

LLANWERN COMMUNITY COUNCIL

Notice is hereby given that the next meeting of Llanwern Community Council will take place in Llanwern Village Hall on Monday 24th October 2016 at 7:00 pm.

Karen Wilson, Clerk to Llanwern Community Council.

AGENDA

1. Apologies for absence.
2. Declarations of Interest.
3. Minutes of previous meeting.
4. Presentation from Gavin Jones, Community Engagement Officer for the RSPB's Living Levels Partnership Programme.
5. Announcements.
6. Reports, as follows:
 - Section A - Planning
 - Section B - Finance and Local Government
 - Section C - Leisure and Amenities
 - Section D - Highways and Utilities
7. Correspondence.
8. Any other business - at the Chair's discretion.

Next meeting to be confirmed as Monday 28th November 2016 at 7:30 pm.

M. Jones
24.10.16

LLANWERN COMMUNITY COUNCIL

**MINUTES OF THE MEETING HELD ON TUESDAY 13TH SEPTEMBER 2016 AT
7:30PM AT LLANWERN VILLAGE HALL**

PRESENT: Cllr Hayley Bell, Cllr Trevor Brown, Cllr Michael George (Chair), Cllr Steve Parry, Cllr Michael Wilding, Mrs Karen Wilson (Clerk).

IN ATTENDANCE: N/A.

Item	Description	Action
1.	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>Apologies for absence were received from Cllr Burgess and Cllr Goddard.</p>	
2.	<p><u>DECLARATIONS OF INTEREST</u></p> <p>There were no new declarations of interest.</p>	
3.	<p><u>MINUTES OF PREVIOUS MEETINGS</u></p> <p>The minutes of the previous meeting, held on Monday 18th July 2016, were duly approved and signed.</p>	
4.	<p><u>ANNOUNCEMENTS</u></p> <p>There were no new announcements.</p>	
5.	<p><u>SECTION A – PLANNING</u></p> <p>Conex 16/0864 VARIATION OF CONDITIONS 02 (RESERVED MATTERS), 03 (MASTERPLAN) AND 05 (DESIGN CODE) OF PLANNING PERMISSION 13/0806 FOR VARIATION OF CONDITION (TIME LIMITS) OF PLANNING PERMISSION 06/0845 FOR RESIDENTIAL DEVELOPMENT (UP TO 1100 DWELLINGS) AND PROVISION OF PRIMARY SCHOOL, VILLAGE CENTRE, PUBLIC OPEN SPACE, LANDSCAPING AND ASSOCIATED INFRASTRUCTURE WORKS (AFFECTING PUBLIC RIGHTS OF WAY 397/3, 397/7, 397/9 AND 397/10 LLANWERN). LCC - Review ongoing.</p> <p>Conex 15/0762 RETENTION OF PUMPING STATION AND MEANS OF ENCLOSURE ASSOCIATED ALTERATIONS TO THE LAYOUT OF THE LEAP AND LANDSCAPING (AMENDMENT TO PLANNING PERMISSION 11/0146 FOR PHASE 1 HOUSING) Phase 1 Glan Llyn Development Site, Queensway, Llanwern, Newport. LCC - Following discussions with the Ward Councillor, Community Council and residents, the Developer has proposed to submit revised plans for the LEAP. Ongoing.</p>	<p>SP/ MW</p> <p>SP/ MW</p>



