

# CREATON PARISH COUNCIL

Chairman: Councillor James Hill

Clerk: Mrs L Compton  
12 Olde Forde Close  
Brixworth  
Northants NN6 9XF

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## Minutes of the Meeting of Creaton Parish Council

Held on **Tuesday 6<sup>th</sup> January 2015** in the Village Hall, Teeton Lane, Creaton at **7.30 pm** for the purpose of transacting the following business.

**Present: Cllrs James Hill (Chair), Michelle Aveyard, Jane Shanks, Reginald Thomas, Geoff White and Sylvia Winter (Vice-Chair) – 6 members**

**Apologies: Cllr C Thomas**

**In attendance:** County Councillor Cecile Irving-Swift, Linda Toombs (CPC Planning Executive Committee Member), Nigel Ozier (Planning Consultant), 2 members of the public and Lynne Compton, Clerk and RFO to the Council.

### 79.14 PUBLIC FORUM 15 mins

Members of the press and public are welcome to attend. Representation was made on the following  
a) **County Councillor Cecile Irving-Swift made the following report:-**

- Councillor Irving-Swift is also a District Councillor to Welford Ward
- County Council need to save over 60 million pounds next financial year (2015/16) and 147 million over the next 5 years in total.
- The Empowering Councils Scheme donated £2,000 to Daventry Area Community Transport (DACT) for a mini-bus and taxi scheme.
- Councillor Irving-Swift agreed to pledge £500 from the Empowering Councils Scheme to Creaton this year for assistance with footpaths maintenance. For safer walking to school routes.
- Unfortunately next year the Empowering Councils Scheme funds for Brixworth Ward had been reduced to £5,000
- Next year the focus would be on Public Health & Well-being and elderly care.
- Councillor Irving Swift congratulated Creaton for having a speeding buffer zone (going from 40 to 30 mph) which is recognised as being of help to reduce traffic speed coming through villages.
- Cllr Irving-Swift had been in touch with a local business Mercedes –Benz HPE, Brixworth to ask that they reinforce the 30 mph speed limit to their employees through villages.
- The programme to install Superfast Broadband in villages can be found on the Northamptonshire County Council website, colour coded for delivery time lines, Pop in your post code.

b) **Land at Court House Close, Creaton** – Mr Nigel Ozier outlined a possible development scheme in Court House Close on behalf of the land owner.

### 80.14 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE

Cllr Hill proposed acceptance of apologies from Cllr Thomas, seconded by Cllr Shanks and resolved to be approved by Parish Council.

### 81.14 RESOLUTION TO SIGN AND APPROVE MINUTES OF MEETING held on Tuesday 4<sup>th</sup> November 2014.

Cllr Hill proposed approval, seconded by Cllr Aveyard and resolved to be approved by Council as an accurate record of the meeting. The minutes were subsequently signed by the Chairman. NO Cllr Aveyard requested that the wording on website and village link, was not due to cost cutting and asked for this to be amended to reflect that the actual reason was Cllr Shanks was happy to take over the Website and Cllr Aveyard was happy to cover the Village link, as it had been highlighted as a) Website was not in the Parish Clerks Contract of Employment or the Village Link and as Parish Councillors are happy to take on additional responsibilities. These amendments were offered, accepted and a resolution passed.

### 82.14 DECLARATIONS OF INTEREST/DISPENSATION REQUESTS in respect of relevant items of business on the agenda

There were none.

### 83.14 MATTERS ARISING FROM PREVIOUS MINUTES (IF ANY) FOR INFORMATION ONLY

There were none

### 84.14 RESOURCES, STAFFING AND STRATEGY: Lynne Compton, Responsible Financial Officer and Resources, Staffing and Strategy Advisory Group. Members: Cllrs James Hill, Reg Thomas, Claire Thomas, Sylvia Winter and Mrs Michelle Aveyard

