

Applecross Community Company

Board Meeting

DATE: 3rd November 2016

VENUE: Applecross Hall

Attendees

Judith Fish (Chair), Jill Olsen, Owen Kilbride, Nick Goldthorpe (first part of meeting)

In attendance

Alison Macleod (LDO), Ian Philp (HIE), Zuzana Vojackova

Jon Glover, Jess Whistance and Sarah McCowan (pre-meeting re swimming pool query)

Apologies: none

Previous Minutes	ACTION
Minutes proposed by Nick Goldthorpe	
Minutes seconded by Owen Kilbride	
Pre-meeting note	
Jon, Sarah and Jess have approached the board with a proposal for use of the extra 40kw from the Hydro scheme. Their suggestion was to build a swimming pool alongside of the hydro, which would provide heat and energy. They offered to look into this themselves.	
Action Plan	
<p>The board of directors went through the Action Plan provided by Weave and agreed that personnel responsible for certain roles need to be review. One of them is the role of Treasurer which will need to be discussed again with Elodie to see if she would like to fulfill this role. Zuzana is to arrange to meet up with Elodie.</p> <p>Risk management meeting was arranged for 24th November 2016 and the directors attending this will be Owen, Judith and Alison. Meeting is to be held at the Inn.</p> <p>It was pointed out again that an official lease document needs to be established between ACC and ACT regarding rental of the Filling Station and AppleNet assets. Alison agreed to action this.</p> <p>Ian Philp from HIE has gone over governance issues with the directors and gave guidance on improvement of current issues.</p> <p>Zuzana has expressed her views as an employee and pointed out areas where the directors' role needs to be improved (e.g. their role as an employer, general knowledge of the company).</p>	All
Finance report	
Zuzana has presented income and expenses for September 2016 and an annual budget sheet. It was agreed that perhaps the ACC board should get combined view on finances from both companies in order to have a clear picture and make an informed decision based upon this.	ZV

Trading Subsidiary report	
Not presented.	
Projects	
Alison presented her LDO report to the board (attached)	
Meeting closed at 10.15pm Date of next meeting to be arranged	

Date of next meeting	