



GRAIG COMMUNITY COUNCIL

Minutes of the Planning and Environmental Meeting held at Graig Community Hall, Bassaleg 7pm on 9th March 2016

Minutes of the Meeting held at Graig Community Centre Bassaleg at 7pm on 9th March 2016.

1. Apologies for absence: Cllrs R Caston, P Stokes, V Cox-Wall

Present: Cllrs P Gregory (Chair), A Whitfield, D Evans, M Smart, K Sayer, K Harries, P John, N Mountain, J Harris, W Haigh, L Fry, P Appleton

2. To receive public representations if required: None.

3. Minutes: The Minutes of the meeting held on 10th February 2016, previously circulated were read and approved. Proposed Cllr John seconded Cllr Haigh. The new style minutes detailing action points were noted, and Cllr Gregory advised the group that a Meeting Rules procedure had been compiled and would be added to Councils documents to be approved at the next meeting.

4. Reports:

a. Police – No Officers were able to attend, but the report received for February was read out. The report contained the following information: During February there had been 61 calls to the Police, 6 of which were crimes. The breakdown was as follows: All Other Theft - 2, Vehicle Crime - 1, Violence without Injury - 1, Criminal Damage - 2. Following the latest Your Voice survey, the Ward priority is speeding on Laurel Road. Resident can speak with local Officers and give comments online via <https://www.gwent.police.uk/yourvoicesurvey/>. Patrols have been carried out in Forge Rd, no further anti-social complaints have been received. Patrols have been carried out in the Highfield Rd area following anti-social behaviour complaints. A family behavioural contract has been issued to a youth in Bassaleg with unruly behaviour. Damage to cars in Penylan Close have been reported. Parking issues in Court Crescent continue to be a problem despite attempts to educate the offenders, the next enforcement step is to issue fixed penalty notices. The speed camera unit has been in Rhiwderin twice during the month with 13 offenders caught on camera.

Cllr Harris joined the meeting at 7.15pm

Council expressed concern that Officers seemed always to be on rest days at the same time.

Action - The Clerk was asked to gain the definition of an incident as opposed to a crime.

5. Items for discussion:

a. Council flower planter locations - Following Cllrs Smart and Appleton agreeing to take on this project, they were looking at costings for decoration, planting and maintenance. Locations for the planters were briefly discussed and were identified as: Lower Machen - 2, The Griffin/Caerphilly Rd junction - possibly 6, St Basil's shops paved area - 4-6, Ffos-y-Fran/Caerphilly Rd Junction - 2, Front of Bassaleg School - 3, possibly Caerphilly Rd/Close junction 5, adjacent to Friendly Fox - 2. Final locations to be confirmed at a later date once costings have been assessed. There were concerns regarding carrying out work at Caerphilly Rd/Close junction. Cllr Sayer had been unable to empty the planters of the existing soil as agreed due to transport difficulties.

Action: Cllrs Gregory and Appleton to speak with the local contractor who attends to the play areas to gauge interest in quoting for planter maintenance. Clerk to obtain permission for suggested locations.

b. Dilapidation schedule (KS) - Cllr Sayer discussed the previous dilapidation schedule compiled some years ago. He had updated it and had carried out some of the tasks on the list he was able to do himself. He asked if any volunteers could help during the evening or at weekends to tackle some small maintenance jobs he had identified such as cleaning signage and strimming around signs.

Action: Cllr Sayer to advise the Clerk when he was available to carry out the work who would then circulate the dates and times to other Cllrs to see if they were able to help.

c. Bassaleg & Rhiwderin Directory article - a new article for the Directory was discussed and it was agreed to submit to the next issue.

Action - All Cllrs to send their suggestions to the Clerk for the Chair and Clerk to compile the article.

d. Allotment agreement acceptance of revisions - The new allotment agreement details were relayed to Council who approved the changes, proposed Cllr Sayer, seconded Cllr Haigh and agreed by all.

Action: Clerk to add to Council's official documents in readiness for adoption at the next meeting and send copies of the new agreements to all allotment holders to sign and return for Council's files.

- e. Queens 90th Birthday - It was agreed that it would be desirable to mark the occasion in some way and to re-instate the "Clean for the Queen" initiative used many years ago could tie in with work to be carried out from the dilapidations schedule.

Action: It was agreed a working party should be set up, consisting of volunteers Cllrs Sayer, Smart, Appleton, Harries and possibly Cllr Stokes (who was unable to attend the meeting but supported the initiative).

- f. Burial Board - Representative Cllrs on the Burial Board reported to Council that the last meeting of the Board had been very intense and contentious, and they felt that there were issues which would need to be addressed in the near future.

Action: BB members to monitor the situation and advise Council as necessary.

- g. Council presence at Rural Market at Graig Hall - The Rural Market organiser had emailed the Clerk to request permission be given to advertise the market on the park railings on a semi-permanent basis. Council refused as it would be unfair to other users of the facilities who are allowed to advertise only on the day of their event or class. Cllr Cox-Wall had previously suggested Council have a presence at the market to engage with residents which was welcomed. It was agreed that some signage would be needed for the stall to be identified, and the Clerk showed Council a suggested mock-up. Council agreed but suggested some changes to the design.

Action: Clerk to email the Rural Market organiser to advise of Council's decision to her request and make changes to the design of the signage then return to Council for approval.

6. Planning:

- a. CONEX/16/0149 Construction of a two storey rear extension, flat roof dormer on rear roof slope, bay window on front elevation and associated window alterations. Site: 20 Forge Lane, Bassaleg, Newport NP10 8NG. Application Type: Full Comment: No objections provided neighbours are consulted and agree.

7. Items for next agenda:

Graig Community Council calendar proposal (NM) - 13th April Meeting.

Acceptance of revisions to Councils Policies & Procedures documents - 30th March Meeting

8. Urgent Business not on the Agenda:

- a. Cllr Whitfield advised Council she was aware that there were complaints regarding what appeared to be a driveway being constructed over part of the green at the top of Laurel Road. It was suggested that Cllrs should advise any complainants to contact the NCC Planning Department.
- b. Cllr Smart reported that there had been a recent accident at the children's play area at the rear of Rhiwderin CC involving her Grandson, but no signage had been erected in the area with contact details to report incidences.

Action: Clerk to check when signage at the play areas would be erected.

9. Accounts for payment:

None

Receipts

None

10. Correspondence for information:

Not discussed.

11 Dates of next meetings

Full Council Meeting – Wednesday 30th March 2016 at 7pm

Full Council Meeting – Wednesday 13th April 2016 at 7pm

There being no further business the meeting was closed at 9.17pm. Confirmed this 13th day of April 2016.

Signed..... (Chair) – April 2016

Posted to notice boards 22.04.16

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