

Minutes of the Meeting of Kenninghall Parish Council
held on 1 July 2014 in the upstairs room at the White Horse Public House

Present:

Mr S Gordon (Chairman)
Mr M Halmshaw
Mrs E Dennis
Mr S Mitchell

Mr E Wood
Mr D Brown
Mr D Last

In attendance: Mr P Kay, Mr M Sharland - Village Hall Committee

1. **Apologies:**

Apologies received from Mr N Styles, Mr N Groves and Mrs M John.

2. **Minutes of last meeting:**

Minutes of the Meeting of the 3rd June 2014 having been previously circulated were approved and signed by the Chairman.

3. **Matters arising:**

a) **Neighbourhood Development Forum**

The Chairman stated that the papers were ready to be submitted to Breckland Council and a grant was being applied for.

b) **Roads**

In respect of the request for monitoring on Heath Road, Norfolk County Council will not carry this out. The Parish Council can do it privately but it will be expensive. In respect of the car parking in School Close, this seems to have resolved itself. In respect of the repair of the roads as a result of the installation of the sewer, this has been pointed out to Norfolk County highways who are considering it. The Chairman had also reported water coming out of one of the manhole covers.

c) **Village Hall Sites**

Building work is continuing albeit comparatively slowly. A progress meeting is needed with the developers.

4. **Election of officers:**

Mr Mitchell proposed and Mr Woods seconded Mr Gordon as Chairman and this was carried unanimously.

Mr Gordon proposed and Mr Brown seconded Mr Halmshaw as Vice Chairman and this was carried unanimously.

5. **Planning matters:**

Application by Mr A Best - Homefield East Church Street

After discussion it was agreed that the Parish Council should object to this application as it was outside the Village envelope and the proposed annex was not next to the house. It was felt that any annex should be connected to the house. It was also felt that if Breckland were inclined to grant planning permission, it should be subject to a stringent S106 Agreement.

In respect of Iroko Lodge, the enforcement officer has visited. He says the only contravention is the garden shed which is too high and within 2 metres of the boundary.

6. **Financial matters:**

a) **Claim for the Section 106 Agreement monies by Bennett**

Nothing has been heard from Bennett's solicitors.

b) In respect of S106 monies held by Breckland Council, the Chairman has pursued Breckland Council for a response but has heard that no money is specifically available for Kenninghall. He is still pressing Breckland Council on the matter.

c) Gaze's account – it was agreed to pay this with the Village Hall Committee providing the sum required less VAT for the account and the Clerk agreed to telephone Mr Kay with this figure.

d) The Clerk produced the annual accounts to be submitted to Mazars for audit and it was proposed by Mr Brown and seconded by Mr Wood that the accounts were approved and that the Chairman and the Clerk sign the same.

e) The Clerk went through the annual statement of governance and after discussion it was proposed by Mr Last and seconded by Mrs John that these be approved and signed by the Chairman and Clerk.

f) The Clerk reported that he needed to bill £10 for VAT in respect of the costs for dealing with the easement with Breckland District Council to the Village Hall site and this was agreed.

g) The Chairman reported that he had ordered 1 dog waste bin and one litter bin to be placed near the recycling bins. It was proposed by the Chairman and seconded by Mr Last that the cost of £252.92 including VAT of £42.15 be approved and a cheque be drawn.

7. **Correspondence:**

a) The Clerk produced a letter from Breckland Council in respect of the Open Space Audit. The areas marked were correct except the new Village Hall site, the Kenninghall Wood and Hemp Meadow Wood had not been included and the map was not big enough to cover these. The Clerk was asked to respond accordingly.

7. Any Other Business:

- a) The Clerk produced the information on the change of elections system which was noted.
- b) In respect of the Anaerobic Digester, notice has been given that Greenshoots have applied to discharge their conditions. The Chairman reported that work was being carried out on the site despite the fact the conditions have not yet been signed off and that additions made to the plans had not been approved.
- c) The current ride-on mower is malfunctioning badly and a replacement needs to be sourced. It was agreed to see if a grant could be obtained. The price would be about £12,000.00 and if a grant can be obtained, this could raise 50%. In principle it was agreed to proceed on this basis.
- d) The footway past the Village stores into the Village Hall site is overgrown and needs cutting and Mr Kay said that he will deal with this.
- e) An offer for the land next to the Village Hall stores has been received and has been increased. It is to be discussed by the Village Hall Committee. Mr Kay agreed that the Committee will instruct the Clerk if the proposal was agreed. The Village stores will have to pay the legal costs of the Transfer.
- f) It was reported that the Headmaster of the school is moving on and that the school is short of Governors.
- g) The Parish Council recorded a vote of thanks to the compiler / editor of the newsletter over the past 5 years, Leigh Sturgeon, who was giving up the post. A new editor Graham Barber will take over with the August issue.
- h) It was agreed that the next meeting on the 9 September 2014 at 7:30pm in the Upstairs Room of the White Horse Public House.