

## BRIGHTWELL CUM SOTWELL PARISH COUNCIL

### Minutes of the Parish Council meeting duly convened and held on 16<sup>th</sup> October 2012 at 7.30pm in the Village Hall.

**Present:** Cllrs D. Fox (Chair), L. Dixon, A. Wood, C.Collett, H. Baines, J. Rodda and G. Gilgrass.

**In attendance:** Mrs L. Dalby (Clerk), two members of the public and County Cllr L. Atkins.

1	<b>Co-option onto the Council</b> There are now two vacancies, the posts have been advertised but no applications have been received.	
2	<b>Apologies for Absence</b> There were no apologies for absence.	
3	<b>Minutes of the meeting held on 18<sup>th</sup> September 2012</b> The minutes were agreed and signed by the Chairman.	
4	<b>Declarations of personal and prejudicial interest</b> As Trustees of the Charity responsible for the Recreation Ground all members of the Council who were present declared an interest under section 9 of the Code of Conduct in respect of all matters relating to the Recreation ground. The following personal interests were declared: All Councillors in matters relating to the Village Community Stores, Cllr Collett as a District Councillor in matters relating to SODC. Cllr Rodda in matters relating to St. Agatha's Church and the Village Hall.	
5	<b>Public Participation</b> Mr Thorne outlined his proposed plans to build four houses on land behind the village hall before they are submitted to SODC. The Council took note of the plans and will comment when the plans are received from the planning authority.	
6	<b>Reports</b> a) County Councillor's Report Following the Highways Depot Open Day I can confirm that: a. There will be an automatic top-up of OCC salt bins at the start of the winter season b. Salt does not have a shelf life. It will remain useable provided it is stored in reasonably dry conditions, and if a crust does develop on top it can just be broken up with a shovel before use. Of the 3 specific highways projects authorised from my budget for the parish: <ul style="list-style-type: none"><li>weed clearance along the verges around the Shillingford Park site, and along the road between Wallingford and Shillingford has now taken place. The weeds are all dead but will take a few more weeks to disappear completely.</li><li>a speed indicator sign on the A4130 as the road leaves the Slade End roundabout towards Didcot will be installed over the next few months. There is a discussion going on within OCC about the ongoing costs (electrical power) of these signs which needs to be resolved.</li></ul>	



d) Planning Report

Ref	Description	PC Rec	Decision
P12/S1700/FUL	Erection of new workshop/storage and associated parking area. Land opp. Orchard Cottage, High Rd	Approve	Approved
P12/S1915/0	Replacement of existing 3 bedroom dwelling with new 4 bedroom dwelling. Fistral Slade End	No strong views	

e) October Payments

The following payments were agreed.

Payee and reason	£ detail	£ VAT	£ total
L. Dalby Clerks salary and expenses	418.31		418.31
Post Office Ltd - PAYE	97.40		97.40
Shillingford Hill Home Park Residents' Association – Speed Sign	50.00		50.00
Scion Estates Ltd – Grass cutting	454.32	90.86	545.18
GLS Educational Supplies – donation to Church Extension	474.20	94.84	569.04

f) Community Led Plan

The Steering group have three consultation sessions planned.

g) SODC Core Strategy

The inspectors report is due any day.

h) A-Z Directory

The Directory will be distributed with The Villager at the end of November.

i) CAGE

Nothing further to report at this time.

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7 Matters for Discussion/Decision

a) Planning

Ref	Description	Decision
P12/S2178/0	Demolition of existing petrol forecourt, reception and workshop buildings. Change of use to residential. Construction of one new dwelling with associated parking and gardens. Bell garage, High Rd, Brightwell-cum-Sotwell	No Strong Views Concern about loss of village facility
P12/51878/HH Amended	Proposed 2 storey side extension to provide a living room and master bedroom with en-suite shower room. (as amended by drawings 744, 1A, 4A, 5A & 6A) Lucks All, Mackney Lane	Refuse Scale and design out of keeping – wooden cladding and lack of

		windows.	
	<p>b) Inspection and Maintenance</p> <ul style="list-style-type: none"> <li>- Play Area</li> </ul> <p>Cllr Gilgrass reported that a better system of inspection and maintenance is needed for the play area. It was agreed that Councillors would continue to carry out weekly inspections, Mr Copely would be approached to carry out more thorough quarterly inspections and RoSPA will continue to complete an annual inspection. Funds will be allocated for maintenance and a schedule of work will be agreed.</p> <p>The seesaw and springy thing are both worn out, it was agreed to look at replacement as part of the Community Led Plan.</p> <p>The gate at the recreation field needs to be replaced.</p> <ul style="list-style-type: none"> <li>- Tennis Court</li> </ul> <p>It was agreed that the Council has a duty to maintain the tennis courts. Cllr Gilgrass will obtain three quotes for the work.</p> <ul style="list-style-type: none"> <li>- Area round Jubilee Pavilion</li> </ul> <p>Concerns have been raised that the hedge is damaging the back of the Jubilee Pavilion. Cllr Gilgrass has looked at the area and feels that the ivy needs to be cut back and the area cleared. Mr Allen has quoted £150 for the work. It was agreed to go ahead with the clearance.</p> <p>c) Preliminary Budget Discussion</p> <p>There is likely to be surplus at the end of this financial year. The council discussed projects that they would be happy to support if applications were received. It was agreed to consider adding a handrail to the steps on Footpath 17.</p>		GG GG GG
8	<p><b>Matters for report and items for inclusion on next month's agenda</b></p> <p>It was agreed that the Clerk would apply for a licence for using OS maps.</p> <p>It was agreed that Villager Articles should include contact details for the Parish Council.</p> <p>The sleepers at Well Springs have rotted through. Martin Dix is happy to replace the sleepers which will cost £67. It was agreed to ask Mr Dix to go ahead with the work.</p> <p>The Clerk will report hedges blocking the pavement in the village to Highways.</p>		Clerk Clerk

It was agreed that the next meeting of the Council would take place on Tuesday 20<sup>th</sup> November at 7.30pm in The Village Hall.

There being no further business the meeting was declared closed at 9.35 pm.

Signed.....Dated.....