a) **Updates – to discuss and make resolutions (if any)**

1. **Feedback from Advisory Group regarding Clerk TOIL and Annual Leave** – Parish Council had previously resolved that Clerk Time off in Lieu (incurred as a result of additional Parish Council projects) would be paid (Total: approx. £1,000) as there was no realistic prospect of the Clerk taking this as leave as well as the annual leave allowance. Cllr Winter had offered to keep an annual leave chart (Note: currently Annual Leave was included on timesheets) NO Parish Councillor has agreed to £1000 payment, **Staffing and Strategy Advisory Committee:** proposal of £500, in two stage payment and December - toil other than booked annual leave was offered as fair – after all document’s presented were analysed by the **Staffing and Strategy Advisory Group.** **Cllr Aveyard sent the agreed information to Payroll Provider as requested for processing. Cllr Aveyard and the Parish Clerk were both asked by the Chairman , was this resolved , both responded, Cllr Aveyard commented as far as I am aware, Parish Clerk Yes.**
2. **Annual Leave Template (NCALC)** – the Clerk had not yet received a copy of this. Cllr Winter is managing this process of Annual Leave Data entry from Annual Leave forms, Parish Clerk to provide completed request provided by CPC to Cllr Winter as previously requested.. It was not suggested the parish clerk would receive the document from NALC.
3. **Changes to Clerk duties** – in order to reduce Clerk workload costs, Cllr Hill proposed that the following duties previously carried out by the Clerk (but not on the Job Description or seemingly manageable within the current hours) would now be undertaken by volunteer Councillors:- Website administration (Cllr Shanks) and **Village Link** Newsletter entries (Cllr Aveyard), seconded by Cllr Aveyard and resolved to be approved by Parish Council. In addition, there had been the suggestion that a Councillor should put up the legal notice and agenda for Council meetings to save mileage expenses and Clerk time. The Clerk had sought advice on this issue from NALC, who had given the following advice and risk assessment:- **Circulated Prior to meeting**

- If the councillor fails to post the notices for a genuine reason then there is no come-back or accountability
- Possibility that a councillor may not post the notice in time due to an interest in something contentious. Failure to post the notice in time renders a meeting and decisions ‘Ultra Vires’ (meaning the Council is acting outside its powers)
- The Clerk’s role is to manage and Councillors role to govern. Posting notices is a function of management not governance –

However, if a Deputy Clerk was appointed (either paid or volunteer), with designated responsibilities, the above could be overcome. Council chose not to go down this route.

Several Parish Cllrs agreed with the rationale for this decision. Cllr Aveyard proposed, after considering the risks involved, that the legal notice and agenda for meetings should be put on the Noticeboard by a volunteer Councillor (Cllr Thomas), seconded by Cllr Winter saving approximately £100 per annum. Parish Council resolved to appoint Cllr Thomas as a Deputy Clerk for the purposes of posting minutes and meeting agendas on the local notice board.

- b) **Bank Balances** - Parish Council resolution to approve. Cllr Hill proposed approval, seconded by Cllr Aveyard and resolved to be approved by Parish Council.

<b>NAT WEST BANK ACCOUNT (as at 30/11/2014)</b>	
Community A/C	£200.00
Reserve A/C	£21,727.09
	<b>£21,927.09</b>

- c) **Resolution to approve payment of outstanding accounts plus any additional payments.** Cllr Hill proposed approval of the following, seconded by Cllr Aveyard and resolved to be approved by Parish Council

DATE	PAYEE	DETAILS	CHQ NO.	Amount	VAT ELEMENT	POWER TO PAY	ACCOUNT /NOTES
26/11/2014	MAYMOOR LANDSCAPE S	1 cut of the Church and Cemetery 27th Oct. Inv No. 141548	569	£130.00		Open Spaces Act 1906 s9	Greenworks
26/11/2014	VILLAGE LINK	Donation Oct/Nov	570	£50.00		LGA 1972 s112	Newsletter
26/11/2014	AUTELA LIMITED	Payroll re-calculation due to National Decision	571	£50.00		LGA 1972 s112	Projects

28/11/2014	LYNNE COMPTON	November Salary £315.42, Office £18, Broadband - £2	572	£335.42		LGA 1972 s112	Salary/Office
02/12/2014	POWERBEE LIMITED	Inv 100001709 - 240 Solar Fairy Lights in white - £36.22, less discount of £4.53 = £31.69 plus vat, Inv 100002421 Battery for 240 lights £8 less discount 0.67p = £7.33 plus vat	573	£39.02	£7.37	Open Spaces Act 1906 s9	Projects
02/12/2014	LYNNE COMPTON	Mileage - £15.70 plus Receipted Office expenses - 12.75 - Oct/Nov 2014/15	574	£28.45		LGA 1972 s112	Mileage/Office
02/12/2014	SPRATTON PC	Purchase of material for noticeboard	575	£15.00		LGA 1972 s112	Parish Property
23/12/2014	LYNNE COMPTON	Clerk Salary and Project Money (£520.28), 1 <sup>st</sup> stage of 2 payments Office (£18), Broadband/Mobile (£2)	576	£540.28		LGA 1972 s112	Salary/Office
		<b>Total Signed between meetings</b>		<b>£1188.17</b>	<b>£7.37</b>		

