



GRAIG COMMUNITY COUNCIL

Minutes of the Planning and Environmental Meeting held at the Graig Community Hall Bassaleg 6pm on 12th December 2012.

- 1. Apologies for absence:** Cllr K Harries, P Stokes, M Cornelious.
Present: Cllrs P Gregory (Chair), D Evans, R Caston, N Mountain, K Sayer, P John, W Haigh, M Smart, L Fry, J Harris, A Whitfield, K Ashton.
- 2. Public Representations:** None.
- 3. Councillor Vacancy Interviews:** Interviews with 3 of the 4 prospective candidates took place, the 4th candidate having withdrawn. On conclusion of all interviews Council agreed that the calibre of candidates was very good and expressed disappointment that only one could be chosen. It was decided after discussion to offer the position to Victoria Cox-Wall. Clerk to advise candidates and invite Ms Cox-Wall to take up the position.
- 4. Minutes:** The Minutes of the meeting held on 14th November 2012, previously circulated were read and approved. Proposed Cllr Caston seconded Cllr Evans.
Arising from the minutes, Cllr Harris produced a draft of the memorial plaque for Cllr Rees to be placed on the new Jubilee Path.
- 5. Planning:**
 - a. Draft supplementary planning guidance – Houses in multiple occupation (HMO's) 2012 - Cllr Ashton reported that the guidance was unlikely to affect housing in the Graig ward, but that the guidance given was confusing. It was not necessary to make comment as Graig would not be directly affected.
- 6. Items for next agendas:**
 - a. Newport Community Infrastructure Levy – 9th January meeting
 - b. Cllr Fry's proposals for improvements to Caerphilly Road/Station Approach/Viaduct Way junction for review – 30th January meeting
 - c. Council's Policies & Procedures review – 30th January meeting
- 7. Items for Discussion:**
 - a. Update on Rhiwderin Community Centre architect/structural report – Not discussed, deferred to 9th January meeting.
 - b. Review of Christmas Event – It was agreed that the event went well and feedback was positive. It was decided that the event planning would need to take place earlier in the year for next time, and that it would be prudent to set up a new Events Committee to be formed next May when Councillors are elected to boards and committees.
 - c. National Assembly for Wales – invitation to consult on the Local Government (Democracy) (Wales) Bill – Cllr Caston agreed to review and bring back to January 9th meeting
 - d. Letter from Burial Board Clerk – Confirmation was received from the Burial Board Clerk that Mrs Vivienne Kelly had been appointed to the position of Clerk to the Rogerstone and Bassaleg burial Board, and thanked Council for the support given to her over the past years. Council wished Mrs Thomas a long and happy retirement. Cllr Harris reported that terms and conditions of employment for the new Clerk needed to be set, but should take place at a meeting without the new Clerk being present. Cllr Harris to contact the Chair of the Burial Board to arrange this.

All other items deferred to January meetings due to Christmas holidays
- 8. Urgent Business not on the Agenda:**

Cllr Evans reported that a full quote for the production of Pentrepoeth School directional signage would be presented to the 9th January meeting. Council agreed that this was something that should be paid for by the City Council but the Community Council would be willing to make some financial contribution. To be discussed further at the 9th January meeting.

9. Accounts for payment: Proposed Cllr Caston Seconded Cllr Mountain	
Clerk salary and expenses for December 2012	£1537.45
C Ricci – bin cleaning, litter picking & maintenance December 2012	£250.00
Welsh Water – Bassaleg allotments	£42.16
HMRC – PAYE & NI Oct-Dec 2012	£1545.50
Steve Morgan Associates – structural inspection to Rhiwderin CC	£540.00

Receipts

Rogerstone & Bassaleg Burial Board – part refund of Precept	£152.00
Dolmans Solicitors – refund from Land Registry	£11.00

10. Correspondence for information:

Not discussed.

11. Dates of next meetings:

Full Council Meeting/Planning Meeting – Wednesday 9th January 2013 at 7pm

Full Council Meeting – Wednesday 30th January 2013 at 7pm

There being no further business the meeting was closed at 7.20pm. Confirmed this 9th day of January 2013.

Signed..... (Chair) – January 2013

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