



GRAIG COMMUNITY COUNCIL

Minutes of the Planning and Environmental Meeting held at Graig Community Hall, Bassaleg at 7pm on 8th June 2016

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- 1. Apologies for absence:** Cllrs P Stokes, P John, W Haigh, P Appleton, M Cornelious, D Williams
Present: Cllrs P Gregory (Chair), R Caston, A Whitfield, D Evans, M Smart, K Sayer, K Harries, N Mountain, J Harris, L Fry, V Cox-Wall. Also present PCSOs C Evans and M Dean
- 4. Reports:** Brought forward to allow PCSOs to continue their duties.
 - a. Police – PCSO Evans read the May report to Council. The report contained the following information: During May there had been 88 calls to the Police, 18 of which were crimes. The breakdown was as follows: All Other Theft - 1, Sexual Offence - 1, Violence with Injury - 5, Drug Offences - 1, Criminal Damage - 1, Burglary Dwelling - 1, Shop Lifting - 1, Violence without Injury - 5, Burglary non-dwelling - 2. Following the latest Your Voice survey, the Ward priority is still parking issues in the area of Bassaleg High School. Actions and activities by the local teams during May included: Patrols being carried out in the Bassaleg School area in accordance with ward priority, no fixed penalties were awarded but numerous motorists had been given advice about parking and traffic enforcement. There was a fight outside Bassaleg High School on 04.05.16 which resulted in 24 anti-social behaviour warning letters being sent to parents and guardians of the pupils involved. A local youth was issued a section 59 warning for causing alarm, distress and annoyance due to his manner of driving in the Graig area. If he continues to drive in an irresponsible manner this will result in his vehicle being seized. A male was arrested for assault on another male in the area of Five Lanes, Rhiwderin. A vehicle was seized in the area of Afon Village for not having up to date vehicle documentation. Drugs were located at a property in the Bassaleg area and enquiries are still ongoing. Emerging Trends: it appears that youths are gathering in large groups once again in the area of Foxgloves. Cllr Gregory asked if there had been anything reported to the Police regarding disturbances at the Friendly Fox recently, as year 6 school leavers were celebrating leaving school at the pub from the afternoon and into the night making a considerable commotion. PCSOs were not aware of any complaints. Cllr Caston reported that there are parking issues in the bus bay at the front of Bassaleg School and that recently the bus was unable to pull in to the bay due to the amount of parked cars which left someone in a wheelchair struggling to alight the bus as it could only drop off on the grass verge separating the bay from the road. PCSOs Evans and Dean left the meeting at 7.15pm. **Action - PCSOs to continue to look at the parking issues around the school and monitor the Friendly Fox for underage drinking and disturbances.**
- 2. To receive public representations if required:** A Local resident, Mr Thomas attended the meeting to put forward a proposal to Council. He was looking to place a temporary structure on the triangle of green at the junction of The Griffin and Caerphilly Road to use as a coffee shop. He presented some statistics supporting his idea and showed Council some graphics of how the building could look. He had approached NCC with the idea, but as the Community Council owns the lease for the land was told he must first gain permission from them in order to progress the idea. Council were interested in the proposal but could see a number of issues. It was thought that NCC would probably consider the proposal sub-letting, which would most likely not be allowed. It was agreed that something of this nature could be sustained in the village and would be properly considered. Council suggested that Graig Hall's Pump-house could be a suitable location for such a venture if the green was not acceptable. My Thomas left the meeting at 7.43pm. **Action: Council to look at the lease and determine with NCC if a proposal of this kind would be acceptable. Mr Thomas to continue to explore options. Both parties to keep in touch and return to Council when more facts are known.**
- 3. Minutes:** The Minutes of the meeting held on 11th May 2016, previously circulated were read and approved. Proposed Cllr Caston seconded Cllr Harris.
- 5. Items for discussion:**
 - a. Bollards at St Basil's shops roundabout quotes - The Clerk submitted 2 quotes for the repair of the bollards damaged by a Stagecoach bus at St Basil's shops roundabout. Council decided to accept the quote from Monmouthshire CC who initially installed the bollards. Confirmation from Stagecoach's

- insurers of Council's intention to seek compensation for the repair of the bollards had been received, and the letter intimated that the application would not be contested. **Action: Clerk to progress.**
- b. Water troughs at Bassaleg Allotments quote - A local contractor had given a quote for levelling up the water troughs, and as the cost was below the level requiring a second quote, Council accepted the cost. **Action: Clerk to progress.**
 - c. Bin compound at Graig Hall quote - Cllr Fry put a proposal to Council to construct a purpose build waste bin compound at the side of the Pump-house at Graig Hall to securely store waste from both the Hall and play areas prior to collection. Council discussed the proposal but decided that at this time, due to the amount of waste generated, the cost of such a store did not warrant the expense. **Action: Clerk to retain the information and Council to revisit the proposal should circumstances change.**
 - d. Play areas update - There was no update available as the NCC Officer in charge of the project was away on holiday. **Action: Cllr Gregory to seek an update on the Officer's return.**
 - e. Allotment Inspection reminder - The Clerk reminded members of the Allotment Sub-Committee of the forthcoming allotment inspection set for 19th June 2016. **Action: Clerk to firm up arrangements with the Allotment Secretary.**
 - f. Liaison Meeting reminder - The Clerk reminded the members of the Sub-Committee of the forthcoming meeting and asked if anything needed to be added to the agenda. **Action: Clerk to request that lack of responses from NCC Departments and the under-spend of NCC's budget be discussed at the meeting.**
 - g. GoSafe/Community Speedwatch update - The GoSafe report was relayed to Council. It was decided to ask Graig City Cllrs to lobby NCC of Council's behalf to request that speed monitoring tubes be placed on the road, that speed indicators be installed and that they again consider placing a 20 mph speed limit on the road. **Action: Clerk to email the City Cllrs and inform them of Council's requests.**
 - h. Potholes on The Griffin green - The Clerk had been informed by the BKV group that there were deep potholes on the triangle of green at the Griffin. **Action: Cllr Gregory to investigate.**

