

CREATON PARISH COUNCIL

Chairman: Mr Stan Perrins

Clerk: Mrs L Compton
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Minutes of the meeting of Creaton Parish Council held on **Tuesday 1st February 2011**
in the Village Hall, Teeton Lane at **7.30 pm**

Present: Councillors Stanley Perrins (Chair), Richard Hollingum, Margaret Jack, Reg Thomas, Maureen Titman, Caroline Pugh, David Watt

In attendance: Lynne Compton, Clerk and 1 member of the public

Members of the public and press are invited to address the Council at its Open Forum from 7.30 to 7.45 pm

145.10 PUBLIC FORUM: Members of the public and press are invited to address the Council (15 mins)

a) Selling off of Forests

A resident reported that they had discussed the matter with MP Chris Heaton Harris and apparently there are no forests in Daventry District belonging to the Forestry Commission.

b) Local Green Energy Solutions

It was reported that Matts Farm were considering using "Green Energy" to provide electricity for local businesses. The proprietors hoped to attend the March meeting.

146.10 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE

Cllr Perrins proposed acceptance of apologies from Cllr Winter, this was seconded by Cllr Watt and resolved to be approved by Parish Council

147.10. RESOLUTION TO SIGN AND APPROVE MINUTES OF MEETING AND AGENDA dated 4th January 2011.

Cllr Jack proposed approval of the minutes and agenda, this was seconded by Cllr Titman and resolved to be approved by Parish Council as an accurate record of the meeting.

148.10 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)(if any)

a) Highways Issues

- 1. Replacement Sign (on entering Creaton) for Brixworth Road** – It was reported that NCC Highways have said this will be replaced at some point subject to budget considerations. The Village of the Year Winner information was not deemed to be appropriate for the sign.

b) Naseby Battlefield Visitor Centre – letter of support

After an email consultation the following wording for a letter had been **approved** for despatch by the majority of Parish Council

“Creaton Parish Council are wholeheartedly in favour of this excellent initiative to give Naseby Field the proper standing in our national heritage and help put Naseby on an equal footing with Hastings, Bosworth and Culloden, who all have established visitor centres. It would also have the added benefit of attracting further tourism to our District thus benefitting the local economy.”

Action: Clerk to despatch

c) Green Lane – Query over classification on NCC Definitive Map

It was reported – that Dr Stephen Hollowell had responded in an email as follows:-

“The term, ‘The Green Lane’ is now just a local name with no legal meaning. The 1968 Countryside Act effectively converted the old green lanes into byways open to all traffic (also some to public bridleways and others to public footpaths). Therefore, only the brown line to denotes a BOAT is required in this case.”

d) Affordable Housing

It was reported that a new Housing Needs Survey would be done shortly and under the “rolling review” be re-done in 2013 if necessary.

e) Village Green Registration

It was reported that the Clerk attended Mrs Morris’s house to swear an affidavit (in the presence of a solicitor) to confirm that the details of the Village Green registration were correct. The application had now been sent to HM Land Registry together with the current maps (purchased from Walkers Bookshop).

Action

Clerk

f) **Salt for Mr Gillott**

It was reported that Mr Gillott had been kindly taken to the Highways depot by Cllr and Mr Titman for the salt.

149.10 **MEMBERS' DECLARATION OF INTEREST for items on the agenda**

There were none.

150.10 **FINANCE**

a) **Resolution to approve payment of outstanding accounts**

Cllr Watt proposed payments, seconded by Cllr Titman and resolved to be approved by Parish Council.

Details	Amount	Chq No	Account
LYNNE COMPTON (Clerk Wages Dec)	£286.93	241	Salaries
HMRC Only (PAYE)	£70.60	242	Salaries
NCC LGPS (Clerk's Pension)	£68.94	243	Salaries
LYNNE COMPTON (Clerk Expenses)	£30.41	244	Office/Exp
VILLAGE LINK (Jan 2011)	£50.00	245	Newsletter
EON (Streetlighting Maintenance for Quarter ending Dec 2010)	£109.24	246	Lighting
EON (Electricity charges for 1/10 to 31/10/10)	£334.53	247	Lighting
URSULA MORRIS (re-imburement for purchase of detailed maps of Village Green from Walkers - £22.50 for 5 maps)	£22.50	248	Parish Property
TOTAL	£973.15		

b) **To receive details of income (if any)**

There were none.