<p>Conex 16/0215 DEVELOPMENT OF A PERMANENT GYPSY AND TRAVELLER SITE COMPRISING 35NO. PITCHES EACH WITH STUDIO UNITS AND ANCILLARY WORK AND CHANGE OF USE OF ROAD SAFETY CENTRE TO SITE OFFICE AND COMMUNITY CENTRE AFFECTING PROW 405/04 LLANWERN. LCC - Cllr George confirmed he had contacted Councillor Ken Critchley and is awaiting a response. Ongoing.</p> <p>Conex 16/0397 CONSTRUCTION OF 2NO. FOUR BED DETACHED RESIDENTIAL DWELLINGS ON PART OF EXISTING HOTEL CAR PARK Planning Application Refused.</p> <p>Conex 16/0504 Glan Llyn Development Site, Queensway, Llanwern, Newport DISCHARGE OF CONDITION 33 (SURFACE WATER DRAINAGE) OF PERMISSION 06/0471 FOR A MIXED USE REDEVELOPMENT OF THE FORMER LLANWERN STEELWORKS IN RELATION TO THE DRAINAGE STRATEGY FOR THE ENTIRE SITE. LCC - Proposal that surface water runoff from Glan Llyn development is pumped into Monks Ditch instead of the Severn Estuary which is the current situation. Review ongoing with Councillor Mike George.</p>	<p>SP/ MW</p> <p>SP/ MW</p> <p>SP/ MW</p>
<p><u>FINANCE AND LOCAL GOVERNMENT</u></p> <p>Community Council Accounts Audit Communication had been received from the District Auditor (please see attached Appendix A).</p> <p>It was agreed that the new minute reference will be 5b(1).</p> <p>It was agreed that Mrs Karen Wilson would be appointed as the Responsible Finance Officer.</p> <p>The Community Council has reviewed all the points and has noted the comments made.</p> <p>The relevant paperwork was duly signed and would be sent back to the District Auditor.</p> <p>Erection of fence Paperwork relating to the erection of the boundary fence was passed to Mrs Wilson.</p> <p>Bank statement A bank statement for the period 30th June to 15th August was passed to Mrs Wilson.</p> <p>Ground rents Cllr George confirmed that all ground rents are now paid up until 31st December 2016.</p>	<p>TB/M G</p> <p>KW</p> <p>ALL</p> <p>MG</p> <p>KW</p> <p>KW</p> <p>MG</p>

	<p>Remittance advice A remittance advice from Newport City Council, in the sum of £2,499, was passed to Mrs Wilson.</p> <p>Community Council bank account A bank statement had been received in respect of the Community Council's account and the balance, as at 26th August 2016, was £10,575.90. The statement was passed to Mrs Wilson.</p> <p>Electricity bill The account remains in credit.</p> <p>Mrs Wilson £209 payment for September. Agreed to pay.</p> <p>Insurance update Cllr Bell had paid the insurance premium of £600.77 as Mrs Wilson was absent on holiday during August. Cllr Bell had worked hard to ensure a 50% saving on the Community Council's insurance premium, with Morgan Brokers, for which Councillors were very grateful. It was agreed that Cllr Bell would be reimbursed and a cheque for the full amount was raised and passed to Cllr Bell.</p> <p>Community Council's website – renewal of fee Cllr George reported that Cllr Burgess had paid the fee of £55.00 in respect of renewal off the Community Council's website fee. It was agreed that Cllr Burgess would be reimbursed and a cheque for the full amount was drawn up and passed to Cllr George to pass to Cllr Burgess who was absent from the meeting.</p>	<p>KW</p> <p>KW</p> <p>KW</p> <p>MG</p>
	<p><u>SECTION C – LEISURE AND AMENITIES</u></p> <p>Glan Lyn Site Facilities Management Ongoing.</p> <p>Works in respect of the removal of the existing boundary hedge and to level out ground and to supply and install 100lin m of 1.4m high galvanised railings in its place (boundary sub-station to Milton car park). WM Garden Services had been due to commence work on this project in September 2016. However, the question was subsequently raised as to whether we ought to seek planning permission regarding this. Cllr George was advised to seek pre-application advice from Newport City Council. Following this, after a number of conversations, he was further advised to seek a Certificate of Lawfulness from Newport City Council for the erection of the Fence. The outcome of which is pending.</p> <p>Cutting of hedges in public areas The Community Council approved the cutting of hedges in public areas in the Village for road safety purposes.</p>	<p>MG/ MW</p> <p>MG</p> <p>ALL</p>

SECTION D – HIGHWAYS AND UTILITIES

Road Gullies

Ongoing.

Langstone Lane Flooding

Ongoing.

Speeding on the Queensway, adjacent to Glan Llyn

Ongoing.

