

East Sutherland Wheelers

Meeting notes

7th October 2010

Attendees: Austin Mackay, William Sutherland, James Plowman and Wim Chalmet

1. Welcome – meeting was opened by Wim and everyone was welcomed to the meeting.
2. Constitution –

The final version of the constitution checked by VG-ES was circulated to all members prior to the meeting. All in attendance read the document and voted for its approval. There were no objections to approve the document.

3. Office bearers

Role and description for the office bearers were circulated and nominations requested

Chair person – William Sutherland was nominated and on vote was carried

Secretary – Wim Chalmet was nominated and on vote was carried

Treasurer – Austin Mackay was nominated and on vote was carried

Volunteer coordinator – James Plowman was nominated and on vote was carried.

Child protection officer – Wim Chalmet was nominated and on vote was carried

4. Child protection policy – Scottish Cycling policy was adopted by the club
5. Bank account – Austin Mackay will source all relevant documents for the set up of an account to bring to next meeting so the secretary and chairperson follow the next procedure
6. Affiliation to Scottish Cycling and Sutherland Sports Council – it was agreed by the committee to affiliate to Scottish Cycling. It was also agreed to affiliate to Sutherland Sports Council and request a start-up grant.
7. Next meeting – November Date and venue TBC.