06/01/2015	LYNNE COMPTON	Reimbursement for Mileage 2/12/2014 to 06/01/2015 - £11.72 plus Refund of Pension Contributions - £13.46	577	£25.18		LGA 1972 s112	Mileage/Salary
06/01/2015	HMRC ONLY	PAYE Months 7-9 - 06/10/2014 to 05/01/2015- QTR 3	578	£286.74		LGA 1972 s112	Salary
06/01/2015	NCC LGSS	Dec 2014 Pension Contributions (Employer- £160.63, Employee - £37.92)	579	£198.55		LGA 1972 s112	Salary
		<b>Total Signed 6/01/2015</b>		<b>£510.47</b>			
		<b>Total 26/11/14 - 06/01/2015</b>		<b>£1698.64</b>	<b>£7.37</b>		

d) **Income to report**

DATE	PAYEE	DETAILS	RECEIPT NO	AMOUNT
31/10/2014	NAT WEST	Bank Interest	STAT	£0.83
28/11/2014	NAT WEST	Bank Interest	STAT	£0.68
		<b>TOTAL:</b>		<b>£1.51</b>

e) **Bank Reconciliation, Receipts and Payments and Cash Book Summary Report (previously circulated)** – to review and make resolution (previously circulated). Cllr Hill proposed approval, seconded by Cllr Thomas and resolved to be approved by Parish Council.

f) **LGPS (Local Government Pension Scheme Bulletins)** – to review, receive recommendations from Resources Advisory Group and agree any action necessary. Parish Council resolved the following as contacts for the LGPS – Chairman, Cllr Hill, Resources Advisory Group Representative (Cllr Aveyard) and the Parish Clerk.

- g) **Terms of Reference for Advisory Groups and Committees (31.14 g and 48.14 j) deferred from 4<sup>th</sup> November – to discuss and make resolution.** Parish Council resolved that this should be deferred to the March meeting to allow review by Resources, Staffing and Strategy Advisory Group. **Action: Clerk to re-circulate previous and proposed Terms of Reference.**
- h) **Complaints Policy (previously circulated)** Parish Council to discuss and make resolution. It was explained that the current Complaints policy was not fit for purpose and the Clerk had circulated one used by Earls Barton Parish Council which she had adapted for Creaton. Parish Council resolved that this should be deferred to the March meeting to allow review by Resources, Staffing and Strategy Advisory Group. **Action: Clerk to re-circulate previous and proposed Complaints Policy.**
- i) **Grant Application - £620 from Creaton Village Hall plus request for annual grant (decision deferred from 4<sup>th</sup> November meeting) –** Parish Council to discuss and make resolution. The Clerk reported that the works for which the grant had been applied to go towards had already been carried out as the Village Hall had received a grant from the Friends of Hollowell Steam. After some discussion, Cllr Hill proposed not to award the grant (Note: Parish Council grants are for future works) but instead to work with the Village Hall on preparation of a business plan, seconded by Cllr White and resolved to be approved by Parish Council. **Action: Cllr Claire Thomas to liaise with Village Hall Committee and report back to Parish Council**
- j) **New Transparency Code for Councils with a turnover less than £25,000 (previously circulated together with Clerk advice) –** Parish Council to discuss and make resolutions. Cllr Hill proposed review by the Resources, Staffing and Strategy Advisory Group for adoption at the March Parish Council meeting, seconded by Cllr Aveyard and resolved by Parish Council. **Action: CPC Resources, Staffing and Strategy Advisory Group**
- k) **Northamptonshire County Association of Local Councils – Notification of 2015 fees:-**  
**NALC -Subscription - £260.13**  
**Internal Audit Service - £155.00**  
**Parish Council to discuss if necessary and make resolution.**  
 Cllr Hill proposed continuing with the subscription to this essential service, voted on and unanimously resolved by Parish Council.
- l) **SLCC Practitioners Conference 5<sup>th</sup> and 6<sup>th</sup> March 2015 (estimated costs previously circulated) –** Clerk request to attend – Parish Council to discuss and make resolution. After a lengthy discussion and question and answer session with the Clerk on the benefits, Cllr Hill proposed that the Clerk attend the Practitioners Conference (the costs of which would be split between Spratton, Creaton and Pitsford Parish Councils) on the grounds that there would be guarantee that no additional cost occurred due to Attendance and all CPC work will be up –to date. no overtime paid and attendance at the meeting would be absorbed within the usual hours.
- m) **National Salary Award (National Joint Council for local Government Services) of 2.2% with effect from 1<sup>st</sup> January 2015 with one off payment for December 2014 (details previously circulated –** To report that in line with Clerk’s contract and current policy, this had been implemented.
- n) **Proposal for Councillor rather than Clerk to be responsible for displaying the legal notice of the meeting – Parish Council to discuss and make resolution – see 84.14 a**
- o) **Digital Communications/ Social Marketing**
  1. Report from Cllr Aveyard – to receive, discuss and make resolution (if any) – Cllr Aveyard reported that she was now unable to attend the digital by default course and would be attending a course through work instead.
  2. Digital by Default – Crash Course 18<sup>th</sup> February 2015, 10.30 to 12.30 (followed by networking lunch), Saxon Hall Raunds – run by Northamptonshire County Assoc. of Local Councils (in assoc. with 2Commune) – **Action: Clerk to cancel Cllr Aveyard’s place.**
- p) **Daventry District Council Code of Conduct Amendment –** Parish Council to discuss amending Creaton Parish Council’s Code of Conduct in line with Daventry District Council and make resolution. Cllr Hill proposed deferring this to be considered by the Resources, Staffing and Strategy Advisory Group for proposal at the March meeting. **Action: Resources, Staffing and Strategy Advisory Group**
- q) **Streetlighting – Phase 4 Street Lighting Lantern Replacement Programme**  
 Cllr Thomas reported that due to the increased cost of materials, Phase 4 of the Streetlighting repair programme would cost an additional £62.28. Cllr Hill proposed the additional cost, seconded by Cllr Thomas, voted on and unanimously resolved by Parish Council. **Action: Clerk to send in the order as a matter of priority.**

