

Kenninghall Memorial Hall Committee
MINUTES
of a committee meeting held on Tuesday 19 September 2017 at 7.30 pm
in St Mary's Church

Present

Avril Broughton, Rosemary Knox, Paul Forster, Mick Sharland, Pete Kay,
Anne Kay, Anne Wood, Rebecca Halmshaw
Christian Mountney – Building Surveyor to the Committee

Apologies

Jane Bush, Ian Copeman, Sarah Bailey

Minutes of previous meeting and matters arising

The chairman briefly went through the minutes of the previous meeting held on 18 July 2017, and the minutes were agreed by the meeting. He reported that the condition of the Meadow appeared to be good enough to cut the grass. He confirmed that the colour of the 40 upholstered chairs forming part of the order from Morleys has been changed to gunmetal grey.

New hall – update

CM gave an update following the site meeting the previous Friday. (The Contract Progress Report from the meeting has been circulated to trustees). Progress is being made, albeit slow, the issue is still the slow blockwork progress, and a period of poor weather. At the site meeting Newbury reported that they are ahead of their Programme, but have hit a snag re the roof trusses for the main hall. The trusses are now on site, but are very large and have to go up in two parts. The process for doing this means that a different design of scaffolding is needed to put the top cap on. The scaffolding has to be designed by an engineer and checked that the floor in the hall will take the weight, so it is a construction problem and must be done in the correct way. Newbury have reissued their programme – the completion date is now towards the end of March. CM reported that it has been difficult for the brickies to lay the blocks, and felt that once the blockwork was completed more trades can get in. The internal walls are pretty much done. He had suggested that once the roof was on, the committee all meet down there for an on site meeting. CM will ask for a pdf of the gant chart so it can be circulated to all committee members. The roof contractors have indicated that the roof is scheduled for the first week of November.

MS said that supervision is excellent as there are not many people on site so any mistakes are easily spotted and rectified. Newbury have confirmed that they will pay for the new access – they will be putting an application in fairly soon, and PK and CM confirmed its position at the Friday site meeting. Pedestrian access will stay as is. Heating – MS reported that Newburys are sourcing alternative types of flooring which they will get us to approve. PK explained that the main hall heating now must be underfloor as there is no other way of meeting the regulations. The idea of an air to air heat pump has been abandoned as the air handling fans are too power hungry. Grass – PK said this needs cutting. The Lands Trust have said that PK can use their ride on mower, so long as they are reimbursed for any damage caused to it, and the mower is now being stored in the Lands Trust container.

Correspondence

AK reported that the following had been received:

- A letter of resignation from Mary Boatman due to personal circumstances. AK to write on behalf of the committee thanking her for all her work over the past years.
- Newsletters from CAN - play area inspection courses; funding Newsletter

AK

(most funding streams not currently applicable)

- An amended Order Acknowledgement from Morleys putting back delivery of the furniture to mid March 2018
- Correspondence from Barclays re our new bank account
- Email adverts from Zurich Insurance and Insure your Village Hall, and various funding platforms.

Treasurers Report

PK reported on behalf of IC that the Barclays account has now been set up. The accounts remain the same as at the previous meeting, and £25 donation received for use of the hall tables.

Any Other Business

Recycling bins - RK asked where the recycling bins would be located once the new hall opens. A brief discussion followed. The initial general feeling was not sure, but probably ok where they are. RH said that we could include the cost of a commercial bin in our hire charges, and this would make it easy for everyone. Would probably need a lockable compound to prevent unauthorised use – the whole matter needs some thought.

Play equipment - AW said that Heidi has emailed the Parish Council about the broken roundabout on the Playing Field. Nifty has said the play equipment would be coming to the village hall site, but will not be taken out until we have a new small children's playground on the Meadow. RK reported that the hazard tape had been removed from the broken roundabout. AW has asked Heidi to research suitable play equipment for the new hall site. MS said the outdoor fitness rep would probably have a good idea. RK said that Southrepps hall have a good play area.

AK to email the Clerk to the Parish Council highlighting that we need new play equipment for the new hall site, and asking if she could apply if any suitable grants come up.

AK

Hall insurance – CM said that this would be needed from Practical Completion.

Date of next committee meeting

Tuesday 21 November 2017 at 7.30pm in the Church