Safety matting</li> </ul> <p>Further quotes are needed. It was agreed to apply for a CIF grant for the work. The other safety surfaces are due to be cleaned in May.</p> <p>h) Salt Bins</p> <p>It was agreed to purchase a salt bin for Monks Mead. A system for re-filling the salt bins with the spare salt needs to be agreed with Mr Greasby.</p>	
8	<p><b>Matters for report and items for inclusion on next month's agenda</b></p> <ul style="list-style-type: none"> <li>- Parish Handyman</li> <li>- Parish Boundary Review</li> </ul>	

It was agreed that the next meeting of the Council would take place on Tuesday 21<sup>st</sup> May 2013 at 7.30pm in The Village Hall.  
The Annual Parish Meeting will be held on Tuesday 30<sup>th</sup> April.  
There being no further business the meeting was declared closed at 10 pm.

Signed.....Dated.....