

CREATON PARISH COUNCIL

Chairman: Councillor Stan Perrins

Clerk: Mrs L Compton
12 Olde Forde Close
Brixworth
Northants NN6 9XF

Tel/Fax 01604-880727
Email: creatonpc@tiscali.co.uk

Minutes of the Meeting of Creaton Parish Council meeting held on Tuesday 6th September 2011 in the Village Hall, Teeton Lane, Creaton at 7.30 pm

Present: Cllrs Richard Hollingum (Vice-Chair), Margaret Jack, Reg Thomas, Maureen Titman, Caroline Pugh and David Watt

In attendance: 1 resident and Lynne Compton, Clerk

52.11 PUBLIC FORUM 15 mins

There was one member of the public present. The following was discussed:-

a) Concern over possible planting of Trees in the Village

It was reported that the Barry Wendon (Vice-Chair to Hollowell and Teeton Parish Council) had secured over 100 trees from the Woodland Trust and that a resident was due to obtain some for Creaton. The main concerns were:-

1. The species of trees
2. How large they would grow eg potential height and spread
3. The Parish Council had not been approached to ask if it was happy with the proposed areas for planting
4. Adherence to the Village Plan and Design Statement
5. Blocking of sight lines once Trees had matured.
6. Had individual landowners been consulted eg Parish Council owns Village Green, Highways owned verges

Parish Councillors agreed that although they would like to encourage planting of trees in the village, the above would need to be considered before any planting took place. **Action: Cllr Hollingum to discuss with resident and Clerk to bring forward to October meeting once more information was known.**

Cllr
Hollingum
Clerk

53.11 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE

Cllr Hollingum proposed acceptance of apologies from Cllr Stan Perrins and Cllr Sylvia Winter, seconded by Cllr Margaret Jack and resolved to be approved by Parish Council.

54.11 RESOLUTION TO SIGN AND APPROVE MINUTES OF MEETING AND AGENDA dated 5th July 2011.

These were proposed by Cllr Pugh, seconded by Cllr Watt and subsequently signed by the Vice-Chairman (in the absence of the Chairman)

55.11 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)

- a) Village Clean-up – Saturday 24th September 2011 10am – Cllr Pugh kindly agreed to put the posters

Cllr Pugh

56.11 DECLARATIONS OF INTEREST in respect of relevant items of business on the agenda

There were none.

57.11 FINANCE

- a) Resolution to approve payment of outstanding accounts

Cllr Watt proposed payment of the following accounts, seconded by Cllr Titman and resolved to be accepted by Parish Council:-

Date	Details		Chq No	Amount	Account
11/0711	ELM TREE MAINTENANCE	Churchyard	306	£285.00	Churchyard
		Mowing			
09/08/11	LYNNE COMPTON	Wages &	307	£349.59	Salaries
		Exp			
09/08/11	NCC LGPS	Pension	308	£97.54	Salaries
09/08/11	ELM TREE MAINTENANCE	Churchyard	309	£190.00	Churchyard
		Mowing			
09/08/11	NCALC	Risk Assess	310	£29.00	Training
		Course - CP			
09/08/11	EON	Streetlighting	311	£342.24	Streetlighting
06/09/11	LYNNE COMPTON	Aug Sal &	312	£287.47	Salaries
		exp			

06/09/11	HMRC Only	PAYE July and Aug	313	£145.60	Salaries
06/09/11	NCC LGPS	Pension	314	£97.54	Salaries
	TOTAL			£1823.98	

b) Receipts

White and Joyce – DM Linnette Memorial - £40.00

c) Annual Audit (to be tabled)

Parish Council resolution to agree. BDO (external auditors) confirmed there were no issues arising which required a report.

The conclusion of audit report was proposed by Cllr Watt, seconded by Cllr Hollingum and resolved to be accepted by Parish Council.

Clerk

Action: Clerk to post Conclusion of Audit on the Noticeboard.

d) Bank reconciliation and receipts and payments to 31st July 2011 (previously circulated)

Parish Council resolution to adopt.

These were proposed by Cllr Watt, seconded by Cllr Titman and resolved to be adopted by Parish Council.

Action: Clerk to note that there would be a variance in the 2011/12 Annual Return due to Mr Grainger's late bill submission.

Clerk

58.11

UPDATE ON PLANNING APPLICATIONS (if any)

It was reported that the residents of Mulberry Cottage had been pollarding the Holly Trees (subject to a Tree Preservation Order) and had left the debris, which represented a fire hazard.

Action: Clerk to report to DDC Planning Office.

