

Applecross Community Company Board Meeting

DATE: 28th February 2017

VENUE: Applecross Hall

Present: Owen Kilbride, Daniel McCowan, Elodie Matthews, Judith Fish (chair), Nick Goldthorpe

In attendance: Alison Macleod, Zuzana Vojackova (minutes)

Apologies: Jill Olsen

Previous Minutes	ACTION
<p>Amendments of previous minutes carried out during the meeting.</p> <p>Minutes proposed by Daniel</p> <p>Minutes seconded by Nick</p>	
<p>Matters arising</p>	
<p>The offer from the Church of Scotland for rental of their premises was misunderstood by ACC. It wasn't offered as a permanent office. The notion was that the Church is investigating ways of earning an income and looking at various possibilities, including rental to ACC for meetings etc. This was noted by the board.</p> <p>Alison has approached Harper & Macleod to produce a draft lease for the filling station between ACC and ACT. The solicitor will then supply a draft of the lease for the board's approval. Alison has also obtaining operating license template from Community Broadband Scotland regarding the lease of broadband equipment between ACC and ACT. (Note: Financial liability and liability for equipment for both broadband and filling station lies with ACC. Day to day business management lies with ACT.)</p> <p>The income from the filling station lease could be put towards a fund/saving account for filling station replacement of equipment.</p> <p>A check was suggested for the tanks at the filling station.</p>	
<p>LDO report</p>	
<p>Projects:</p> <p><u>Housing</u> – The Scottish Land Fund application for funding to carry out feasibility work at the NHS site was approved. Alison hasn't managed to arrange a meeting with Carbon Dynamics yet.</p> <p><u>Local Energy Use:</u> Highland Eco Design have provided hydro performance information and Albyn Housing has provided figures from the energy monitoring of houses considered for the private wires scheme. Information from the campsite is still needed.</p>	

<p>All these figures will then be passed onto Ricardo EE consultants with the aim of creating a new design for a less ambitious private wires scheme design.</p> <p>The Mull and Iona Community Trust has been working with SSE and Community Energy Scotland on a project called ACCESS, which uses energy from their hydro scheme locally, using software which directs it to storage heaters in properties on the island, without any need for private wires. This appears to be a useful prototype which might be more suitable for Applecross than a private wires scheme. The project is not yet completed though and there are a few teething problems to be sorted out yet.</p> <p>Care in the community meeting is planned for 29th March with the chief executive of Highland Home Carers and Julie Fraser from Scottish Care. It will be aimed and people that might need care and also attracting potential carers in the community.</p> <p>ACC will assist the recruitment of carers only, HHCcarers will train, employ and manage carers who are recruited.</p> <p>No progress on Transport project.</p> <p>Alison mentioned funding information tweeted by the local police account. She responded to this and as a result the Skye police will apply for a funding on our behalf for broadband training.</p>	
<p>ACT report</p>	
<p>ACT is still considering the fuel contract offered by Certas Energy. More information is needed for the board to make a final decision.</p> <p>We are now connected to the WHAN network, pricing is likely to go up, once work is completed. Speeds reported are varied and internal problems within the network are still to be sorted out. Alistair has been hired to fix the problems.</p>	
<p>Financial report</p>	
<p>Financial procedures are to be established. Alison will email out the draft.</p> <p>The new ACC account is being processed.</p> <p>Zuzana and Nick met up prior to meeting to discuss finance.</p> <p>Zuzana and Nick will meet up with David Govan before the end of financial year to talk about new accounting software and financial procedures.</p> <p>All the steps combined will help to make finances and procedures clear and efficient.</p>	<p>Zuzana and Nick</p>
<p>AOB</p>	
<p>Pension scheme needs to be set up. Nick will look into this with the help of Ann Fletcher.</p> <p>Risk management procedures will be put together with the new board of directors after the AGM coming up next month.</p> <p>Alison suggested that perhaps HISEZ could provide training to the new board.</p> <p>Induction pack for directors is to be discussed further. Zuzana put together a draft. More information needs adding.</p>	<p>Nick</p> <p>All</p>
<p>Estate Consultation</p>	
<p>ACC's view on the consultations that was put forward and sent to the estate was misread during the Friday meeting and misworded. Owen will forward the letter again to the estate.</p>	<p>Owen</p>

Date of next meeting	
AGM at 7.30pm Pre- meeting at 7pm	