6. Items for next agenda if agreed:

Presentation on the Rural Development Plan for Wales for the Vale of Usk area - 13th July Meeting

7. Urgent other business not on the agenda

- a. Following the internal elections at the recent AGM, there was a vacancy on the Burial Board as it had not been agreed who would take the place of Cllr Whitfield who had stood down. Cllr Cox-Wall kindly offered to become a Burial Board representative, taking her place. Cllr Gregory updated Council on the recent meetings with the Chair and Vice-Chair of RCC regarding the employment of the Burial Board Clerk. **Action: Cllr Whitfield to attend the forthcoming Burial Board meeting with Cllr Cox-Wall to introduce her to the group. Clerk to advise the Burial Board Clerk of the change. Cllr Gregory to continue negotiations regarding the employment of the Burial Board Clerk.**
- b. Cllr Gregory thanked Cllrs Smart, Whitfield and Appleton for all their hard work of painting the planters in readiness for locating in the villages. Also Council thanks Mr John Sanders, a Bassaleg allotment holder and Chairman of the Bassaleg Allotment Association for providing hanging baskets for Graig Hall. This was a very kind gesture which was very much appreciated and reduced the costs for the baskets to one third of the normal price. **Action: Cllr Smart to arrange for the planters to be sited in readiness for planting. Clerk to write a letter of thanks to Mr Sanders for the hanging baskets.**
- c. Cllr Smart asked when the contractors who look after the planting in the large boxes on St Basil's shops roundabout were due to carry out maintenance as the boxes looked unkempt. **Action: Clerk to investigate with the contractor.**
- d. Cllr Gregory reported to Council that he had given AMEC a list of approved projects in the ward to see if there was any that that the company may be able to help with, as they had previously offered some form of community payback whilst they were working in the villages replacing the gas pipeline for a considerable time. **Action: Cllr Gregory to progress.**

8. Accounts for payment: Proposed Cllr Harris, seconded Cllr Mountain

Contract Flooring Services - flooring for Graig Hall toilet refurbishment (for info - paid earlier)	£1143.40
Cllr K Sayer - reimbursement for purchase of hanging baskets for Rhiwderin Hall	£140.00
Mr S Barber - reimbursement of Bassaleg allotment holder's annual insurance cost	£82.12
Mr J Sanders - reimbursement for producing hanging baskets for Graig Hall	£84.21
Newport City Council - Graig CC contribution towards Jubilee Walk leaflets	£115.20
Total	£1564.93

Receipts

None to date

9. Planning - Applications to be considered:

- a. App No: 16/0250 Type: Full Site: Cwm Hedd Lakes, Penylan Road, Bassaleg Newport NP10 8RW
Proposal: 3No. HOLIDAY ACCOMMODATION CABINS AFFECTING PUBLIC RIGHT OF WAY 393/117
Response: Council have no objections in principle, but ask that the PROW be protected as it forms part of the Graig Diamond Jubilee Walk which has been adopted into the City Councils suite of walks for Newport. Also, as the cabins are proposed for family use, that children's safety is considered regarding access to the lake.
- b. App No: 16/0277 Type: Full Site: 77 Caerphilly Road, Bassaleg, Newport NP10 8LJ Proposal: ERECTION OF PART SINGLE STOREY/PART TWO STOREY REAR EXTENSION Response: No objections provided neighbours are consulted and agree.
- c. App No: 16/0468 Type: Full Site: 6 Woodland Drive, Bassaleg, Newport NP10 8PA Proposal: TWO STOREY SIDE EXTENSION Response: Council has concerns that this development started before approval was gained and points out that this development abuts a public footpath.
- d. App No: 16/0506 Type: Full Site: 55 Ffoss-y-Fran, Bassaleg, Newport, NP10 8LU Proposal: SINGLE STOREY REAR EXTENSION AND DECK AREA TO SIDE Response: No objections provided neighbours are consulted and agree.

10. Correspondence for information

Planning information if available, HAGS and Glasdon brochures

11. Dates of next meetings

Full Council Meeting – Wednesday 29th June 2016 at 7pm

Planning Meeting – Wednesday 13th July 2016 at 7pm

There being no further business the meeting was closed at 9.03pm. Confirmed this 13th day of July 2016.

Signed..... (Chair) – July 2016

Posted to notice boards 22.07.16

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