

CREATON PARISH COUNCIL

Chairman: Councillor Stan Perrins

Clerk: Mrs L Compton
12 Olde Forde Close
Brixworth
Northants NN6 9XF

Tel/Fax 01604-880727
Email: creatonpc@tiscali.co.uk

Minutes of Creaton Parish Council meeting on Tuesday 6th December 2011 in the Village Hall, Teeton Lane, Creaton at **7.30 pm** for the purpose of transacting the following business.

Present: Cllr Stan Perrins (Chair) Cllrs Richard Hollingum (Vice-Chair), Margaret Jack, Reg Thomas, Maureen Titman, Caroline Pugh and David Watt

In attendance: 1 member of the public, District Councillor Barry Frenchman and Lynne Compton, Clerk

104.11 PUBLIC FORUM 15 mins

Members of the press and public are welcome to attend. The following was discussed:-

- a) **Severe pothole opposite Judges Court (Teeton Lane)** – Action: Clerk to report to NCC Highways
- b) **Light outside Village Hall (Teeton Lane) not working** – Action: Clerk to report to EON.
- c) **Childwoods (Highgate House)** – Cllr Hollingum reported that this had been a great success and that Mr Harper had again written asking for areas in the village eg Playing Field to be earmarked for Tree planting. Parish Council resolved that Mr Harper should be written to politely pointing out that he had already been told that the Playing Field did not want any trees planting. Action: Clerk to draft.

105.11 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE

Cllr Perrins proposed apologies from Cllr Winter, these were seconded by Cllr Watt and resolved to be approved by Parish Council.

106.11 RESOLUTION TO SIGN AND APPROVE MINUTES OF MEETING AND AGENDA dated 1st November 2011.

Cllr Perrins proposed approval of the minutes, seconded by Cllr Jack and resolved to be an accurate record of the meeting by Parish Council. Cllr Perrins subsequently signed the minutes.

107.11 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) (if any)

There were none.

108.11 DECLARATIONS OF INTEREST in respect of relevant items of business on the agenda

There were none

109.11 FINANCE

a) Payment of invoices for November – to approve

Cllr Watt proposed approval, seconded by Cllr Hollingum and resolved to be approved by Parish Council:-

Date	Details		Chq No.	Amount	Account
28/11/11	RICOH	30% (Spratton pay 70%) for Office Photocopier	328	£61.77	Office
06/12/11	LYNNE COMPTON	Wages(271.47)& Exp (56.85)	329	£328.32	Salaries
06/12/11	CREATON VH	Hire of hall 11 months	330	£82.50	Meetings
06/12/11	NCC LGPS	Pension	331	£97.54	Salaries
06/12/11	VILLAGE LINK	Newsletter Oct/Nov & Dec/Jan	332	£100.00	Newsletter
06/12/11	DAVID GRAINGER	Village Green mowing	333	£445.20	Village Green
06/12/11	M HAZLE	Churchyard mowing	334	£95.00	Churchyard
06/12/11	HMRC	PAYE	335	£72.80	Salaries
		TOTAL		£1283.13	

b) Receipts(if any)

Creaton Singers - £27.72

- c) **Report from Finance Advisory Group Meeting held on Monday 28th November 2011 – to follow**
To discuss recommendations

Finance Advisory Group (Cllr Perrins, Cllr Hollingum, Cllr Watt and the Clerk) made the following recommendations:-

1. Rename Parish Reserve “Parish Development and Property Fund”
2. Issue a Precept of £17,120 to cover budgetary costs and increase the reserve to cover costs for replacement of streetlighting (mercury vapour lights to be phased out from 2015 – EEC directive), producing a Neighbourhood Plan and repairs to the Churchyard Wall.
3. Grant application from Creaton PFA - £21,260.23 to pay for urgently needed replacement play equipment – Finance Advisory Group recommended a grant of £1,800, the money to be retained by Parish Council (less the insurance) in order for invoices to be made out to the Parish Council who could then legitimately claim the VAT back. Finance Advisory Group further recommended that the Clerk should work with the Chair of Creaton PFA (Mandy Nolan) to obtain grants, quotations etc and ensure that the Parish Council received regular updates on progress. The Clerk reported that she had completed the relevant forms for the County Councillors Empowering Communities Fund and had managed to secure £1000 which would mean that the first phase of the replacement equipment could be started.
4. Grant application from Ducklings Pre-School - £1000 – towards new equipment and advertising – after some discussion Finance Advisory Group recommended a grant of £750 for the new play equipment for the Village Hall, the money to be retained by Parish Council in order for invoices to be made out to the Parish Council who could then legitimately claim the VAT back.

