

LLANWERN COMMUNITY COUNCIL

Notice is hereby given that the next meeting of Llanwern Community Council will take place in Llanwern Village Hall on Tuesday 31st May 2016 at 7:30 pm.

Karen Wilson, Clerk to Llanwern Community Council.

AGENDA

1. Apologies for absence.
 2. Declarations of Interest.
 3. Minutes of previous meeting.
 4. Election of Chair.
 5. Election of Vice-Chair.
 6. Election of Section Representatives:
 - Section A - Planning
 - Section B - Finance and Local Government
 - Section C - Leisure and Amenities
 - Section D - Highways and Utilities
 7. Election of Representatives to Outside Bodies:
 - Liaison Committee
 - Neighbourhood Committee
 - Partnerships and Communities Together (PACT)
 - One Voice Wales
 - Gwent Association of Voluntary Organisations (GAVO)
 - Council for the Preservation of Rural Wales
 8. Announcements.
 9. Reports, as follows:
 - Section A – Planning
 - Section B – Finance and Local Government
 - Section C – Leisure and Amenities
 - Section D – Highways and Utilities
 10. Correspondence.
 11. Any other business – at the Chair's discretion.
- Next meeting to be confirmed as Monday 27th June 2016.

M. Gwynne
31.5.2016

**MINUTES OF THE MEETING HELD ON MONDAY 25TH APRIL 2016 AT
7:30PM AT LLANWERN VILLAGE HALL**

PRESENT: Cllr Hayley Bell, Cllr Trevor Brown, Cllr Paul Burgess, Cllr Michael George (Chair), Cllr Steve Parry, Cllr Michael Wilding, Mrs Karen Wilson (Clerk).

IN ATTENDANCE: Ward Councillor Martyn Kellaway, Alan Whiting (as a member of the public), a number of residents from Hartridge Farm Road entered after the meeting had started.

Item		Action
1.	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>There were no apologies for absence.</p>	
2.	<p><u>DECLARATIONS OF INTEREST</u></p> <p>There were no new declarations of interest further to those received in the March meeting. Mrs Wilson had devised a "Register of Declared Business Interests" form which was circulated to Councillors to complete at the meeting. These would be kept on file.</p> <p>Councillor George will seek clarification from Gareth Price as to whether these need to be kept electronically, on the Community Council website, or just on file.</p>	MG
3.	<p><u>MINUTES OF PREVIOUS MEETING</u></p> <p>The minutes of the previous meeting held on Tuesday 22nd March 2016, were duly approved and signed.</p>	
4.	<p><u>ANNOUNCEMENTS</u></p> <p>There were no announcements.</p>	
5.	<p><u>SECTION A – PLANNING</u></p> <p>Conex 15/1475 Phase 2a Glan Llyn Development Site, Queensway, Llanwern, Newport.</p> <p>Approved with conditions. MG to seek clarification from NCC on sustainability points calculation and subsequent reduction in residential and visitors parking. No direct access from the development to District Centre which impacts on the award of sustainability points.</p> <p>Conex 15/0762 RETENTION OF PUMPING STATION AND MEANS OF ENCLOSURE ASSOCIATED ALTERATIONS TO THE LAYOUT OF THE LEAP AND</p>	MG

