



# GRAIG COMMUNITY COUNCIL

## Minutes of the Planning and Environmental Meeting held at the Graig Community Hall Bassaleg 7pm, 14<sup>th</sup> November 2012.

**1. Apologies for absence:** Cllr P Gregory, D Williams, A Whitfield, K Ashton.

**Present:** Cllrs L Fry (Chair), D Evans, R Caston, N Mountain, P Stokes, W Haigh, J Harris K Harries.

**2. Public Representations:** None.

**3. Minutes:** The Minutes of the meeting held on 10<sup>th</sup> October 2012, previously circulated were read and approved subject to a small change of wording. Proposed Cllr Stokes seconded Cllr Haigh.

Arising from the minutes, it was agreed to attempt to find out who currently owned the footpath above Highfield Lane.

### **4. Planning:**

- a. CONEX/1017 – Works to cherry tree protected by tree preservation order 3 of 1979 (REF. 98/00824/03). Site: 10 Pensiden View, Bassaleg, Newport NP10 8JL. Application Type: Tree Preservation Order. Comment: Council is happy to support the recommendations of the Tree Preservation Officer.
- b. Trimming of sweet chestnut tree T27 protected by tree preservation order 1/79. Site: 1 Pant Glas Court, Bassaleg, Newport. NP10 8JE. Application Type: Tree Preservation Order. Comment: Council is happy to support the recommendations of the Tree Preservation Officer.
- c. CONEX/12/1018 – Listed building consent for the formation of new opening in the churchyard wall and installation of gate. Site: St Basil's Church Hall, Station Approach, Bassaleg, Newport. NP10 8LD (for information, application not forwarded to Council for comment). Noted, no comment forwarded.

### **5. Items for next agenda:**

- a. Council's policies & Procedures review – 30<sup>th</sup> January meeting - agreed

### **6. Items for Discussion:**

- a. Precept allocation – It was agreed that in light of the forthcoming requirements of the Council, it would be necessary to increase the precept to assist with increasing costs. However, the increase needed to be reasonable and affordable considering the current economic climate. It was decided that an increase of 5% which would cost the average household an extra 79p per year (making a total of £16.60 per year) would be sufficient. Proposed Cllr Caston, seconded Cllr Mountain passed unanimously.
- b. Jubilee Path update – Cllr Harris informed Council that the waymarkers are being produced. Council discussed having a polycarbonate plaque in memory of Cllr Rees in preference to metal due to the possibility of theft. Cllr Stokes to provide details to Cllr Harris in preparation for the inscription of the plaque. A map will be produced showing the path in full and it's connections to existing walks which will be mounted on the old pump house at Graig Hall where the main gateway to the path will be marked by some kind of archway or other structure yet to be decided.
- c. Rhiwderin play area – Council had been trying to negotiate a new lease on the play area at Rhiwderin for the past few years, and it was reported that this may now not be possible. Council discussed the possibility of moving the play area to behind Rhiwderin Community Centre if a new lease could not be secured. Clerk to obtain a quote for the relocation of the equipment to enable Council to decide if this would be a feasible option. To be discussed at the full Council meeting on 28<sup>th</sup> November 2012.
- d. Signs to Pentrepoeth School – Cllr Evans to approach a local manufacturer for a quote to provide directional signage from Caerphilly Road in Rhiwderin to Pentrepoeth School as the costs quoted by NCC seemed excessive. Cllr Evans to advise Council as soon as they are received.
- e. Christmas event arrangements – The Clerk reported that the Christmas lights would be installed by Monday 26<sup>th</sup> November in readiness for the Christmas Lighting Event on Friday 30<sup>th</sup> November. Finer details for the event were discussed. Council agreed to the Clerk purchasing 150 selection boxes to hand out to the children and refreshments for sale to the residents. All proceeds of the evening to be donated to the "Hands up for Luca" campaign.
- f. Decision on meeting room – It was agreed for the Clerk to bring scale plans of the proposed set-ups for both the current meeting room and the other room being considered, to the end of month meeting for a decision to be made as to which room would be more suitable to hold future meetings.
- g. Councillor Vacancy – The Clerk informed Council that to date there were two applicants interested in the post, with the closing date for submissions set for Friday 30<sup>th</sup> November. The Clerk would know by the

end of the day on Thursday 29<sup>th</sup> November if it would be necessary to hold an election or if Council would be free to co-opt. In the event that Council could co-opt, the Clerk would invite all applicants to interview prior to the Planning meeting on the 12<sup>th</sup> of December.

- h. Lane at the rear of St Basil's Church/Caerphilly Road – Following an onsite visit by Cllrs Fry, Gregory and the Clerk to look at what would be needed to clean-up and make improvements to the lane, Cllr Fry submitted a quote of £1500 to Council for the works to be completed. It was agreed that this work was necessary and Cllr Harris proposed the quote be approved, seconded by Cllr Stokes and passed unanimously. Cllr Fry to proceed with arranging for the work to be carried out.
- i. Items for Liaison meeting – It was agreed that the Clerk should ask NCC to include the ongoing issue of Concurrent expenditure in the agenda of the Liaison meeting to take place on Thursday 13<sup>th</sup> December 2012.
- j. Area at rear of Church Crescent – following an email from a local resident asking if Council proposed to put pressure on NCC to do something with the land at the rear of Church Crescent which used to be a play area/open picnic area, Council agreed to make a site visit as soon as practicable and discuss. To be added to the end of January agenda.

**7. Urgent Business not on the Agenda:**

Recent developments with the Burial Board were discussed briefly but would be discussed fully at the November 28<sup>th</sup> meeting.

**8. Accounts for payment:**

- a. Mr G Smith – honorarium (mistake by Clerk at last meeting) £200.00
- b. Mr P Reid – honorarium (mistake by Clerk at last meeting) £200.00

Approved

**9. Correspondence for information:**

Not discussed.

**10. Dates of next meetings:**

Full Council Meeting – Wednesday 28<sup>th</sup> November 2012 at 7pm

Planning Meeting/December Full Council Meeting – Wednesday 12<sup>th</sup> December 2012 at 7pm

There being no further business the meeting was closed at 8.50pm. Confirmed this 12<sup>th</sup> day of December 2012.

Signed..... (Chair) – December 2012

Posted to notice boards 17.12.12