## 85.14

- HIGHWAYS ISSUES (if any) To consider and agree action.**
- a) **Footpath issues**
  1. **Jetty/Horseshoe Close – complaints received on the poor condition of the footpath –** NCC had sent a letter to the home owner (with the trees overhanging the footpath) but apart from that nothing had been done. Parish Council resolved that the Empowering Councils fund money should be used to improve the footpaths for children and adults to walk around the village. **Action: Cllr Aveyard to follow up both footpath issues with agreed actions.**
  2. **Violet Lane School Sign –** it was reported that this was still hidden and had been reported. Ref: 711878
  3. **30 MPH Sign Grooms Lane** (obscured by foliage from a private residence) – Parish Council resolved that a letter should be sent to the Landowner) requesting that the hedge be cut back to ensure visibility of the sign.
  4. **Parking on Violet Lane (generally) –** it was reported residents had complained about the inconsiderate parking of a white van causing a hazard. Approach to be made to ask its owner to park well into the kerb. **Action: Cllr Aveyard to follow up with required actions as this issue had not been fully resolved.**

- b) **Parking on Violet Lane (School Times) –report and recommendations received from the NCC School Routes to Schools Officer** It was reported that the officer would put in the Parish Council’s recommendation in the New Year. **Action:** Cllr Aveyard will contact Safer Route to School Officer with the proposal agreed (White H Line) Work would be in the New Financial Year to provide free flow for traffic. Cllr Hill Proposed , Cllr Winter Seconded.
- c) **Knicknacks Footpath (Adjacent to School entrance) – standing water** – to receive an update and agree any further action. Cllr Aveyard reported that the works to the footpath would be carried out on a weekend when the School was closed.
- d) **Gullys** – Cllr Shanks had reported the following Gullys for cleansing, ref No. 717379:-
  1. Top of Grooms Lane
  2. Willowbrook House
 Cllr Shanks reported that the gully on the Brixworth Road had been cleared.

