

CREATON PARISH COUNCIL

Chairman: Councillor Stan Perrins

Clerk: Mrs L Compton
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Minutes of the Creaton Parish Council meeting held on Tuesday 1st November 2011 in the Village Hall, Teeton Lane, Creaton at 7.30 pm

Present: Cllr Stan Perrins (Chair) Cllrs Richard Hollingum (Vice-Chair), Margaret Jack, Reg Thomas, Maureen Titman, Caroline Pugh, Reg Thomas and David Watt

In attendance: 4 members of the public and Lynne Compton, Clerk

89.11 PUBLIC FORUM 15 mins

Members of the press and public are welcome to attend.

a) Neighbourhood Plans

Cllr Michael Heaton (Spratton Parish Council) did a brief presentation giving an overview of neighbourhood plans (a part of the new Localism Bill which had recently received Royal Assent). After a lengthy discussion, Parish Council agreed that this matter should be further discussed at a steering group meeting. It was agreed that neighbouring parishes should share knowledge, understanding and possibly some costs, although it would not be possible to do a joint plan. Cllr Perrins proposed a vote of thanks to Councillor Heaton for his excellent presentation,

b) Planting of Trees in Creaton (a Natural Creaton initiative)

Mandy Nolan, Chair to Creaton Playing Field Committee reported that Mr Harper (Natural Creaton) had continued to insist that trees should be planted on the Recreation Field after already having been told that this could not be done as the landowners were not in favour. After some discussion, Parish Council resolved that the Clerk should draft a letter to be sent to Mr Harper.
Action: Clerk

c) Funding for replacement and new playground equipment on Creaton Playing Field

Mandy Nolan outlined the problems with the Playing Field not having a formal agreement for the lease on the Playing Field, which as a consequence made it very difficult for them to obtain grants. The Clerk reported that she had spoken to the ACRE funding officer who had suggested that either the Parish Council or the landowner write a letter along the lines that "The Creaton Playing Field Association had maintained and run the field for over 20 years and there were currently no plans for that to change". The Clerk also suggested obtaining a grant through the County Councillors Empowerment Fund, discussing grant funding streams with ACRE/DDC and using Scaldwell's knowledge (they had obtained a number of large grants over a few years to re-do their playground). Another suggestion was to investigate setting up a covenant/trust. After some discussion, Parish Council resolved that the Clerk should complete the County Councillors Empowerment Fund form and assist Creaton Playing Field Association with their funding applications. Action: Clerk/Chair Creaton Playing Field Assoc.

d) Diamond Jubilee Celebrations

Kate McEwan (Village Hall Committee) reported that there had been an ad hoc steering group set up to organise Diamond Jubilee Celebrations in the village. A Hog Roast had already been organised and there had been numerous suggestions of other ways to celebrate this event eg Children's Fancy dress competition, most patriotic tent competition. It had not yet been decided where the events should be held eg either the Village Green or Creaton Playing Field. Parish Council agreed that it was important for all to work together to put on a great village event. Cllr Perrins reported that Creaton Singers had done a collection after a performance at Saxon House and raised £25 which would be donated to the Diamond Jubilee Celebrations.

90.11 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE

Cllr Hollingum proposed apologies from Cllr Winter, these were seconded by Cllr Perrins and resolved to be approved by Parish Council.

91.11 RESOLUTION TO SIGN AND APPROVE MINUTES OF MEETING AND AGENDA dated 4th October 2011. Noted: Point 79.11 – NPPF Meeting – Cllr Titman had not said she would attend the meeting.

Cllr Watt proposed approval of the minutes, seconded by Cllr Thomas and resolved to be an accurate record of the meeting by Parish Council. Cllr Perrins subsequently signed the minutes.

92.11 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)

a) BBC Programme on Bees, Butterflies and Wildflowers

It was reported that a letter had been sent to the BBC complaining about the incorrect content of the script. The BBC had apologised and also informed Parish Council that the programme had been postponed indefinitely.

b) Village Green Mowing

It was reported that Mr Grainger had done the final cut of Creaton Village Green the week commencing 24th October 2011 (October Mins 83.11 b).

