

# Applecross Community Company Board Meeting

**DATE: 31<sup>st</sup> January 2017, 7.30pm**

**VENUE: Applecross Inn**

## Attendees

**Judith Fish (chair), Owen Kilbride, Nick Goldthorpe, Elodie Matthews, Jill Olsen, Daniel McCowan**

## In attendance

**Alison Macleod, Zuzana Vojackova**

Previous Minutes	ACTION
<p><b>Minutes proposed by Jill Olsen</b></p> <p><b>Minutes seconded by Owen Kilbride</b></p>	
<b>Matters Arising</b>	
<p>A new bank account still hasn't been opened. Signatories will need to be sort out as well. Zuzana will look into other banks' offers and will notify directors if anything suitable comes up. (Note: The previously suggested HSBC account proved difficult to open due to HSBC's complicated application system that proved rather inaccessible to a remote community organisation run by volunteers that hasn't got mobile reception).</p> <p>It was suggested that an induction pack should be put together for all current and future directors to have any important documentation to hand and to help them have a clear view of the companies and their relationships. Alison and Zuzana said they will put this together and report back to the board.</p>	<p><b>Zuzana</b></p> <p><b>Zuzana and Alison</b></p>
<b>Trading Subsidiary Report</b>	
<p>Owen reported from the last ACT meeting: There is still an ongoing discussion and concerns about WHAN connection. (Post meeting note: WHAN initial works have been taking place from w/c 06/02/2017).</p> <p>Training of extra staff is needed to help Sean with the current and future maintenance of AppleNet. There are few individuals interested in this and a meeting will be held with Sean soon. Directors will try and encourage more people to join this group. It will be hard to advertise this as a job as the hours are fairly unpredictable.</p> <p>A fuel contract is on offer from Certas Energy, ACT is looking into this.</p> <p>Filling station is performing well.</p>	

<b>LDO report</b>	
<p><u>Housing:</u> Application to Scottish Land Fund has been submitted. Application to Rural Housing Fund is nearly complete. These funds will go towards development costs, feasibility study, architect and surveyor fees. Application to buy the land from NHS is underway as well. Alison has started to work on a business plan which will support funding applications to follow to buy land and building housing. Alison was also in touch with Carbon Dynamics about innovative Assisted living project run through Inverness City Deal. One of the aims of the project is for the houses to be self-sustainable and for the rent to cover maintenance of the houses.</p>	
<p><u>Toscaig Pier:</u> Application for feasibility study funding submitted. Otherwise no further progress.</p> <p><u>Local energy use:</u> The cost (£12,500) of M&amp;S prize, will need to be allocated asap. We will need to tell M&amp;S what we are going to spend the money on before August 2017. Alison and Owen met up with EE Ricardo to discuss potential use for the extra heat. The battery project with Strathclyde Uni and Local Energy Scotland didn't come through due to a lack of 3 phase connection. The idea of a swimming pool was discussed again, but all agreed that more information and research on this is needed. Suggestion for a launderette and possible supply of energy to the new campsite shower block was mentioned.</p> <p><u>Website:</u> Emma Noble's quote was accepted. Alison has progressed with wording for the website and supplied needed info to Emma. Emma isn't currently able to work on the website due to other work commitments.</p> <p><u>Transport project:</u> Alison decided not to apply in the end as the funding would only be for one year. She suggested to wait till the next round, when hopefully 2-year projects will be permitted. If this came through the development officer for this project could possibly take on the Toscaig Pier project. This was noted by the board.</p>	
<b>Finance report</b>	
Zuzana didn't get a chance to prepare the report due to timing issues. She will email it to all directors as soon as it's ready.	<b>Zuzana</b>

<b>Risk Assessment</b>	
This is an ongoing action and all directors are urged to have a think about all risks that could be presented under this heading.	<b>All</b>
<b>AOB</b>	
<p>Elodie announced that she is stepping down as a treasurer. She will be replaced by Nick.</p> <p>An offer was made to the board by the Church of Scotland to rent an office at the back of the church in Camusterrach. This needs to be investigated further with regards to heating supply, possible supply of broadband and phone, rent cost. Judith will get back to Fiona Mackenzie to see if she can put together a proposal.</p> <p>AGM was set for the 28<sup>th</sup> March at the hall. Any potential directors will need to apply 7 days prior to AGM latest.</p> <p>Some directors and the chair will be stepping down so more directors are needed! All current directors agreed that they will try and approach people in the community with a proposal to join the board. Jill offered to mention this on social media.</p> <p>It was stressed out again that a better communication with the community is needed.</p>	<p><b>Judith</b></p> <p><b>Jill</b></p>
<b>Estate Consultation</b>	
<p><u>Correspondence:</u> an email was received by a member of public raising concerns over the Trust's past meetings with HIE and LDO, asking whether the consultation was stopped by them?</p> <p>This concern was clarified by Alison (LDO), confirming that she and Ian Philp from HIE have had ongoing discussions with Douglas Campbell and Carren and Archie. The initiation to speak to HIE came from Douglas Campbell as HIE supports a lot of work done by ACC (also, Alison's salary and community account management) and ALPS in the area, and supplies funding. A clear message was put across by Ian and Alison to the consultants that they would like to see the trust be involved in the "Shared vision" providing that a focused forum is formed, there is a decent representation from all Applecross organisations (not just ACC).</p> <p>A suggestion was made to involve Planning Aid Scotland to look at land and involve community with this. It could be done in a form of a meeting where all community societies would have a representative to have everybody's views heard. A summary of this would be passed onto the Trust.</p> <p>Owen will reply accordingly to this email.</p> <p>Post meeting note: A view on the consultations has been put together, after a lengthy discussion, by the ACC directors.</p>	<b>Owen</b>

<b>Date of next meeting: 28<sup>th</sup> February, Community hall, 7.30pm</b>	
Meeting closed at 10pm	