

BRIGHTWELL CUM SOTWELL PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on 17th April 2012 at 7.30pm in the Village Hall.

Present: Cllrs D. Fox (Chair) J. Rodda, G. Gillgrass, H. Baines, L. Dixon, T. Burton, A. Wood, C.Studwicke and C.Collett.

In attendance: Mrs L. Dalby (Clerk) and County Cllr L. Atkins.

1	Apologies for Absence There were no apologies.	
2	Co-option Mrs Claire Studwicke was co-opted onto the Council. This was proposed by Cllr Fox and seconded by Cllr Burton with all councillors in agreement.	
3	Minutes of the meeting held on 20th March 2012 The minutes were agreed and signed by the Chairman.	
4	Declarations of personal and prejudicial interest As Trustees of the Charity responsible for the Recreation Ground all members of the Council who were present declared an interest under section 9 of the Code of Conduct in respect of all matters relating to the Recreation ground. The following personal interests were declared: All Councillors in matters relating to the Village Community Stores, Cllr Collett as a District Councillor in matters relating to SODC. Cllr Rodda in matters relating to St. Agatha's Church and the Village Hall. Cllr Wood in matters relating to correspondence regarding the name Slade End Farm. Cllr Fox declared a personal interest in item 7g – Jubilee Pavilion Accounts as he had prepared them.	
5	Public Participation There was none.	
6	Reports a) County Councillor's Report As Councillors know, OCC approved the Minerals Strategy which proposes mineral extraction between Cholsey and Wallingford. I will continue to try to get this decision reversed through the forthcoming public consultation and EIP processes. The Public Consultation will take place in June/July and the EIP will commence in the Autumn. The review of local bus services made very few changes to local services. Most significantly, some services were re-classified (by the companies running them) as commercial rather than subsidised. This is good news, as it means the services are in demand and being well-used. I still hope to establish soon exactly which areas will benefit from the new high-speed broadband service! Apparently it is more complicated than it seemed, so I am waiting for a meeting to be organised once the relevant officer is back from the Easter holidays. I am still working on the process of getting confirmation of the agreement for the S106 funding for the Wigod Centre – the new Youth and Children's Centre in Wallingford. There is no issue about the principles, just a glacial pace in terms of paperwork. This was, I hope, speeded up a little at a meeting on 27 th March. I'll keep the Council posted ...	

There is now a Dial-a-Ride service locally. Previously, these were run by District Councils and SODC chose not to offer a local service. OCC has taken over responsibility and extended the arrangements from other districts into South Oxfordshire. There are extensive details on the OCC website.

Cllr Rodda asked if any thought had been given to fitting solar panels to suitable schools. Cllr Atkins reported that the County Council has a policy of carbon reduction however there is no room in the budget for this at the moment.

b) District Councillor's Report

National Planning Policy Framework

The NPPF has been substantially rewritten since its draft publication last summer, changes on how to deal with planning applications will have to be made. SODC officers are studying the NPPF and a briefing session for Councillors is planned in the near future. I will keep the Council inform as the detail emerges.

Biffa

A national newspaper has reported that Biffa is for sale, this should have no impact on SODC contract for waste and recycling which is working well.

Electoral Review

From 27 March to 8 May the Electoral Commission are inviting proposals for the number of councillors who should represent South Oxfordshire on South Oxfordshire District Council.

The first stage of this electoral review is to determine the number of councillors who should represent the local authority in the future. The Commission has received a proposal from SODC, in considering this submission it is now seeking views on the proposal for a council size of 36 members for South Oxfordshire District Council, this is a reduction of 12 councillors.

There will be two further periods of public consultation later in 2012.

c) Clerk's Report

An invoice for speed monitoring at Slade End and Shillingford Hill has been received hopefully this means the work will commence shortly.