c) **Parish Council Photocopier**

It was reported that the Parish Council had kindly been provided with a photocopier (by RICOH) for Parish Council use (Black and White only) at 2 p per copy. Parish Council unanimously **resolved** to split monthly copying costs 70:30 with Spratton

d) **Parish Council Noticeboard**

Parish Council **resolved** that further quotes should be obtained and that as the total cost was just under the excess that it would not be necessary to go through the insurers. Cllr Perrins reported that the culprit had been identified and been advised that they should pay a contribution of £50 towards the repairs plus apologise to Parish Council via the Chairman. Cllr Perrins proposed a vote of thanks to Sgt Grady and the Rural Police team for the prompt resolution of the matter.

Action: Cllr Thomas to organise quotes and repair.

Cllr Thomas

e) **Clerk Appraisal**

It was reported that the Clerk had now been in post 5 years and was due 1 week's additional holiday per annum (going from 4 to 5 weeks). Parish Council **resolved** that the review should be held in a closed session prior to the next meeting at 7.15 pm.

151.10 **UPDATE ON PLANNING APPLICATIONS (if any)**

Buckton Fields - It was reported that the planning application for 1000 houses was likely to be permitted.

152.10 **PLANNING APPLICATIONS RECEIVED (if any)**

There were none.

153.10 **PLANNING APPLICATION DECISION NOTICES (if any)**

There were none.

154.10 **HIGHWAYS ISSUES (if any)**

To consider and agree action.

a) **Triangular "warning" Junction signs – A5199 coming from Highgate to Creaton**

It was reported that these were missing. Action: Clerk to report

Clerk

b) **Potholes**

It was reported that the potholes were very bad in Teeton Lane and on the Brixworth Road just before Jerry Green, Dogs Home. Action: Clerk to report

Clerk

155.10 **CREATON CEMETERY/CHURCHYARD**

a) **Burial/memorial/pre-purchase of plot requests**

Non-resident request for purchase of a double plot in Creaton Cemetery – **to consider** Parish Council unanimously resolved to approve the purchase of the double plot in Creaton Cemetery on the grounds that the previous residents had strong links to the village. Action: Clerk to allocate number and complete and despatch necessary paper work.

Clerk

155.10 **CREATON CEMETERY/CHURCHYARD Cont**

b) St Michael's and All Angels – Closure of Churchyard

1. Meeting of PCC and PC - To report that members of the Parish Council had an informal meeting to discuss closure of the Churchyard – Notes attached Paper A. To discuss. Clerk
Parish Council **resolved** to approve the recommendations from the meeting.
 2. 5 Yearly Inspection – To report that this has now been received – To discuss – After some discussion, Parish Council **resolved** that there was one item of work that should be carried out prior to the Parish Council taking over responsibility in 3 months' time:- Point 19.01 in the 5 Yearly Inspection Report (14th Sept 2009) stated “Works Recommended within the next 18 months”
 - Repairs to the copings on the churchyard boundary walls”Clerk
- Action: Clerk to take a copy of the report and write to the PCC
3. PCC Insurance – To report that this has now been received – To discuss – Parish Council resolved that the Clerk should investigate costs of insuring the wall against wear and tear. Clerk
 4. Wiggins Trust – To discuss – After some discussion, Parish Council resolved that the Clerk should contact the Charities Commission to see if the fund could be transferred to the Parish Council. Action: Clerk Clerk

156.10. **COMMUNITY ENGAGEMENT**

a) Clerk/Councillors Surgeries –

To receive update and discuss

Cllr Watt indicated that it would be difficult to hold the “surgeries” in the coffee shop due to privacy issues and felt that a better venue would be the worship area. Cllr Watt agreed to raise this with the elders at a meeting on Thursday. Action: Cllr Watt

Cllr Watt

Noted: That a noticeboard for Parish Notices would be put up in Poppies

157.10 **ANNUAL SPRING CLEAN – Sat 19th March 2011**

To agree arrangements

The Clerk reported that the Village Hall had been booked for the morning of the 19th March. After some discussion the following was agreed

1. Clerk to advertise the event via posters and emails
2. Clerk to contact School to see if they could do a poster competition on a “Keep the Village Tidy” theme.
3. Linda Toombs to email Cllr Hollingum a map showing areas to be covered
4. Linda Toombs to ask Chris Patching if he would be able to bring along the leaf sucker machine
5. Clerk to collect equipment from Sauls the Butchers, Spratton
6. Cllr Hollingum to open up the Village Hall in time for a 10 am start
7. Cllr Hollingum to take photos of the event for Village Link and the CPRE competition.
8. Cllr Hollingum to organise distribution
9. Clerk/Cllr Hollingum to return equipment to Sauls Saturday afternoon as Spratton's Spring Clean was due to be held on the Sunday.