MG

	<p>LANDSCAPING (AMENDMENT TO PLANNING PERMISSION 11/0146 FOR PHASE 1 HOUSING) Phase 1 Glan Llyn Development Site, Queensway, Llanwern, Newport. Decision with Planning Committee.</p> <p>Conex 16/0050 RETENTION OF 2NO. OUTBUILDINGS AND ATTACHED DOUBLE GARAGE (AMENDMENT TO PERMISSION 10/0510). Granted with conditions. MG to seek clarification from NCC in respect to character, design and appearance of the granted works.</p> <p><i>New planning application received</i></p> <p>Conex 16/0342 ADDITION OF FIRST FLOOR TO EXISTING SINGLE STOREY DWELLING AND REAR SINGLE STOREY EXTENSION. LCC Planning to review application.</p> <p>QA1174612 – M4 Corridor around Newport. Mrs Wilson had put a note on the Community Council’s website to indicate that we have received the plans. Anyone wishing to view the plans can contact Mrs Wilson or Cllr George. Ongoing.</p> <p>Conex 16/0215 DEVELOPMENT OF A PERMANENT GYPSY AND TRAVELLER SITE COMPRISING 35NO. PITCHES EACH WITH STUDIO UNITS AND ANCILLARY WORK AND CHANGE OF USE OF ROAD SAFETY CENTRE TO SITE OFFICE AND COMMUNITY CENTRE AFFECTING PROW 405/04 LLANWERN. The Chair invited the residents in attendance to address the Community Council and they duly voiced their concerns. In the debate, concerns were raised over access, road safety and a number of other points and the residents asked for the Community Council to support them in making these concerns known to Newport City Council. They asked if it would be possible for the Community Council to give financial support in relation to a renewed noise survey. The Chair asked Cllr Wilding if he would review the noise assessments listed on the application. The Chair agreed to attend a meeting with Ward Councillor Martyn Kellaway and the residents at the proposed site to look at the various issues raised. The residents then left the meeting.</p> <p>The Community Council agreed to look at access, the noise assessments, parking on site, rubbish and any other pertinent points.</p>	<p>MG</p> <p>KW/ MG</p> <p>MW MG</p> <p>ALL</p>
	<p><u>FINANCE AND LOCAL GOVERNMENT</u></p> <p>Bus Shelter Cllr Bell will follow this up again in May.</p> <p>Village Hall Windows The general consensus is that the windows provide a great enhancement to the Village Hall. The fire door is still to be fitted.</p> <p><u>Accounts for payment</u> Mrs Wilson - £209 payment for April. Agreed to pay.</p>	<p>HB</p>

Chairman's Purse

£80 was reimbursed to Cllr George in respect of his outgoings from the Chairman's Purse. Agreed to pay.

One Voice Wales

Membership of One Voice Wales for 2016/2017 was confirmed.

Community Council Accounts

Cllr Brown being the responsible Finance Officer, issued the draft accounts for the Community Council for the year ending 31st March 2016. The 2016/2017 budget was approved. The Community Council will seek to have the accounts audited by its external auditor, Mr Peter Probert.

At the meeting in April, Cllr Brown reported on the different structure of the financial audit forms.

Social media : Twitter and Facebook

Cllr Wilding and Mrs Wilson still need to meet and liaise regarding content for the Community Council's social media pages. Ongoing.

MW/
KW

Ground Rent

Cllr George previously reported that he will prepare the invoices for the remaining ground rents and distribute them this week. These ground rents relate to Number 2 and number 22 Tennyson Avenue, Llanwern. Ongoing.

MG

Insurance renewal

Cllr Bell explained that our current insurance policy has been updated to now include a standard set of cover for local community councils meaning we are paying for cover we just don't need.

HB

Some of the limits of cover are also much more than we need.

Cllr Bell will pursue a quote with Zurich, who have provided an indicative quote to date, to include;

HB

- Removal of contents cover
- Gates and fences sum insured of £20,000
- Keep ground surfaces cover at £16,944
- All compulsory cover as discussed
- Change Fidelity guarantee cover to £50,000
- Enquire how much optional personal accident cover will cost and check who on the committee it covers

Cllr Wilding to check if any cover is needed for Glyn Llyn park areas, street furniture etc.

MW

Cllr Wilding to confirm population of Glyn Llyn as Cllr Bell may need this for the insurance quote as it is a rating factor with the current insurers.

MW

Request under the Freedom of Information Act

The Community Council had received a request, under the Freedom of Information Act, to provide any budget figures that were in place for the Queen's 90th birthday celebrations. It was agreed that the response would be zero.

M.G.