It was further reported that all Gully’s on the Village Green were still blocked. **Action: Cllr Shanks to report**

86.14

**CEMETERY/CHURCH-YARD AND OPEN SPACES ADVISORY GROUP (CCOS)**

Members: Cllr James Hill, Geoff White, Sylvia Winter and Mr Michael Rogerson

- a) **Greenworks/Maintenance issues (if any) to discuss and make resolutions**
  1. New specification – Cllr Hill informed that the Clerk and Cllr Aveyard had passed copy specifications for adaption but he had not yet managed to complete the revised specification for Creaton. **Action: Cllr Hill/Cllr White to provide draft specification for discussion at March CPCM. Cllr Aveyard to provide an electronic copy of the village map if possible.**
  2. Sinking Graves – The Clerk informed that any works to graves would have to be notified to the families prior to commencement. **Action: Cllr White/Cllr Hill to provide to the Clerk so a letter could be sent to the families involved.**
- b) **Burials / Memorials - To report (if any)**  
**White and Joyce – Garrett Memorial** – It was reported that this had been approved by Parish Council in an email consultation. **Action: Clerk to submit confirmation letter and invoice.**
- c) **DDC Notification of removal of Ash Tree (Violet Lane) under 5 day notice due to emergency** – offer by Western Power Distribution to provide replacement trees/bushes - To discuss and make resolution

After some discussion, Parish Council resolved that the Clerk should request ‘Native Hedgerow Mix’ for planting by the Parish Council. **Action Clerk to make request to Western Power Distribution**

It was also suggested that the cables providing electricity to the Village Green would be better put underground. **Action: Clerk to include suggestion in letter**

- d) **Western Power Distribution – Request for Tree works on Creaton Village Green – Horse Chestnut** – DDC Advice was for removal without application due to its position. Parish Council to discuss and make resolution.

87.14

**CREATON PLANNING EXECUTIVE COMMITTEE (PEC) incorporating Neighbourhood Planning**

Chairman: Cllr James Hill, Members: Cllrs Jane Shanks, Claire Thomas, Geoff White, Sylvia Winter and Mrs L Toombs

- a) **Update on Planning Applications (if any) to discuss and make resolution (if any)**
  1. DA/2014/0789 Building & Land at Hollowell Lodge Farm, Welford Road, Creaton (Hollowell Parish), Northamptonshire, NN6 8NX Lawful Development Certificate for existing use of buildings and land for a garage/workshop with associated parking and for storage purposes (Class B2 & B8) Approval Cert of Lawfulness Extg 11-Nov-2014 – notified by District Councillor Ian Barratt
  2. Land in Teeton Lane – the agents requested a meeting to update the Council, this had been arranged for 14<sup>th</sup> January. Parish Council resolved that it was not necessary for the Clerk to attend this Planning meeting as it was an informal update meeting and no decisions would be made.
  3. DA/2014/0931The Old Brickyard, Creaton Road, Hollowell, Northamptonshire, NN6 8RP Extension to existing workshops Withdrawn 09-Dec-2014 – notified by District Councillor Ian Barratt
  4. DA/2014/1009 Proposed Eco House – Letter from resident. It was felt by Council that the letter misrepresented the tone and content of the Parish Council Planning Executive meeting.
- b) **Minutes of the CPC Planning Executive Committee Meeting held on Tuesday 2<sup>nd</sup> December 2014 to discuss and make resolution.**  
 Cllr Hill proposed approval of the minutes, voted on and unanimously resolved to be approved by Parish Council.
- c) **Planning Applications Received - consider (if any) and make resolution as to decision**  
 There were none.
- d) **Planning Decision Notices - To report (if any)**  
 There were none.
- e) **Northamptonshire Action with Communities in Rural England** – Notification of S106 ruling – to discuss (if necessary) and make resolution. Parish Council noted.
- f) **DDC Advice on planning applications and website (previously circulated)** – to discuss and make resolution (if any). Parish Council noted.
- g) **West Northamptonshire Joint Core Strategy (Part 1)** – notification of adoption by West

88.14

**POLICE AND NEIGHBOURHOOD WATCH**

a) **Crimes/ASB in Creaton –The following were reported in November.**

Anti-Social Behaviour (ASB's)	Crimes
	21 Nov: The Jetty – forced entry to side gate, offenders fled when owner's dog let out.

b) **Neighbourhood Watch – Co-ordinator: Ian Keer** - to receive an update report, discuss and make resolution as to action (if necessary). There was nothing further to report.

