

Minutes of the Meeting of Kenninghall Parish Council
held on 5th January 2016 at Kenninghall Primary School

Present:

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| Mr Kevin Edwards | Ms Samantha Nolleth | Mr Edward Wood |
| Mr Stephen Gordon (Chairman) | Mr N Styles | |
| Mr Simon Mitchell | Mr Brian Taylor | |

Ms Catherine Ross (Parish Clerk)

In attendance – Pete Kay of the Village Hall Committee (“VHC”) and 2 members of the public.

1. Apologies:

Apologies for absence were received from Mrs M John and Mr M Halmshaw.

2. Minutes of last Meeting:

Minutes of the Meeting of 1st December 2015 having been previously circulated were approved and a copy signed by the Chairman; and an amended copy of the Minutes of the Meeting of 3rd November 2015 were also signed by the Chairman.

3. Matters Arising

(a) Neighbourhood Development Plan (“NDP”)

This document is in the process of being finalised and the Chairman anticipates that it will be circulated with the February 2016 Kenninghall News.

(b) Roads

(i) Market Square – broken manhole cover

The Chairman recently met with Lewis Garrington (Norfolk County Council Highways (“NCCH”)) to examine the broken manhole cover in Market Place. It is unclear whether the manhole is Anglian Water’s (“AW”) or NCCH's responsibility; Mr Garrington will liaise with AW.

There was a discussion about the large puddle outside the shop, the dangers it might cause and possible solutions to the problem, A member of the public pointed out that if the gathering water was to be diverted into the Beck then an oil interceptor would have to be installed. The Chairman will raise this point with NCCH.

Note: Since the Meeting, on 13th January 2016 AW repaired the manhole cover as it is their responsibility. Due to subsidence around the cover the surrounding area is to be dug up and relaid. The 'puddle' that has formed is

NCCH's responsibility and this information has been passed to NCCH by AW and the Chairman.

(ii) Fersfield Road – drainage issues

Drainage issues on Fersfield Road were raised and discussed. Despite attempts before Christmas by NCCH it remains a problem; drains remain blocked and Mr Wood pointed out that, as a result, sections of the road are being washed away. The Chairman has been in regular contact with NCCH about this, including highlighting the potential dangers it might cause.

A member of the public drew attention to the fact that since the cable work was carried out in 2015 more silt has been created, adding to the problem.

(iii) Heath Road – drainage issues

The Chairman has received 2 letters from residents of Heath Road expressing concerns about flooding and the damage to the passing places on Heath Road. This was discussed at the meeting with Mr Garrington and he and the Chairman visited the site. Works were going on at the time of the visit, to install a drain, but it wasn't clear who was carrying out the work. It was pointed out that whoever was responsible for the work should be liaising with NCCH.

(iv) Cable work

Work to finish laying the power cable under Market Place is expected to restart January 2016. Mr Wood informed the Meeting that he believes that the power cable is to be taken over the Beck conduit under the surface of the road in Market Place (though this has not been officially confirmed).

(c) Village Hall Site

Mr Pete Kay of the VHC updated the Meeting as to the current position. There has been little if any change on site since the KPC met in December 2015. Activity was expected on site on 6th January 2016, but despite efforts by the VHC there has been no communication from Newbury Developments (“ND”). The boundary issue is of concern; it has been reported to ND but no action taken. Mr Kay asked on behalf of the VHC if KPC would now contact the appropriate parties about the issue. The Parish Clerk will liaise with Mr Mountney (Agent for the VHC as Chartered Building Surveyor) and draft a letter.

Mr Kay reported that Mr Mountney has served a non-completion notice on ND; the Parish Clerk will liaise with Mr Mountney in regard to this – its consequences and the appropriate next step.

5. Planning Matters

- (a) An application by Mrs Jex – 7a The Green, North Lopham – creation of a 20m x 40m outdoor riding arena for private use – the land is currently being used for equine grazing and exercise – no objection was raised by the KPC.

6. Financial Matters

- (a) Payment to Mazars for their work in relation to the audit of KPC for the year ended 31st March 2015 - £270. It was proposed by Mr Taylor and seconded by Mr Mitchell to pay the Invoice. This was agreed unanimously.
- (b) Payment to the Parish Clerk for services carried out between 1st September and 31st December 2015 - £465. It was proposed by Mr Taylor and seconded by Mr Edwards to pay the Invoice. This was agreed unanimously. The Chairman thanked the new Clerk for the competent manner with which she has taken up her duties.
- (c) Kenninghall Wood Account – the Parish Clerk confirmed that the monies have not yet been released by Barclays (who had indicated the earliest they would be recovered would be January/February 2016).

7. Correspondence

- (a) Breckland Council – in response to Breckland's request to all Parish Councils as to why there was a low attendance at the Town & Parish Forum Meeting in December 2015 the general consensus was that the timing and location of the Meeting was inconvenient. This feedback will be passed on to Breckland Council.
- (b) Harling Flexibus – in response to Norfolk County Council's correspondence for input into the service/route currently provided the Chairman confirmed that he will refer to the request in his report for the Kenninghall News.

8. Any Other Business

(a) Fly tipping

In her absence, Mrs John had asked the Parish Clerk to raise the issue of fly tipping along the Kenninghall to East Harling road. There was a discussion in general about the increase in fly tipping in and around Kenninghall. The Chairman will contact Breckland Council about this.

- (b) March KPC Meeting – it was agreed that the March Meeting would be held on the second Tuesday – 8th March.

The next meeting was agreed for **7.30 pm Tuesday 2nd February 2016 in the Primary**

School Hall.

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Stephen Gordon
Chairman