Wi-Fi in the Village Hall

Mrs Wilson had looked into the cost of this, via www.moneysupermarket.com, and reported her findings to the Community Council. Due to the large number of figures quoted, it was agreed these would be circulated via e-mail to Councillors to digest after the meeting. A discussion took place regarding what the Wi-Fi would be used for, and whether it would be cost effective to pay lots of money for this if it will not be used often. A Councillor suggested looking into the possibility of purchasing a portable Wi-Fi unit which would be much cheaper. It was agreed that Mrs Wilson would look into the cost of this and report back on her findings at the next meeting.

Ongoing.

MG

KW

KW

6.

CORRESPONDENCE

Date	From	Details
19th July 2016	Newport City Council	Weekly Planning List 11-15th July 2016. DISCHARGE OF CONDITION 33 (SURFACE WATER DRAINAGE) OF PERMISSION 06/0471 FOR A MIXED USE REDEVELOPMENT OF THE FORMER LLANWERN STEELWORKS IN RELATION TO THE DRAINAGE STRATEGY FOR THE ENTIRE SITE. 16/0504.
22nd July 2016	Tim England of Cyfoeth Naturiol Cymru	
28th July 2016	Newport City Council	Delegated Planning Decision Schedule for 28 th July 2016. Agenda for Planning Committee, Wednesday, 3rd August, 2016, 10.00 am.
28th July 2016	Newport City Council	
28th July 2016	One Voice Wales	Planning Law in Wales - Scoping Paper Summary.
28th July 2016	Newport City Council	Delegated Report for 21st July 2016
28th July 2016	Langstone Community Council	Help needed to second a motion at OVW AGM in October. School Reorganisation Proposal - New Special

28th July 2016	Newport City Council	School for Pupils with ASD: Consultation Report.
28th July 2016	Newport City Council	Weekly planning list for 18th -22nd July 2016.
31st July 2016	Newport City Council	Newport City Council News 29 July - 5 August 2016.
31st July 2016	Planning Aid Wales Geraint Roberts, Newport City Council	Planning4communities July 2016.
1st August 2016	Newport City Council	Response to Cllr George's e-mail ref: Pre-Application advice.
1st August 2016	Newport City Council Carol Preece, Redwick	Minutes for Council, Tuesday, 26th July, 2016, 5.00 pm.
2nd August 2016	Community Council	Redwick Community Council - Change to email address.
3rd August 2016	Newport City Council	Weekly planning list for 25 th July - 29 th July 2016.
3rd August 2016	Gwent Police	Invitation to Police and Crime Commissioner Community Council Event.
4th August 2016	Newport City Council	Newport Community Infrastructure Levy - Inspector's Report.
5th August 2016	Newport City Council	Agenda for Planning Committee, Thursday, 11th August, 2016, 12.30 pm.
5th August 2016	Newport City Council	Delegated Planning Decision Schedule for 4th August 2016.
5th August 2016	Newport City Council	Newport City Council News 5-12 August.
7th August 2016	Gwent Now	Have Your Say.
14th August 2016	Newport City Council	Weekly planning list for 1st August 2016 -5th August 2016.
17th August 2016	Newport City Council	Weekly planning list for 8th August 2016 -12th August 2016.
17th/18th August 2016	BDO LLP	Llanwern Community Council: Outstanding Review Points.
20th August 2016	Newport City Council	Newport City Council News 19-26 August.
20th August 2016	Newport City Council	DRAFT SUPPLEMENTARY PLANNING GUIDANCE (SPG).
20th August 2016	Newport City Council	Delegated Planning Decision Schedule for 18 th August 2016.
20th August	Newport City	Delegated Planning Decision Schedule for 18th August

