

CREATON PARISH COUNCIL MEETING

9TH JANUARY 2018

MINUTES

Chairman: Councillor James Hill

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Tel 01604-740862

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Minutes of Meeting of Creaton Parish Council Held on **Tuesday 9th January 2018** in the Village Hall, Creaton at 7.30 pm

Present: Cllrs James Hill (Chair), Cllr Sylvia Winter (Vice Chair), Michelle Aveyard, Geoff White, Reg Thomas, Maxene Atkinson, Anna Hughes and Sue Leggett.

In attendance: Katrina Jones (Clerk), Linda Toombs (member of planning committee), District Cllr Kevin Parker and four members of the public.

141 Apologies for Absence: None.

142 Declarations of Interest: Cllr Hughes in item 149 and item 161b.v. Cllr Leggett in item 160.

143 Sign and Approve Minutes of Meetings: It was **RESOLVED** to confirm the minutes of the Extraordinary Parish Council Meeting held on 30th November 2017 as a true and accurate record and they were duly signed. Prop. Cllr Hill, Sec. Cllr Hughes.

144 Public Forum: Mr Ben Hall and Miss Linda Toombs spoke regarding item 145, Mrs Ella Miles spoke regarding item 160 and Mr John Hales spoke regarding the state of the footpaths.

145 To Consider Response to Consultation by Daventry District Council on the Emerging Draft Settlements and Countryside Local Plan (Part 2): It was **RESOLVED** that authority would be delegated to Cllr White to draft a response on behalf of the Parish Council to be circulated by email for approval by all Councillors and to be submitted to Daventry District Council by the Clerk. Prop. Cllr Hill, Sec. Cllr Aveyard. It was also **RESOLVED** that the Clerk would complete and submit the Nomination of Green Spaces Form including all of the areas in the Creaton Village Design Statement. Prop. Cllr Hill. Sec. Cllr White.

146 Northamptonshire County Council 2018-19 Budget Consultation: Phase 2: It was **RESOLVED** that Councillors would respond to the consultation by completing the survey as individuals and that the Clerk would respond on behalf of the Parish Council, opposing the cuts. Prop. Cllr White, Sec. Cllr Hughes.

147 To Consider a Parish Council Facebook Page: It was **RESOLVED** that the Parish Council would create and administer a village Facebook page and that the Clerk would be responsible for its administration. Prop. Cllr Hughes. Sec. Cllr Hill. It was agreed that an item regarding the adoption of a social media policy would be on the next agenda.

- 148 To Consider Good Neighbour Scheme:** Cllr Atkinson reported on her recent attendance at a course on the Good Neighbour Scheme and advised that there were grants available. It was agreed that Cllr Atkinson would find out the terms of the grant and whether the Parish Council could apply for it.
- 149 To Agree Quote for Work to Hedge Along Footpath by Creaton Primary School:** It was **RESOLVED** to accept the quote from R & G (£950 exc. VAT) to cut the hedge to 6ft in height and to cut back the side which encroaches on the public footpath, to be carried out during February half-term, subject to the school agreeing to the Parish Council's proposal of work to the hedge which is the school's responsibility. It was agreed that the Clerk would contact the school advising them of, and seeking their agreement to, the proposed work to the hedge and cost, which is in lieu of a grant and is a one-off. Prop. Cllr Aveyard. Sec. Cllr Hill.
- 150 To Sign Precept Request Form for 2018/19:** It was **RESOLVED** that the Chair and Clerk sign the Precept Request Form requesting a precept of £21,000, as agreed at the last Parish Council meeting, having regard to the budget for the next financial year. Prop. Cllr Aveyard. Sec. Cllr Atkinson.
- 151 Village Litter Pick: To Confirm Details and To Delegate Authority to Appointed Councillors to Judge Winner of Poster Competition:** It was confirmed that the litter pick would take place on Saturday 24th February and the prizes would be awarded at 11.45am by Cllr Hill at Poppies Coffee Shop. It was **RESOLVED** that Cllrs Hughes, Leggett and Winter would judge the posters. Prop. Cllr Hill, Sec. Cllr Aveyard.
- 152 To Agree Action Regarding Overhanging Hedges:** It was **RESOLVED** that the Clerk would draft a standard letter to be sent to any residents with overhanging hedges. Prop. Cllr Winter, Sec. Cllr Hill.
- 153 Heritage Lottery Fund Bid Update and Proposal to Add Cost of Audit to Bid:** Cllr Aveyard provided an update and it was **RESOLVED** that if an external audit was necessary as a result of increased income and expenditure due to the heritage project, the cost of the audit would be included in the HLF bid. Prop. Cllr Winter, Sec. Cllr Hughes.
- 154 To Agree Draft Letter Explaining Increase in Precept to Residents:** It was agreed that Cllr Hill would draft a letter to be approved at the next Parish Council meeting.
- 155 Articles for Village Link:** Cllr Aveyard had circulated a draft copy of the village link article to be submitted and the content was agreed.
- 156 To Review Parish Council Policies:** It was **RESOLVED** that no amendments would be made to any of the existing Parish Council policies following a review. Prop. Cllr Hill, Sec. Cllr Aveyard.
- 157 To Review Risk Assessment:** It was **RESOLVED** that no amendments were needed to the risk assessment policy. Prop. Cllr White, Sec. Cllr Atkinson.
- 158 To Approve Memorial Application:** It was **RESOLVED** to approve the memorial application for David Watt. Prop. Cllr Hill, Sec. Cllr Aveyard.

159 To Agree Sending Letter of Thanks to Welford Christmas Tree Farm for Donated Village Christmas Tree: It was agreed that the Clerk would send a letter of thanks to William Miles.

160 Planning:

a. Amended Planning Application: DA/2017/0431: Green Farm House 28, The Green, Creaton, Northamptonshire, NN6 8ND: Single storey rear extension: It was **RESOLVED** that there was no objection following reassurance that the cob wall would be retained. Prop. Cllr White, Sec. Cllr Aveyard.

161 Finance:

Bank Balance as at 29th December 2017

Business Reserve Account	£27,842.45
Current Account	<u>£200.00</u>
Total	£28, 042.45

a. Receipts £

Interest (29.12.17)	1.11
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b. Payments for Approval: £

i. Katrina Jones (Clerk salary and home use payment December 2017, Payroll process dated 28/12/17)	364.64
ii. Autela Group Ltd for payroll services, invoice dated 3/12/17	38.40
iii. Katrina Jones: reimbursement for two book vouchers (£10 each) for litter pick poster competition	20.00
iv. Katrina Jones: reimbursement for 2 nd class stamps	6.72
v. Tree and Land for cemetery works	1350.00

It was **RESOLVED** to approve all of the above payments. Prop. Cllr Aveyard. Sec. Cllr Hill.

c. It was **RESOLVED** to approve the list of Payments and Receipts presented together with the Bank Reconciliation up to 29th December 2017 which was duly signed by Cllr Winter. Prop. Cllr Atkinson, Sec. Cllr Hughes.

162 AOB (Points of Information)

a. Cllr Hughes commented on a concern about the concealed footpath entrance caused by trees and hedges and the need for vehicles, especially delivery drivers, to drive on the wrong side of The Jetty and therefore on the side of the footpath due to the large number of parked cars on the opposite side.

b. Cllr Aveyard advised that she would try applying for a Tesco grant for litter picking equipment.

163 Next Meeting: Ordinary Parish Council Meeting on Tuesday 6th March 2018

Meeting closed at 9.30pm.