SODC have contacted the Diocese of Oxford and the residents of Fairlight House re the Cob wall.

d) Planning Report

Ref	Description	PC Rec	Decision
P11/W2341	Creation of driveway access and dropped kerb. Buglars Cottage, High Rd	Approve	
P11/50004 P11/50005/LB	Replace existing staircase, modify internal layout, add dormer window and extend existing roof. The Wellsprings, Wellsprings	Approve	

e) February Payments

Payee and reason	£ detail	£ VAT	£ total
L. Dalby – Clerk's Salary and Expenses - April	388.95		388.95

	Post Office Ltd - PAYE	92.20		92.20	
	D. Fox – Chairman’s Allowance (11/12) - Hospitality	80.00 15.00		95.00	
	Stewart Village Hall – Room Hire	162.50		162.50	
	West Waddy ADP – Core Strategy	2000.00	400.00	2400.00	
	ORCC - Subscription	30.00		30.00	
	OCC – Traffic Speed/Count	200.00	40.00	240.00	
	L. Dalby – key cutting	15.80		15.80	
	Balance of the current Account on 29 th March 2012 was £23,082.63				
7	<p>Matters for Discussion/Decision</p> <p>a) Core strategy Cllr Fox reported that the Parish Council had made a submission in respect of the Inspectors proposed changes relating to Wallingford. The Council would be represented at the reconvened EIP on 22nd May. West Waddy have been asked to comment on the impact of the NPPF on the Core Strategy generally and Wallingford in particular so that a further submission could be made. It was noted that steps to designate a conservation area in Winterbrook had been commenced.</p> <p>b) Planning P11/S0009 – removal of swimming pool enclosure and new conservatory to rear of property. 10 Grove Cottages, Didcot Road, Brightwell-cum-Sotwell. Approved</p> <p>c) Planning Committee Procedures Cllr Dixon reported that holding planning meetings for minor alterations to which there is no objection is disproportionate. It was agreed to look into delegating minor planning decisions to the Clerk. The Clerk was asked to draft an appropriate formal minute for consideration at the May meeting.</p> <p>d) Risk Assessment Copies of the draft risk assessment have been distributed. It was agreed that any alterations would be sent to the Clerk before the next meeting.</p> <p>e) Annual Parish Meeting Cllr Fox has met with Anton Nath from ORCC. Mr Nath suggested using the Annual Parish Meeting as a launch for a Community Led Plan. However it was agreed that whilst the Council hope that a Plan will be undertaken in the future they weren’t ready to launch one yet. It was agreed that refreshments would be served at the beginning of the meeting. Cllr Fox will give a very brief report on the Council and its activities, Cllr Collett will give an outline of the successes of the previous Parish Plan and Mr Nath will talk briefly about Community Led Plans. Cllr Fox reported that he had acquired a large map of the Parish from SODC for attendees to mark where they live. Residents will also be asked to mark themselves on</p>				
					Clerk
					All

	<p>an age/gender chart.</p> <p>A flyer advertising the APM will be distributed to every household in the parish by the Councillors and the leaders of all community organisations will be invited. Posters will also be produced.</p> <p>The cost of producing the flyers (£84 +VAT) was agreed. Cllrs Fox and Wood will confirm and agree the cost of 3 large posters.</p> <p>f) Village Maintenance</p> <p>Cllr Gillgrass is waiting for a quote for various items of maintenance.</p> <p>Mr Copley has repaired one swing and asked for permission to purchase parts to repair the other one. This was agreed.</p> <p>The tree works at Kings Meadow will be completed on 25th May.</p> <p>g) Jubilee Pavilion Accounts</p> <p>A copy of the unaudited accounts was distributed. Takings were down last year and there have been large maintenance costs.</p> <p>The Clerk left the meeting.</p> <p>h) Clerk's Pension Provision</p> <p>It was agreed that in addition to salary in para 6.1 of the Clerk's Contract, the Clerk will be paid 5.5% of that figure per annum in lieu of pension provision.</p> <p>The Clerk rejoined the meeting.</p>	All
8	<p>Matters for report and items for inclusion on next month's agenda</p> <p>Cllr Collett reported that a few near residents had raised concerns for the proposed Grain Store at Mackney, they have been given extra time by SODC to comment.</p> <p>Cllr Rodda reported that the Scouts will carry out a litter pick in the Millennium Wood and lower allotments.</p> <p>Cllr Dixon asked for the rotas to be redistributed.</p> <p>Cllr Baines asked for the Clerk to provide guidance with any forwarded emails.</p>	Clerk Clerk

It was agreed that the next meeting of the Council would take place on Tuesday 15th May at 7.30pm in The Village Hall.

There being no further business the meeting was declared closed at 9.35 pm.

Signed.....Dated.....