After some discussion, Cllr Watt proposed the recommendations, seconded by Cllr Perrins, voted on and unanimously resolved to be approved by Parish Council

Action: Clerk to draft letters to grant applicants

- d) **Grant Applications received**

To discuss and approve recommendations from Finance Advisory Group
See 109.11 c.)

- e) **2012/13 Budget and Precept recommendation of £17,120 (an increase of £1120)**

To discuss and approve.

Cllr Watt commented that the reserves needed to be built up to cover items such as:- the Churchyard Wall, replacement of Streetlighting etc. Cllr Watt further proposed the budget and precept of £17,120, this was seconded by Cllr Perrins, voted on and unanimously resolved to be approved by Parish Council. Cllr Perrins proposed a vote of thanks to the Clerk for all her hard work on the budget. Note: District Councillor Frenchman suggested that it might be better to wait until after the Parish and Town Councils meeting to see if there were any changes that might need to be made to the budget eg capping of the precept. Action: Clerk to send in precept request after the Parish and Town Councils meeting.

110.11 UPDATE ON PLANNING APPLICATIONS (if any)

There was nothing further to report.

111.11 PLANNING APPLICATIONS RECEIVED To consider (if any)

There were none.

112.11 PLANNING DECISION NOTICES To report (if any)

DA/2011/0718 Planning permission for conversion and change of use of existing barn to ancillary residential use - The Garden House, 14 The Green

113.11 NEIGHBOURHOOD PLAN STEERING GROUP

- a) **To receive a report from the meeting held on Weds 23rd November 2011 – see attached Paper A**

- b) **To approve draft response to NP Regulations Consultation deadline 5th January 2012**
After some discussion, Cllr Hollingum proposed adoption of the response (**attached Paper B**), this was seconded by Cllr Perrins, voted on and unanimously resolved to be approved by Parish Council. District Councillor Frenchman reported that the Localism Bill had now become an Act of Parliament (approved by Royal Assent) and that the planning part of the Act was purely a framework. Cllr Frenchman pointed out that there was much more to the Localism Act than planning, Parish Councils would have additional powers (eventually) eg Power of Competence and Register of Community Assets (which would mean if the Parish Council identified a somewhere as a Community Asset eg a shop or Post Office, it would be able to bid for that Asset in the event it came on the market). District Councillor Frenchman also reported the following:- **see next page.....**

1. Localism Act – the DCLG provide a plain English version
2. WNJCS (West Northamptonshire Joint Core Strategy) – this should become law next April and will encompass the Daventry Masterplan 2040.
3. Neighbourhood Forums – these can only be set up in the absence of a Parish Council
4. Growth of the Village – the Parish will need to decide if it wants some growth – if no growth you may run out of young people in a village.
5. CIL/New Homes Bonus – District Councillor Frenchman said he had been informed that neither of these would be filtered to Parish level.

Parish Council agreed that there was a need to drive forward a Neighbourhood Plan (if financially viable) to show prospective developers where the village do and do not want development.

114.11

HIGHWAYS ISSUES (if any)

To consider and agree action.

- a) **The Jetty/Horseshoe Close footpath overgrown** – it was reported that this had still not been cut back. Action: Clerk to report to NCC Highways
- b) **Footpaths on Village Green posing a trip hazard** – it was reported that these had still not been repaired and represented a real health and safety hazard. Action: Clerk to write stronger letter to NCC Highways.

115.11

CREATON CEMETERY/CHURCHYARD

- a) **Burial/Memorial Requests (if any)**

There were none.

116.11

ANNUAL SPRING CLEAN 2012

Clerk suggested date: Saturday 24th March 2012 – To discuss

Parish Council approved the date. Cllr Pugh kindly offered to liaise with Creaton Primary School, Ducklings and Pilots to get them involved. It was mentioned that Scouts might have recently re-started.

117.11

ANNUAL PARISH MEETING 2012

To agree date

Cllr Perrins proposed Tuesday 8th May in the Village Hall, subject to availability for hire.