Clerk

59.11

PLANNING APPLICATIONS RECEIVED To consider (if any)

Application No:DA/2011/0651

Description: Work to tree within A Conservation Area

Location: Creaton Post Office 27, High Street, Creaton, Northamptonshire, NN6 8NA

Case Officer: Michael Venton – 01327-302594, mventon@daventrydc.gov.uk

Respond by : 12th September

Parish Council unanimously resolved to support the application

Clerk

Application No:DA/2011/0537

Description:Remove tree within a Conservation Area

Location:Greenbank, High Street, Creaton, Northamptonshire, NN6 8NA

Case Officer: Michael Venton – 01327-302594, mventon@daventrydc.gov.uk

Respond by : 5th August

Parish Council resolved “no observations”

Clerk

60.11

PLANNING DECISION NOTICES To report (if any)

Parish Council noted the following planning decisions:-

Application No: DA/2011/0447

Description: Removal of and works to trees in a Conservation Area

Location: Thorneycroft 15, The Green, Creaton, Northamptonshire, NN6 8ND

Case Officer: M Venton, email: mventon@daventrydc.gov.uk 01327-302594

Respond by: 8th July 2011

DDC Permission granted 15th July 2011

Application No: DA/2011/0449

Description: Work to trees in a Conservation Area

Location: The Paddock 6, Brixworth Road, Creaton, Northamptonshire, NN6 8NG

Case Officer: M Venton, email: mventon@daventrydc.gov.uk 01327-302594

Respond by 8th July 2011

DDC Permission granted 20th July 2011

Application No: DA/2011/0463

Description: Work to trees within a Conservation Area

Location: 28, The Green, Creaton, Northamptonshire, NN6 8ND

Case Officer: M Venton, email: mventon@daventrydc.gov.uk 01327-302594

Respond by: 15th July 2011

DDC Permission granted 1st August 2011

61.11

SUMMARY OF PROPOSALS FOR THE FUTURE OF THE PLANNING FRAMEWORK To discuss and agree response

After some discussion, Parish Council resolved that the Clerk should request paper copies of the NPPF, ask NALC if they were able to do a summary of the issues, ask ACRE and DDC for their response plus consult other parishes eg Spratton and Brixworth.

Clerk

It was also suggested that the final response should be drafted by the Planning Advisory Group for the next meeting of Parish Council on Tues 4th October.

Action: Clerk

- 62.11 HIGHWAYS ISSUES (if any)
To consider and agree action.**
- a) **Update (if any)**
The following issues were reported:
1. Footpath on Village Green – overgrown and presenting a trip hazard – Action: Clerk to report to NCC. Clerk
- b) **Dog Fouling**
To receive an update
It was reported that this seemed to have improved. Action: Parish Council to monitor
It was also reported that the new Dog Control Orders Consultation was underway. Parish Council agreed that the new control orders would only be of use if they were enforced. Parish Council
- c) **Community Payback Scheme for Highways/Greenworks**
To agree programme of jobs
After some discussion, the following were agreed:-
1. Footpath from Horseshoe Close to the Jetty – tidy sides and remove moss from surface of path
2. Adjacent to Home Farm – Grass Verge coming across path and road – edging to be done
3. Knicknacks – hedge needs trimming back on both sides (Creton Primary School to be consulted first – as NCC normally trim the School side).
It was reported that the Community Payback workers required access to a toilet and tea making facilities. They usually arrive at 10 am and leave at 3 pm.
Action: Clerk to check with School if ok to trim their side of the hedge in the knickknacks, Cllr Watts to check if URC toilet was allowed to be used. Clerk to inform Community Payback Team once first 2 items had been ascertained Clerk, Cllr Watts, Clerk
- 63.11 CREATON CEMETERY/CHURCHYARD**
- a) **Burial/Memorial Requests (if any)** Clerk
Request for transfer of burial rights due to name change by marriage – TL Dunkley
Action: Clerk to find appropriate form from the ICCM (Institute of Cemetery and Crematorium Management)
- b) **St Michael's and All Angels Churchyard (update on closure)**
There was nothing further to report.
- c) **Water Source for Creton Cemetery**
To discuss
The Clerk reported that Anglian Water would do a free assessment of the area for a water pipe and tap and then present the Parish Council with an invitation to pay. The minimum cost of the work would be £500.
- After some discussion, Parish Council resolved that there had not been sufficient interest in this to give a mandate for the work to be done. Clerk
- 64.11 CORRESPONDENCE RECEIVED/SENT (not already on the agenda)**
To review and agree action where necessary
The following were noted and action taken where necessary (bold/italics)
- | | |
|--------------------|---|
| a) DDC | Request for Parish Council contact details |
| b) Clerk | Completed form with PC contact details and returned |
| c) DDC | Waste and recycling collections update |
| d) David Unwin | Kelmarsh Appeal |
| e) Mark Brennan | Localism Bill |
| f) Clerk | Boundary Commission additional response |
| g) Spratton PC | Your Place Your Plan booklet |
| h) You Choose | Details of public bus service to be operated by Shire Community Transport |
| i) DDC | Thank you for consultation response on DDC Electoral Boundary review |
| j) DDC | Renewable Energy Green Roofs leaflet
Update on QE2 Fields challenge
<i>Cllr Thomas reported that Creton Playing Fields Association were unable to proceed with the QE2 challenge as they do not own the Recreation Field</i> |
| k) Fields in Trust | |
| l) NCC | Buy with confidence approved trader scheme to continue
Urgent request from Cllr Ron Baile of Leiston cum Sizewell Town Council re planning |
| m) Steve Shaw | |
| n) Mark Brennan | Neighbourhood Renewable Energy Policy |
| o) Fields in Trust | SITA Trust Fund officially open plus eligibility details sent out on 19/7(copied to PFA) plus another email received on 8th August |
| p) CA Traffic Ltd | Traffic Calming solution |
| q) Care and Repair | Details of Scheme |
| r) Big Idea | request to join the bid for superfast broadband in Northants |