Clerk/Cllr
Hollingum/
Linda
Toombs

158.10 **ANNUAL PARISH MEETING**

After some discussion, it was agreed that the Clerk would check when the Village Hall was free as the School was not deemed to be a suitable venue because of the small chairs

Clerk

159.10. **CORRESPONDENCE RECEIVED AND CIRCULATED (not already on the agenda)
The following were discussed and actions agreed (in italics) where necessary.**

Note: If any residents are interested in any of the correspondences listed, please do not hesitate to contact the Clerk.

- a) NCC No to request for inclusion of Village of the Year 2009 on Village sign. NCC will replace BR Creaton sign asap
- b) Clerk DDC Open Spaces - Complaint letter about high costs and lack of response
- c) CLERK Return of precept form
- d) RBL Details of holding Great Poppy Party Weekend to celebrate the RBL's 90th birthday
- e) NCALC Details on Royal Celebrations – *It was reported that some residents were organising a “Street Party”* Action: *Cllr Jack to attend on behalf of Parish Council* Cllr Jack
- f) DACT Info on running Travel Clubs

Creaton Parish Council – Minutes of the meeting on held on Tuesday 1st February 2011 Continued

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| g) | ACRE | Details of VOY – <i>After some discussion, Parish Council resolved to enter this competition in 2014 and in the meantime assess what was needed to be done.</i>
<i>Action: Clerk to send forms to Linda Toombs who had agreed to provide feedback.</i> | Linda Toombs/
Clerk |
| h) | NNJPU | Gypsies and Travellers Programme - Tues 8th February 2011 | |
| i) | Clerk | Support letter for Naseby | |
| j) | DDC | Parish and Town Council's Liaison meeting - Dec Mins | |
| k) | DDC | Advice on Closed Churchyards and re-charging - basically they will re-charge the parishioners if Parish Council passed over responsibility for the maintenance of the Churchyard. | |
| l) | Buckingham Palace | Confirmation of Closure of Churchyard | |
| m) | CLERK | Details of Localism Bill obtained at S106 course attended | |
| n) | DDC | New Breakdown for Churchyard maint from DDC | |
| o) | NCC | Responsibilities of walkers and landowners on the ROW network | |
| p) | Wild life Trust | Details of award scheme | |
| q) | EON | Emergency pack in the event of a power cut. <i>After some discussion, Parish Council resolved that Cllr Winter should be approached to see if she would do a display around the emergency pack in the window of the Post Office. Action: Cllr Perrins</i> | Cllr Perrins |
| r) | SIA | Details of Great Fish and Chip Supper - 20/5/11 – <i>Action: Clerk to advertise and approach the Bricklayers Arms and Highgate House to see if it was of any interest.</i> | Clerk |
| s) | DDC | Year book - emailed to those on email hard copies posted to those not on email - Note: Clerk has informed DDC that our meetings are now held at 7.30 pm | |
| t) | DDC | Dog Control orders consultation - new date for responses Mon 21 st March 2011 - need to widely publicise - v important one of the items is banning dogs from publicly maintained sports fields . <i>After some discussion, Parish Council resolved that the Clerk should write a summary of the consultation to be publicised in the Post Office</i> | Clerk |

160.10 **DATE OF NEXT MEETING** – Tues 1st March 2011

Meeting Dates for 2011

- Tues 5th April 2011
- Tues 3rd May 2011 – Annual Meeting of Parish Council
- Tues 7th June 2011
- Tues 5th July 2011
- Tues 2nd August 2011 – No meeting – Village Walk and Risk Assessment

Meeting Closed 9.25 pm

Chairmans Signature:.....

Date:.....