	<p><u>SECTION C – LEISURE AND AMENITIES</u></p> <p>Glan Llyn Site Facilities Management Ongoing.</p> <p>Brownies Sleepover Ongoing. The Community Council will possibly make a donation to the Brownies depending on what the premium cost is. Cllr Bell will make enquiries.</p> <p>The Queen’s Birthday Plans in respect of the Queen’s birthday celebrations remain ongoing.</p>																																								
	<p><u>SECTION D – HIGHWAYS AND UTILITIES</u></p> <p>Road Gullies Newport City Council have out CCTV cameras into the drains. Ongoing.</p> <p>Langstone Lane Flooding Ongoing. The estimated cost of a contribution towards this is £7,500.</p> <p>Speeding on the Queensway, adjacent to Glan Llyn Ongoing.</p> <p>Road closure of Half Acre Lane, which is the lane that runs around the rear of Bishton Church We believe the road closure is an attempt to restrict access to fly tippers. It was agreed that we would respond to support the road closure as long as access by the local land owner would not be compromised.</p>	TB																																							
6.	<p><u>CORRESPONDENCE</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">From</th> <th style="text-align: left;">Details</th> </tr> </thead> <tbody> <tr> <td>29th March 2016</td> <td>Planning Aid Wales</td> <td>Community Planning: learning from recent practice event, 18th April 2016.</td> </tr> <tr> <td>29th March 2016</td> <td>Newport City Council</td> <td>Glan Llyn, Phase 1 pumping station and LEAP alterations - planning application - 15/0762.</td> </tr> <tr> <td>29th March 2016</td> <td>Newport City Council</td> <td>Planning Application Consultations.</td> </tr> <tr> <td>29th March 2016</td> <td>Newport City Council</td> <td>Weekly Planning List : 21st March – 24th March 2016.</td> </tr> <tr> <td>29th March 2016</td> <td>Newport City Council</td> <td>Community Infrastructure Levy Presentation.</td> </tr> <tr> <td>30th March 2016</td> <td></td> <td>Bank statement in the sum of £14,650.75 - passed to Trevor Brown.</td> </tr> <tr> <td>31st March 2016</td> <td>Grant Hawkins, Newport City Council</td> <td>Planning application 16/0050.</td> </tr> <tr> <td>31st March 2016</td> <td>Newport City Council</td> <td>Agenda for Planning Committee, Wednesday, 6th April, 2016, 10.00 am.</td> </tr> <tr> <td>31st March 2016</td> <td>Newport City Council</td> <td>Delegated Planning Decision Schedule for 31 March 2016.</td> </tr> <tr> <td>1st April 2016</td> <td>Newport City Council</td> <td>Notification that all Planning Apps will be electronic moving forward.</td> </tr> <tr> <td>4th April 2016</td> <td>Newport City Council</td> <td>Weekly Planning List for 29th March – 1st April 2016.</td> </tr> <tr> <td>7th April 2016</td> <td>Newport City Council</td> <td>Minutes for Liaison Meeting with Community Councils, Thursday, 24th March, 2016, 6.00 pm.</td> </tr> </tbody> </table>	Date	From	Details	29th March 2016	Planning Aid Wales	Community Planning: learning from recent practice event, 18th April 2016.	29th March 2016	Newport City Council	Glan Llyn, Phase 1 pumping station and LEAP alterations - planning application - 15/0762.	29th March 2016	Newport City Council	Planning Application Consultations.	29th March 2016	Newport City Council	Weekly Planning List : 21 st March – 24 th March 2016.	29th March 2016	Newport City Council	Community Infrastructure Levy Presentation.	30th March 2016		Bank statement in the sum of £14,650.75 - passed to Trevor Brown.	31st March 2016	Grant Hawkins, Newport City Council	Planning application 16/0050.	31st March 2016	Newport City Council	Agenda for Planning Committee, Wednesday, 6th April, 2016, 10.00 am.	31st March 2016	Newport City Council	Delegated Planning Decision Schedule for 31 March 2016.	1st April 2016	Newport City Council	Notification that all Planning Apps will be electronic moving forward.	4th April 2016	Newport City Council	Weekly Planning List for 29 th March – 1 st April 2016.	7th April 2016	Newport City Council	Minutes for Liaison Meeting with Community Councils, Thursday, 24th March, 2016, 6.00 pm.	
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M. G. Jones

