

CREATON PARISH COUNCIL EXTRAORDINARY MEETING
30TH NOVEMBER 2017
MINUTES

Chairman: Councillor James Hill

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Tel 01604-740862

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Minutes of an Extraordinary Meeting of Creaton Parish Council
Held on **Thursday 30th November 2017**
in the United Reformed Church, Creaton at 7.30 pm

Present: Cllrs James Hill (Chair), Sylvia Winter (Vice Chair), Michelle Aveyard, Geoff White, Reg Thomas, Maxene Atkinson and Anna Hughes.

In attendance: Katrina Jones (Clerk), and Linda Toombs (member of planning committee).

125 Apologies for Absence: None.

126 Declarations of Interest: None.

127 Sign and Approve Minutes of Meeting: It was **RESOLVED** to confirm the minutes of the Parish Council Meeting held on 7th November 2017 as a true and accurate record and they were duly signed.

128 Public Forum: There were no speakers.

129 Planning:

a. **Planning Application: DA/2017/1026: 9, Horseshoe Close, Creaton, Northamptonshire, NN6 8NW: Work to trees within a Conservation Area:** It was **RESOLVED** that there were no comments or objections. Prop. Cllr Hill, Sec. Cllr Winter, unan.

b. **Planning Application: DA/2017/1075: Holly House, The Green, Creaton, Northamptonshire, NN6 8ND: Two storey front extension and first floor extension above existing garage:** It was **RESOLVED** that there were no comments or objections. Prop. Cllr White, Sec. Cllr Hill, unan.

130 Creaton Heritage Project:

a. **Cllr Aveyard to Provide Update:** Cllr Aveyard reported on the Creaton Heritage Project and her recent attendance, with Cllr Hughes and Ruth Davies, at a Heritage Lottery Fund workshop.

b. **To Agree Appointment and Roles of Steering Group Members for Heritage Lottery Bid:** It was **RESOLVED** to appoint a Steering Group for the Creaton Heritage Project and to make

the following appointments to the group: Cllr Michelle Aveyard as Project Lead Heritage Lottery Bid; Cllr Hughes as liaison with Creaton Primary School in supporting funding bid; Stuart McGregor as lead from the Friends of St Michaels History Group; Ruth Davies as PCC representative; and Chairman, Cllr Hill as lead support for funding bid. Prop. Cllr Winter, Sec. Cllr White, unan.

- c. **To Approve Preparation of Funding Bid by Steering Group:** It was **RESOLVED** to approve the preparation of the funding bid by the steering group. Prop. Cllr Winter, Sec. Cllr White, unan.

131 Mowing:

- a. **To Approve and Sign Mowing Grant Agreement for Next Financial Year:** It was **RESOLVED** to approve the mowing grant agreement from Northamptonshire Highways which was duly signed by the Chair, Cllr Hill, on behalf of the Parish Council. Prop. Cllr Winter. Sec. Cllr Aveyard, unan. It was also agreed that a copy of the agreement would be provided to the mowing contractor and that a copy of the contractor's insurance would be requested.
- b. **To Agree Cost of Mowing for Next Financial Year:** It was **RESOLVED** to agree the cost of mowing to be included in the budget for the next financial year as £5000. Prop. Cllr White, Sec. Cllr Hill, unan.
- c. **To Agree Consultation Document with Residents on Areas to be Mowed:** It was **RESOLVED** that the Clerk would put the mowing plans provided by Cllr White on the website and draft accompanying wording as part of a consultation with residents. It was also agreed that Cllr Winter would display copies of the mowing plans in the window of the Post Office.

- 132 To Consider Grant Applications Received and Deferred from Last Meeting:** The grant applications received were considered, having regard to the s137 criteria. It was **RESOLVED** that no grant would be awarded to Ducklings Preschool. It was **RESOLVED** that Creaton Primary School/PTA would not be awarded a grant but the Parish Council would instead pay for the hedge owned by the school, which borders the footpath, on this one occasion, to be severely cut back to the height and width that it should retain for ease of access and safety, as a practical contribution towards the school's responsibilities for site maintenance. It was **RESOLVED** that Cllr White would find out the cost of cutting the hedge from R & G and that the money received from the County Councillor's empowerment fund would be used towards the cost. Prop. Cllr Aveyard. Sec, Cllr Winter, unan.

- 133 To Approve Budget:** It was **RESOLVED** to approve the proposed budget for 2018-2019 with a proposed total expenditure of up to £31,309 and total income of up to £ 21, 653, leaving a balance of at least half of the precept, as required. Prop. Cllr Winter, Sec. Cllr Hill, unan.

- 134 To Agree Precept:** It was **RESOLVED** to set the precept at £21,000. Prop. Cllr Hill, Sec. Cllr Aveyard, unan. It was agreed that the reasons for the precept increase would be explained to residents.

- 135 Date of Litter Pick and To Approve School Children Designing Poster:** It was **RESOLVED** that the date of the litter pick would be 24th February 2018 and that Creaton Primary School children would be asked to design a poster for the litter with two £10 book tokens to be

awarded as prizes by the Chairman at midday on the day of the litter pick. Prop. Cllr Hill, Sec. Cllr Hughes, unan.

136 Memorial Application: It was **RESOLVED** to approve the application for two existing memorials to be replaced with one family memorial if the memorials were confirmed as being in Creaton Cemetery. It was agreed that Cllr Hughes would look for the existing memorials and confirm this to the clerk.

137 To Agree Allocation of Money From County Councillor's Empowerment Fund: It was **RESOLVED** that the money received from the County Councillor's empowerment fund would be used towards the cost of cutting the hedge encroaching on the footpath by Creaton Primary School as agreed at item 132. Prop. Cllr Hill, Sec. Cllr Aveyard, unan.

138 Collection of Parish Council Files From Previous Clerk: It was noted that the Clerk had been contacted by the previous Clerk Lynn Compton who left in 2015 to collect two boxes of Creaton Parish Council files she still had in her possession.

139 AOB (Points of Information).

- a. Cllr Hughes reported that Creaton Primary School are able to add events to their weekly newsletter if requested. She also reported that she was working on removing portions of the pile of chippings from the cemetery.
- b. It was agreed that an item would be included on the next agenda to consider a Parish Council Facebook page.
- c. It was agreed that the Clerk would write a letter on behalf of the Parish Council to NCC in response to their consultation on budget cuts.
- d. It was agreed that the Clerk would write to the resident who had complained about the tree on the triangle of Horseshoe Close and High Street, advising that Michael Venton from DDC had confirmed that it was the responsibility of Northamptonshire County Council, and provide details of who to contact.
- e. It was agreed that the Clerk would add an item regarding the Good Neighbour Scheme on the next agenda, following Cllr Atkinson's recent attendance on a course about the scheme.

140 Next Meeting: Ordinary Parish Council Meeting on 9th January 2018.

Meeting closed at 9.42pm.