District Councillor Frenchman suggested that this would be dependent on whether or not there was an election. Action: Clerk to check if VH available and investigate possibility of an election (following the Boundary Commission review)

118.11

DAVENTRY MASTERPLAN 2040 – CONSULTATION (Comments by 21st December 2011)

To discuss and approve response

District Councillor Frenchman reported that the Masterplan was purely for Daventry Town, a lot of the development was dictated by its topography and that Daventry was quite self-contained. District Councillor Frenchman also reported that Daventry was one of the most successful towns in the County with one of the lowest unemployment rates. He also felt that as Daventry wanted to grow substantially, Creaton would not end up in a Brixworth like situation.

After some discussion, Parish Council resolved that as the Masterplan did not involve Creaton, a response was not necessary.

119.11

CORRESPONDENCE RECEIVED/SENT (not already on the agenda)

To review and agree action where necessary, The following were discussed, noted and action agreed where necessary (in bold italics)

- a) Big Society Grant funding stream open to 9th December
The Clerk had passed this onto Creaton Playing Field Assoc.
- b) NCALC Localism Bill could become law before Christmas (has done now)
- c) POLICE ASB 23 Oct Bricklayers Arms
- d) Scaldwell PC Funding for playground
- e) NCALC Budget info
- f) NBC Pre Submission draft Central Area Action Plan to Thurs 22nd December
- g) NCC Works list completed and scheduled
- h) NCC Foster Carers campaign
- i) David Unwin Windfarm update
- j) DDC Invitation to DDC presentation on Masterplan to 2040 - Thurs 1st December 6.15

- k) DDC Have your say days - Crime
- l) NCC Trees available for planting

120.11 COUNCILLORS SURGERIES

- a) **Issues raised at the Councillors Surgery held on Weds 30th November 2011 - to discuss**
1. **20 mph Voluntary speed limit on The Green** – it was agreed that this was a good idea. Action: Clerk to contact Highways.
 2. **Dog Fouling** – this was still a real problem in several areas eg outside School, The Green, verge adjacent to Home Farm and corner of The Jetty – Action: Clerk to report to DDC
 3. **Stray Dogs** – this was also identified as a problem. Action: Clerk to report to DDC.
 4. **Molehills** – it was reported that these were a problem on the Playing Field. Action: Creaton Playing Field Committee to report to Cottesbroke.
 5. **Ditch adjacent to Playing Field** – a resident had reported that the problem of drainage had still not been sorted out. Cllr Hollingum reported that he thought the ditch was the responsibility of Cottesbroke Estates who knew about the problem.
 6. **Wet Leaves causing a hazard on pathways (The Village Green)** – it was reported that these had since been swept up.
- b) **To agree date for next Surgery (Jan/Feb)**
 After some discussion, Parish Council resolved that the next Councillor Surgery would be held on Weds 1st February (subject to verification of the date with the URC Booking Clerk). Cllr Watt and Cllr Titman kindly agreed to run the surgery. Parish Council further resolved that dates for the year should be set together with a rota for Councillors. Action: Clerk to check on availability and advertise. Clerk to set future dates and Councillor Rota

121.11 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)

- a) **Post Office Local** – District Councillor Frenchman asked if the Parish Council were supporting Mrs Winter (Creaton Post Office) in their endeavours to keep all the services and not be changed into a Post Office Local. After some discussion, Parish Council resolved to write a letter to MP Chris Heaton Harris and County Councillor Chris Millar strenuously objecting to the loss of services and the inaccurate sample data used by the Post Office to make their decisions. Action: Clerk to draft.
- b) **Resignation of Councillor Margaret Jack**
 Cllr Perrins announced that this would be Councillor Jack’s final meeting. Cllr Jack was retiring from her position on the Parish Council due to an imminent house move. Cllr Perrins proposed a vote of thanks to Councillor Jack for all her hard work and dedication to the post of Councillor, the motion was carried unanimously.

122.11 DATE OF NEXT MEETING –Tues 3rd January 2012

Meeting Dates for 2011/2012

- Tues 7th February 2012
- Tues 6th March 2012
- Tues 3rd April 2012
- Tues 1st May 2012 (AGM) - subject to there being no election
- Tues 8th May 2012 (APM) – subject to there being no election

Meeting Closed 9.15 pm

Chairmans Signature:.....

Date:.....