- s) NCC Mobile Library - Creaton - West 19 Fourth Saturday Bricklayers Arms, Welford Road 13.05 to 13.25 –
Action: Clerk to advertise Clerk
- t) NCALC Details of October conference and AGM
Parish Council unanimously resolved that the Clerk should attend this. Clerk
- u) NCC Confirmation of the order to increase the speed limit from 30 to 40 on Welford Road
- v) DDC Details of how to become a fan of DDC on Facebook and Twitter
- w) NCALC Autumn/Winter Training opportunities
- x) NCALC Pocket Parks consultation
- y) Chris Millar Details of how to win money for a community project - through Natwest Community Fund
Action: Clerk to circulate to Creaton Village Organisations Clerk
- z) NCC Summer Youth Provision
- aa) Resident email regarding contact details for PFA and request for a no dog fouling sign plus Clerk's response
It was reported that there was already a "no dog fouling" sign on the lamp post. Parish Council resolved to monitor the situation, Cllr Thomas to discuss with resident Cllr Thomas
- bb) ACRE Are we interested in a bulk oil buying scheme?
- cc) DDC Sex Establishment licensing - respond by 7th October 11
- dd) NCC Highways Newsletter
- ee) NCC Bus Timetables info not available yet. Although the companies are fully committed to providing it soon.
- ff) NCALC Opportunity to join the board of directors at NCALC
- gg) Age UK/DDC 2 emails about the digital switchover
It was reported that some people had experienced difficulty in switching over – although the Parish Council were not aware of anyone in Creaton. Clerk
- hh) Queens Award for Voluntary Service One suggestion was made for a recipient of this award. *Action: Clerk to complete form and circulate prior to the next meeting* Clerk
- ii) Rural Hinterland Numerous emails from this site
Parish Council unanimously resolved that the Clerk should unsubscribe

65.11 REPORT FROM VILLAGE WALK AND RISK ASSESSMENT – Tues 2nd August 2011
(previously circulated) To discuss
Parish Council agreed that the document the Clerk had produced was easy to read and would be a good way of recording all the Highways/Greenworks issues plus when they were resolved. Parish Council resolved that the Clerk should investigate "Push Test" training (for gravestones) with NCALC and ask the PCC if the Parish Council would be able to have a copy of the grave plan from St Michael's and All Angels Closed Churchyard in order to do a photographic log of the condition of the monuments/gravestones
Action: Clerk to contact NCALC and NCC Clerk

66.11 VILLAGE GREEN

a) **To discuss mowing.**
Parish Council had received a number of complaints about the mowing of the Wildflower Area on the Village Green and agreed that they did not think that had been approval for this area resolved in the minutes of meetings. At the Public Consultation in December 2010, it had been agreed by residents that the Cemetery/Closed Churchyard/Bank on Violet Lane would be better places to site a Wildflower area.
Action: Clerk to check minutes and check with David Grainger when the next mow would be. Clerk

b) **BBC Programme on Wildflower Area on Creaton Village Green**
Cllr Hollingum circulated the recently received BBC Press Release and outline script to Councillors. There was some concern over the light which it showed the Village and Parish Council. After some discussion. Cllr Hollingum proposed that a response should be sent along the lines:-

"Creaton Parish Council are concerned that the wording of the outline script (in the recent Press Release received for the programme including Creaton Village) as it appears to be a complete misrepresentation of the Community which recently won Northamptonshire Village of the Year"

This was seconded by Cllr Jack, voted on and unanimously resolved to be approved by Parish Council.

67.11 ACTION: Clerk to draft and circulate for approval prior to sending. Clerk

CREATON CONTACTS
To receive draft
The Clerk circulated the draft. The following suggestions were made:

1. Print should be bigger
2. Emergency numbers should be more prominent and NHS Direct + Normed should be added

3. Primary School – currently there was an interim Headteacher due to the resignation of Mr Camp – Clerk to check with the Board of Governors if they would like to be included.

Clerk

68.11

Action: Clerk to explore different formats and amend taken the above into consideration.

QUEEN'S DIAMOND JUBILEE

To discuss ideas for commemorating this event.

After some discussion, Cllr Pugh proposed that the Parish Council should celebrate this event by providing a gift for the children of the village eg commemorative medal and plant a tree on the Village Green, this was seconded by Cllr Watt, voted on and unanimously resolved to be approved by Parish Council.

Action: Clerk to ascertain number of children in the village, cost and supply of tree plus find out if Ducklings Pre-School were commemorating the event in any way.

Clerk

69.11

DATE OF NEXT MEETING – Tues 4th October 2011

Meeting Dates for 2011/2012

Tues 1st November 2011

Tues 6th December 2011

Tues 3rd January 2012

Tues 7th February 2012

Tues 6th March 2012

Meeting Closed 9.50 pm

Chairmans Signature:.....

Date:.....