	2016	Council	2016.	
	25th August 2016	Cyfoeth Naturiol Cymru	RSPB - Living Levels Community Engagement events for September.	
	25th August 2016	Newport City Council	Weekly planning list for 15 th August 2016 - 19 th August 2016.	
	31st August 2016	One Voice Wales	BE A COUNCILLOR WORKSHOP HOSTED BY WELSH GOVERNMENT, PRESENTED BY CLLR DEBBIE WILCOX, LEADER NEWPORT COUNCIL.	
	31st August 2016	Newport City Council	Agenda for Planning Committee, Wednesday, 7th September, 2016, 10.00 am.	
	1st September 2016	Newport City Council	Delegated Planning Decision Schedule for 1st September 2016.	
	1st September 2016	Newport City Council	Planning Department Correspondence : Conex 16/0864 (Cot Hill).	
	1st September 2016	One Voice Wales	Natural Resources Bulletin - Issue 8 - August 2016.	
	2nd September 2016	Newport City Council	BT Consultation.	
	5th September 2016	Newport City Council	Newport City Council News 2-9 September 2016.	
	8th September 2016	Newport City Council	Weekly planning list for 22 nd August 2016 - 2 nd September 2016.	
	13th September 2016	Cllr George	Request for message to be put onto the website.	
7.	<u>ANY OTHER BUSINESS</u>			
	<p>Visit from Gavin Jones, the Community Engagement Officer for RSPB's Living Levels Partnership Programme Mrs Wilson confirmed that she had been in touch with Sharyn Hailer to confirm the arrangements regarding Gavin Jones attending the next meeting to present to the Community Council. The meeting would commence at the earlier time of 7:00 pm to allow Mr Jones time to present.</p>			
	<p>Estel Farell-Roig – New Reporter at the South Wales Argus Ms Farell-Roig had been in contact with Cllr George regarding attending a future meeting. Cllr George had passed this to Mrs Wilson who would confirm details with Mr Farell-Roig directly.</p>			KW
	<p>Refreshments for next meeting Mrs Wilson agreed to provide and prepare refreshments for the next meeting.</p>			KW

	<p>Dangerous dogs incident Cllr Bell provided Councillors with an update following the recent incident in the Village where a resident was bitten by a dog. Another date for Court has been set for 20th October. This is further to an earlier Court hearing, the outcome of which was not clear. The owner and the dog walker had been spotted again on the morning of the meeting and the dogs were off the lead, at that time, running free. Cllr Bell is hoping to attend Court on 20th October to view the proceedings from the public gallery. Cllr Bell would provide a further update at the next meeting in October.</p> <p>School catchment area Cllr Bell reported that the school catchment area for the Village has been changed and there is no Policy in place from the Education Authority to let local Councillors of the affected areas know. It is thought that, if local Councillors are asked by prospective purchasers about school catchment, they should be made aware of any changes. Our secondary school catchment is now Llanwern High School. Cllr Bell has raised this with the Education Department at the Civic Centre and also the Welsh Assembly. Mrs Wilson offered to raise this with Dr Andrew Powles, Assistant Head of Education, whom she knows as a School Governor at St Julian's School.</p>	<p>HB</p> <p>KW</p>
<p>8.</p>	<p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting will take place on Monday 24th October 2016 at the slightly earlier time of 7:00 pm.</p> <p>There being no further business, the meeting closed at 9:22 pm.</p>	

M. G. Jones
24.10.16

Appendix A

The Community Council's response to the District Auditors questions, as follows:

1. In Field 3, "Total Other Receipts" the figure should have read £4,543, not £4,843. The correct figure does agree with the Cash Book that was supplied to the District Auditor.
2. The budget for 2015/2016 allowed for the provision of new windows in the Village Hall and the replacement of the boundary fence around part of the playing field at a total cost of approximately £20,000. This was carried forward into the 2016/2017 financial year. It is envisaged that any remaining balance in cash reserves will be utilised on the provision of additional car parking facilities for the Village Hall.
3. These minutes were approved on Wednesday 29th June 2016 and a certified copy of the minute has been forwarded to the District Auditor.
4. An extract from the minutes of the meeting held on Monday 15th December 2014, has been forwarded to the District Auditor.
5. Due to the low level of financial activity, this has never been a requirement of previous auditors.
6. Due to the low level of financial activity, this has never been a requirement of previous auditors.
7. An extract from the minutes of the meeting, held on Tuesday 26th May 2015, confirming the appointment of the internal auditor and an extract of the minutes dated Monday 25th April 2016 confirming the re-appointment of the internal auditor, has been forwarded to the District Auditor.
8. A letter of engagement was not done.

M O Gears
24.10.16