Action

Clerk

Clerk/
PFA

- c) **Councillor Surgery**
It was reported that the date of this had to be changed to Weds 30th November, Location: Porch of the URC (October Mins 87.11). Parish Council resolved that the Clerk would not need to attend this (now the format had been organised). Action: Clerk to advertise. **Clerk**
- d) **Website handover to Clerk**
To receive an update
Cllr Hollingum reported that he had a meeting with the Clerk to discuss handover and updating of the website. The Clerk had a list of things that needed updating which would be done gradually over the next few months. Cllr Hollingum would also be giving Village organisations training on maintaining their website pages (which formed part of the Creaton Parish Council Website). Action: Clerk/Cllr Hollingum **Clerk/Cllr Hollingum**
- e) **Cemetery Mowing**
It was reported that Mr Hazle had quoted £35 per cut for mowing and maintenance of Creaton Cemetery from April 2012 (2011 was Mr Gillott's final year). Cllr Watt proposed that this quote should be accepted, seconded by Cllr Perrins and resolved to be approved by Parish Council. Action: Clerk to inform Mr Hazle **Clerk**

93.11 **DECLARATIONS OF INTEREST in respect of relevant items of business on the agenda**
There were none.

94.11 **FINANCE**

- a) **Resolution to approve payment of outstanding accounts**
Cllr Watt proposed approval, seconded by Cllr Hollingum and resolved to be approved by Parish Council:-

Date	Details	Chq No.	Amount	Account
01/11/11	EON Streetlighting Electricity	323	£342.24	Streetlighting
01/11/11	LYNNE COMPTON Wages & Exp (Includes 30% of CiLCA submission fee)	324	£340.07	Salaries/training
01/11/11	NCC LGPS Pension	325	£97.54	Salaries
01/11/11	HMRC Only PAYE	326	£72.80	Salaries
01/11/11	VILLAGE LINK Newsletter	327	£50.00	Newsletter
TOTAL			£902.65	

- b) **Receipts(if any)**
Parish Council noted the following :-
DDC – 2nd Half of Precept - £8,000
Bank Interest - £1.30
- c) **Bank Reconciliation plus Receipts and Payments Report to 30th September 2011**
To receive and adopt
Cllr Watt proposed adoption of the Bank Reconciliation and Receipts and payments Report to 30th September 2011, seconded by Cllr Thomas and resolved to be adopted by Parish Council.
- d) **Review of Finances and Budget for 2012/13**
Suggested date for budget meeting –Weds 16th November – to discuss
Parish Council resolved that a small working group should look at the budget at 7.30 pm on Weds 16th November – Cllr Perrins, Cllr Thomas, Cllr Watt and possibly Cllr Pugh plus the Clerk to attend. Action Clerk to circulate draft prior to the meeting (if possible). **Clerk**
- e) **Grant Applications received**
After some discussion, it was agreed that any applications would be discussed at the Finance Steering Group meeting on Weds 16th November in association with the 2012 Budget.
- f) **General Maintenance and Repairs to Noticeboard and Litter bins**
To discuss quotation received.
Alan Wood's estimate of £115 to Repair and apply 3 coats of Sadlins to Church gate, Cemetery Noticeboard and 3 litter bins was proposed by Cllr Watt, seconded by Cllr Perrins and resolved to be approved by Parish Council. Action: Clerk to write and confirm acceptance of quotation and to check that Mr Wood knew which noticeboard was to be done. **Clerk**
- 95.11 **UPDATE ON PLANNING APPLICATIONS (if any)**
- a) **Mabbutts Timber yard (from Oct Mins 78.11 b)**
The Clerk reported that the planning application to develop this site had been refused on appeal on 6th October 2011. Action: Clerk to circulate documentation in next circulation list. **Clerk**
- b) **Buckton Fields**
It was reported that despite numerous objections from residents, parish councillors etc. that the application to build approximately 1500 houses on this site had been approved. Creaton Parish Councillors agreed that it had been an absolute disgrace that this development had received approval.