	7th April 2016	Newport City Council	16 0215 - consultation letter Travellers.	
	8th April 2016	Newport City Council	Amended delegated planning decision schedules for 8 th April 2016.	
	9th April 2016		First precept for 2016/17 £2499.00.	
	9th April 2016		Wayleave cheque from Western Power £61.85.	
	11th April 2016	Newport City Council	Formal Consultation - Establishment of a new Special School in Newport for pupils with ASD.	
	11th April 2016	Cllr George	E-mail requesting feedback on the electronic planning portal and the gypsy and traveller site.	
	12th April 2016	Cllr Parry	Response on the above.	
	12th April 2016	Ben Worrall, Newport City Council		
	13th April 2016	Newport City Council	Greystones - Side Extension and Outbuilding.	
	17th April 2016	Newport City Council	Delegated Planning Decision Schedule for 14th April 2016.	
	17th April 2016	Ieuan Williams (Cardiff Uni Student)		
	23rd April 2016		Research survey for Cardiff University Freedom of Information Request (research regarding Queen's birthday celebrations).	
	23rd April 2016	Nicholas Alderton	Circulating Register of Declared Business Interest forms.	
	23rd April 2016	Cllr George Newport City Council	Delegated Planning Decision Schedule for 21st April 2016	
	23rd April 2016	Council		
	23rd April 2016	Aneurin Bevan Health Board	Clinical Futures - Minor Injury Unit information	
	23rd April 2016	Newport City Council	Weekly Planning List for 11 th April - 15 th April 2016.	
	23rd April 2016	Newport City Council	Formal Consultation - Establishment of a new Special School in Newport for pupils with ASD	
	23rd April 2016	Planning Aid Wales	PAW Planning Training, Newport	
	23rd April 2016	Newport City Council	Agenda for Council, Tuesday, 26th April, 2016, 5.00 pm	
	23rd April 2016	One Voice Wales	Monmouth- Newport Area Comm Reps	
	23rd April 2016	Cllr George Newport City Council	Reminder to check Planning Portal for application received: 16/0342.	
	23rd April 2016	Council	Local Government Ethical Framework Response ref: Freedom of Information Request.	
	24th April 2016	Cllr Parry Newport City Council	Planning Application, Conex: 16/0432.	
	24th April 2016	Newport City Council	Closure of Half Acre Lane and Llanwern.	
	24th April 2016	Zurich Insurance	Wayleave cheque for £61.85 for field behind Institute.	
	24th April 2016	Newport City Council	First precept for 2016/17 £2499.00.	
	24th April 2016	Newport City Council	Concurrent payment schedule.	
7.	<u>ANY OTHER BUSINESS</u>			
	Signs Carry forward to the next meeting. Ongoing.			PB
	Wi-Fi in the Village Hall Ongoing.			HB

	<p>Noise from the Golf Club Ongoing.</p> <p>Footpath signs Cllr Burgess had previously reported seeing some footpath signs in the local area which had fallen. Mrs Wilson has since contacted Street Scene who has rectified this. Street Scene have advised us to let them know if we experience any further problems.</p> <p>Welsh Water Cllr George previously reported that Welsh Water are pumping the sewers into Monks Ditch. It was previously agreed that we would send a note to Redwick and Goldcliff Community Councils to inform them of this. Mrs Wilson has since contacted both who were appreciative of being informed.</p>	MG
8.	<p><u>DATE OF NEXT MEETING</u></p> <p>It was agreed that the next meeting, which will be the Annual General Meeting, would take place on Tuesday 31st May 2016 at the usual time of 7:30 pm.</p> <p>There being no further business, the meeting closed at 10:00 pm.</p>	KW

M George
31.5.16.