89.14

**SUPERFAST FIBRE BROADBAND**

To receive a report and discuss if necessary. Cllr Hill reported that he had been approached by a company called Gigaclear to meet and discuss Superfast Broadband. Cllr Winter reported that a survey had been done in the village before to see how many people were interested, the response had been very low. Parish Council resolved no further action at present.

90.14

**PARISH AND TOWN COUNCILS MEETING (hosted by Daventry District Council)** - To receive report, discuss if necessary and agree any actions  
The following was reported:-

1. Suggestion that the meetings should be held annually rather than 6 monthly. Six monthly was voted by all attendees : Cllr C Thomas and Cllr Aveyard attended for Creaton Parish Council
2. Speedwatch was working well in villages- Northamptonshire Police endorse the scheme.

**Action: Clerk to circulate minutes of the meeting when received.**

91.14

**CORRESPONDENCE RECEIVED (not already on the agenda)**To review and agree action where necessary  
Parish Council noted the following and made resolutions as to action where necessary (Bold, Italics)

- Emergency Response Corps Co-ordinator – request to share best practice and pass on valuable lessons**
- Emergency Response – Guide for communicating in bad weather**
- NCC Consultations - Title:** School Admissions arrangements for September 2016 (oversubscription criteria and published admission numbers), **Subject:** Education, Schools, **Start Date:** 01 Dec 2014 **End Date:**06 Feb 2015
- Northamptonshire County Assoc. of Local Councils – ‘E’ update**
- NCC Consultation: Title:** Pharmaceutical Needs Assessment (PNA) Consultation **Subject:** Health and Safety, **Start Date:** 06 Dec 2014, **End Date:** 06 Feb 2015, **Result Date:**28 Feb 2015, **Overview:** We would like you to give us your views on the draft Northamptonshire Pharmaceutical Needs Assessment (PNA) report. Pharmaceutical Needs Assessments are used by the NHS to decide whether to approve applications for new pharmacies and by commissioners to identify local health needs that could be addressed by pharmacy services.
- NCC Consultation: Title:**2014 Demography Needs Assessment, **Subject:** Health and Safety, **Start Date:** 15 Dec 2014, **End Date:**23 Jan 2015, **Result Date:**20 Mar 2015 **Overview:** We would like views from members of the public, carers, health and social care professionals and local organisations on the draft Northamptonshire Demography Needs Assessment report. Needs assessments are used by NHS, County Council and District Council Commissioners to plan delivery of services that will improve health and well-being for adults and children in Northamptonshire.
- NCC Draft Budget and consultation** - views and ideas requested by 20th January. The Budget and Council Plan will be agreed at the Council meeting on 19th February 2015.

92.14

**GENERAL CORRESPONDENCE RECEIVED – to note (Clerk and/or Cllrs to publicise where necessary)**  
Parish Council noted the following:-

- Creaton covered Tennis Court – information request – Clerk passed onto Creaton History Society**
- NCC – Advice on safety issues (Don't be a Numpty)**
- NCC Consultation: Title:** Statutory Marriage and Civil Partnership registrations: revised delivery locations. **Subject:** Registration Marriage, **Start Date:**09 Dec 2014, **End Date:** 20 Jan 2015, **Result Date:**19 Feb 2015
- DOF Christmas Helping Hampers – Information needs to be tabled in September 2016 Meeting**
- Daventry Calling**
- Launch of Rural Services Network Manifesto**
- Northamptonshire ACRE – Village Viewpoint magazine – Feature Cllr Winter**

93.14

**URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)**

94.14

**DATES OF NEXT MEETINGS –**  
Tuesday 3<sup>rd</sup> March 2015 - Ordinary Parish Council Meeting

**Meeting Closed: 10.15 pm**

Chairman Signature.....

Dated:.....

**Ordinary, PEC and Annual Meeting Dates for 2014/15  
(Held 7.30 pm, Village Hall, Teeton Lane – unless otherwise stated)**

- Tuesday 7<sup>th</sup> April 2015 Planning Executive Committee Meeting - TBC
- Tuesday 5<sup>th</sup> May 2015 Annual Meeting of Parish Council (AGM)
- Tuesday 12<sup>th</sup> May 2015 Annual Meeting of Creaton Parish
- Tuesday 7<sup>th</sup> July 2015
- Tuesday 1<sup>st</sup> September 2015
- Tuesday 3<sup>rd</sup> November 2015