- 96.11 **PLANNING APPLICATIONS RECEIVED To consider (if any)**
Application No: DA/2011/0787
Description: Work to and removal of trees within a Conservation Area
Location: Landon House, The Green, Creaton, Northamptonshire, NN6 8ND
- Case Officer **R Booth** on 01327 302583 or email rbooth@daventrydc.gov.uk.
Respond by 4th November 2011 Clerk
- 97.11 Parish Council resolved “No Observations” Action: Clerk to inform DDC
- 98.11 **PLANNING DECISION NOTICES To report (if any)**
There were none.
- 98.11 **DRAFT NEIGHBOURHOOD PLAN REGULATIONS CONSULTATION deadline 5th January 2012**
To discuss (See also Public Forum 89.11 a)
After some discussion, Parish Council resolved that the Neighbourhood Plan Steering/Advisory Group (see point 89.11 b) should have a meeting as soon as possible to draft a response to the consultation. Parish Council further resolved that the Clerk should attend the meeting to take minutes and complete the consultation in draft form. Cllr Hollingum suggested the week commencing 21st November. Action: Clerk to circulate possible dates/times to the Group and organise the meeting. Clerk
- 99.11 **HIGHWAYS ISSUES (if any)**
To consider and agree action.
- a) **Update (if any)** Clerk
1. Obscured Entrance from Field on A5199 – Cllr Jack reported that this was still a problem and asked if anything could be done. Action: Clerk to report again and investigate.
 2. Belicia Beacon on A5199 Crossing - not working – Cllr Titman reported that this had been reported to NCC Streetdoctor.
- b) **Community Payback Scheme for Highways/Greenworks**
To receive update
The Clerk reported that she had met with Alan Corbett (Probationary Service) to view the suggested works. There were a few areas that needed clarification eg Cottesbroke Road pathway. Action: Clerk to do site meeting with Cllr Thomas. Clerk/
Cllr
Thomas
- c) **New permitted pathways – joint venture between Natural England and Cottesbroke Estate**
To discuss
It was reported that some new permitted pathways had been created (also in association with DEFRA) and that boards with maps on outlining the new routes had been put up. Parish Council agreed this was an excellent initiative which should be advertised in the next edition of Village Link. Action: Clerk to ask Cottesbroke Estates if they would be able to provide an article Clerk
- 100.11 **CREATON CEMETERY/CHURCHYARD**
- a) **Burial/Memorial Requests (if any)**
There were none.
- 101.11 **CORRESPONDENCE RECEIVED/SENT (not already on the agenda)**
To review and agree action where necessary
- a) Resident letter concerning hollies plus Neighbourhood plan
The Clerk reported that she had spoken to the resident and that this matter had now been resolved
 - b) East Mids Funding Stream - Big Lottery
Councils Action: Clerk to forward to Village Organisations
 - c) Police Crime Statistics
 - d) NCC Love Food Hate Waste Campaign - ?can they put in Newsletter
Action: Clerk to forward to Village Link editors Clerk
 - e) Police New 101 Number – Action: Clerk to include in re-run of Creaton Contacts and put in Village Link. Clerk
 - f) Creaton Grant application form
PFA Action: This would be discussed at the forthcoming budget meeting Clerk
 - g) DDC Notice of Parish and Town Councils meeting on Tues 13th December 2011 - respond by 21 November if attending and advise of any items we wish to be discussed.
Parish Council resolved that the Clerk and either Cllr Perrins or Cllr Hollingum to attend. Action: Clerk to respond and draft questions for the Parish and Town Councils meeting agenda. Clerk
 - h) NCALC Notice of consultation on planning regulations – see point 98.11
 - i) Resident Cllr Perrins had received a letter advising that cross placed on the Hunt gate was to commemorate her late Husband. The lady had written to thank the residents of Creaton for respecting this gesture.

102.11

QUEEN’S DIAMOND JUBILEE

To discuss ideas for commemorating this event.

This had been discussed in Public Forum and Kate McEwan had agreed to talk to Great Creaton Primary School to see if they had planned any events. The Clerk reported that the Census Office had provided an estimate of the numbers of children resident in Creaton (up to age 16) – approximately 96 as at Mid-2010. Unfortunately the results of the most recent census would not be available until July 2012 (after the Diamond Jubilee). Kate McEwan suggested that door to door might be the most efficient way of ascertaining numbers of children. The Clerk had also received details of a company who did lighted beacons to commemorate special events. Action: Cllr Pugh to pass details of beacons to St Michael’s and All Angels PCC.

Cllr Pugh

103.11

DATE OF NEXT MEETING – Tues 6th December 2011

Meeting Dates for 2011/2012

Tues 3rd January 2012

Tues 7th February 2012

Tues 6th March 2012

Tues 3rd April 2012

Meeting Closed 9.50 pm

Chairmans Signature:.....

Date:.....