

Kenninghall Memorial Hall Committee
MINUTES
of a Meeting held on Tuesday 28 May 2013 at 8.00 pm

Present

Pete Kay, Paul Forster, Anne Wood , Gerald Sutton, Jane Bush, Mary Boatman, Glynne Lloyd Davis, Anne Kay, Mick Sharland

*Action
by*

Apologies

Steve Gordon, Rebecca Halmshaw, Sarah Bailey, Ian Copeman

Minutes of Previous Meeting and matters arising

Chairman went briefly through the minutes of the previous meeting held in April and reported:

- Progress towards new hall - will discuss this later in the meeting
- Membership of the NRCC has been renewed
- Booksale - this is going well, and AK has collected more money from Angela which will be divided between the Memorial Hall and the School.
- Progressive Lunch – update later in meeting
- Money received from Scouts
- Setting up a new constitution - this will need to be looked at in future
- Specification for new hall not yet received
- Grant funding – MS reported that he had discussed with Matt Newbury and CA. Matt will put estimates together for items eg heating; plumbing; fitting out kitchen; toilets; new chairs/tables etc for which grant funding could be available, and then CA will send figures off to NRCC.
- Publishing minutes of previous meeting on Parish Council website - the meeting agreed minutes were true and accurate record of last meeting, and can now be put on website.

Fundraising

AW reported that the cake stall the previous week had raised £101.

Progressive Lunch

The group organising the Lunch have met twice, and this has highlighted issues with some venues; staffing; and unavailability of the hall, and had considered holding the Lunch in September. The group concluded that we would not go ahead with the Lunch this year unless we got a good response from the article in the June Newsletter. (The article asked for help, stressing we were trying to attract lots of younger people to help with all the heavy moving etc). Since publication of the Newsletter, some offers of help have been received, mainly from people offering to serve food, or who have helped in previous years. Chairman asked whether the committee agreed to give the Lunch a miss this year unless we are overwhelmed with offers of help. General agreement obtained, and AK to put article in July Newsletter explaining we are not putting the Lunch on this year, and asking for help next year.

AK

New Hall issues

MS reported that he has been chasing up the purchases of land from Breckland and Flagship with Clerk to the Parish Council, Flagship, and Breckland, but has heard nothing back from them. Regarding the garage site – Oliver Chapman is also approaching Flagship, as is the Clerk to the Parish Council, in an effort to speed things up.

Restricted byway – a query had arisen whether Breckland could claim ownership of half the width of the track, however, Zoe Futter of Breckland has said that that the Council do not have any claim over it.

Section 106 monies – MS reported that Bennets have written to the Clerk to the Parish Council asking for the money back, as the money has to be spent within a certain time limit. Bennets provided the money in lieu of providing greenspace on their site. The money has been spent on the Village Meadow and we have therefore provided a greenspace. This appears to be a matter for the Parish Council to resolve.

Bookings

Given that the purchases of land now unlikely to be completed by beginning of June, and the hall will remain open for time being:

Scouts - MS reported that he has spoken to the Scouts – they would like to continue to use the hall on Monday nights for the Beavers for as long as possible. PK will email AN to confirm this is ok until hall

PK

actually closes. IC has agreed for the group to erect a marquee on his field for the summer months.

Carpet Bowls – GS reported that the team only had 4 more home games this season, and at the moment Shelfanger village hall is available on Fridays. Left to GS to decide where to book the remaining games.

Snooker - understood that MB will organise removal of table etc when exact date of hall closure is known.

Closing the hall

- PK confirmed to PF to carry on cleaning the hall as normal for the time being.
- PK has discussed idea of removing and reusing some of the hall floor in the new building. However Matt feels this will be a lot of trouble and is not in favour of doing so. However, if an opportunity arises for the committee to salvage some of the floor ourselves we possibly could remove it, but this will take a lot of work as it is all 'secret nails' system and potentially tricky to remove.
- Clearing the hall – generally felt this could be accomplished in a weekend, and should be enough room for everything to go in the container on the Meadow. When the time comes will need volunteers to help move everything out.
- Curtain track and curtains - we could remove this and sell, as will not be useable in the new hall.
- Cooker and 2 fridges and contents of all cupboards to be stored in container, with tables etc left accessible so they can be borrowed by village organisations.
- Use of wooden tables for Football Funday on Sunday 9 June – PO has requested that some tables are taken direct from Church Fete the previous week, and put in the container on the Playing Field, to save moving them again the next week. AW will discuss with PO.

AW

Secretary's Report

Correspondence Received:

NRCC – May electronic Newsletter received, but nothing of direct relevance to Memorial Hall.

Charity Commission News - Electronic newsletter - 'How to manage risks' possible item of interest.

Secretary will forward electronic newsletters to individual committee members who have indicated they would like to receive them.

AK

Correspondence Sent:

Article in June Newsletter regarding Cake Stalls, Progressive Lunch.

Chairmans article re progress on the village hall.

Treasurers Report

AW reported that:

£2,344.42 in current account

£121,164.76 in investment account

Contribution not yet received from the Snooker Club – will chase this.

AW

Any Other Business

- AK has confirmed with the White Horse that we could hold future committee meetings in their function room when the hall closes
- Clearing the hall – PK will liaise by telephone once closure date known
- PK reported that the hedge down the side of Bennets development has a lot of dead elm in it and will need gapping up in the future
- Cake stall –last Saturday of the month – next one is 29 June
- PF confirmed that Funforce have been cancelled for Halloween
- Notice to go in the Shop, stating hall still available for hiring at the moment, but on a very short term basis. Also article to go in July Newsletter explaining at time of writing hall is still standing and things still progressing and hopefully concluded shortly. While the hall is still standing it can still be used.

AK

Date of next committee meeting

To be confirmed once more is known regarding closure date for the hall. AK will email/phone members.

AK