



# GRAIG COMMUNITY COUNCIL

## **Minutes of the Mid-Month Meeting held at Graig Community Hall, Bassaleg at 7pm on 14th February 2018**

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### **1. Apologies for absence:** M Smart, J Bailey

**Present:** Cllrs P Gregory (Chair), R Caston, A Whitfield, D Evans, K Sayer, K Harries, J Harris, W Haigh, L Fry, P Appleton, K Thomas, N Tarr, D Williams. Also Present 2 representatives from 1st Bassaleg Scout group.

### **2. To receive a delegation from 1st Bassaleg Scouts:** 2 representatives from the local Scout group were welcomed and introduced to Council. They were attending to inform Council that there were plans to make improvements to the Scout Hut next door to Graig Community Hall and part of the improvements would be to extend the current kitchen extension. This would mean that the car parking facilities for the Hut would be compromised, and they were seeking Council's views and permission to amend the parking facilities to include a small part of the open space alongside the allotment gates to provide 2 parking spaces. Council looked at the plans and made comments.

Cllr Harris joined the meeting at 7.05pm.

Council were content that the proposed parking facilities would not affect access to the allotment site gates nor impact detrimentally on the open space and offered its support. The representatives were thanked and left the meeting at 7.25pm.

**Action: Clerk to ask that the plans shown at the meeting were submitted to Council electronically for the record.**

### **3. To receive public representations:** None

### **4. Minutes:** The Minutes of the meeting held on 10th January 2018, previously circulated were read and subject to amendments were approved. Proposed Cllr Caston seconded Cllr Tarr. The action points of the minutes were briefly discussed. There were no points arising from the minutes. **Action: Clerk to make the necessary amendments prior to the distribution of the approved minutes.**

### **5. Reports:**

- a. Police - The Police did not attend the meeting but a report for January had been provided to Council and was discussed. The report contained the following information: During January there had been 84 calls to the Police, 16 of which were crimes. The breakdown was as follows: Violence Without Injury - 5, Violence with injury - 1, Miscellaneous Crime - 2, Shoplifting - 1, All Theft other - 1, Criminal Damage & Arson - 4, Burglary Dwelling - 1, Burglary Non-Dwelling - 1. The Your Voice survey completed in October '17 set the Ward priorities as Anti-social behaviour in McDonalds and on Rivermead Way. The next survey takes place in April 2018, to help set the priorities please speak with local officers or go to <https://www.gwent.police.uk/yourvoicesurvey/> Actions and activities by the local teams during December included the following: There had been concern about cold callers visiting the area of Chapel Terrace, Rhiwderin, this was still an ongoing issue and was being monitored by the neighbourhood team. There were calls to McDonalds regarding Anti-Social Behaviour, the youths had been identified and would be spoken to about their behaviour. The Neighbourhood team had been patrolling the Your Voice priority areas. Emerging Trends: There had been reports of drugs issues in the Churchmead area, and the Neighbourhood Team would continue to monitor the area. An email had been received regarding issues with Off Road Bikes in the area of Lower Machen, The Neighbourhood team had been made aware so patrols of the area could be carried out. Ward surgeries were to be held in Afon Village on 26.02.18 at 3pm and Rhiwderin Village on 25.02.18 at 3pm. **Action: Cllr Williams agreed to check on the issues reported at McDonalds and find out if there were any restrictions on their operating license.**

### **6. Items for discussion:**

Cllr Williams gave a report on issues he had been following up. He reported that he had had no response from the S106 Officer, so the Officer had not yet been invited to meet with Council. Council asked that he contact him by phone if he was not responding to emails. He had had no response to emails regarding the bus stops, again he was asked to follow this up. The issue of the trees that should be planted and maintained as a traffic buffer between Forge Rd and Forge Lane/Court Crescent after the roundabout modifications had been resolved, as the Welsh Government agreed to fund this for 5 years and NCC

would continue maintenance after that time. A meeting between residents on Forge Lane/Court Crescent and Costains had taken place to resolve lighting issues on the modified roundabout as it was felt lighting was too bright and shining into resident's homes. This is being addressed. There are also still timing issues on the roundabout which are also being addressed. The Landfill Site at Croescarneinon Farm is still problematic but Cllr Williams believes no material is being taken out of the site as was previously thought. Cllr Appleton advised there were issues with the road surface degrading on Pentre Tai Road where it travels through the lanes towards Risca. It was thought that the damage is being caused by NRW who are using very heavy large vehicles to transport the trees being felled in the Coed Mawr Woodland/Fox Hill area. Also, Cllr Tarr reported that this road does flood in periods of heavy rain. Cllr Williams agreed to look into this. Cllr Appleton also asked Cllr Williams to look into the issue of cars parking in the bus stop area off Forge Road outside Bassaleg School which had been flagged as an issue by Cllr Tarr previously. **Action: Cllr Williams to contact the S106 Officer and invite him to a future Council meeting, to investigate the issues with the bus stops, to monitor the landfill site, to investigate the damage to Pentre Tai Road and the flooding issue and to investigate the issues with the bus stop outside Bassaleg School.**

- a. Invite the Head of Streetscene to a meeting to follow up on issues - not yet actioned. **Action: Cllr Gregory to arrange when convenient.**
- b. Deliveries to St Basil's shops (deferred from last meeting) - Cllr Sayer told the group he believed the damage to the roundabout in front of St Basil's shops was due to large delivery vehicles not having enough turning space to manoeuvre the roundabout without mounting the kerb of the roundabout which is damaging the grass and knocking the bollards. As there was a purpose built rear lane for deliveries to be made to the shops, he asked could this be utilised again so the problem could be eliminated. Cllr Williams agreed to look into this and investigate who owns the leases for the shops so the owners could be encouraged to have deliveries made from the rear. **Action: Cllr Williams to investigate.**
- c. Maintenance of trees in the Bassaleg Roundabout area - Discussed above. **Action: None required.**
- d. Supply of skip for St Basil's annual churchyard clear-up - The Clerk asked Council if they would again fund the cost of the skip for the annual churchyard clear-up at St Basil's Church. Council agreed. **Action: Clerk to inform the BKV who work with the Church on this each year.**
- e. Opportunity to apply for community art installation - This countrywide initiative to apply for an art installation of some description in the ward was put to Council. It was agreed that Cllr Harries look into the details and advertise the initiative if appropriate. **Action: Cllr Harries to take forward.**
- f. Cllr Tarr's party survey results of questions asked concerning Graig Community Council - Cllr Tarr reported to Council that he had carried out a personal/party survey recently and had canvassed approximately 2000 residences in the ward, asking residents questions about services and their knowledge of the Community Council. He brought the results of the responses he received which were pertinent to the Community Council for information. Cllr Gregory applauded his initiative, but suggested that if he was considering doing future surveys, that as a matter of courtesy he should seek the backing of Council prior to delivery. **Action: Cllr Tarr to consider submitting future surveys to Council if he intends carrying out any more.**
- g. Registration of open spaces - Cllr Whitfield had made initial enquiries as to how to go about registering open spaces in the Ward and agreed to follow this up. **Action: Cllr Whitfield to progress.**
- h. One Voice Wales membership - As the membership was due, Council discussed retaining membership. As it was felt that Council may benefit, it was agreed to renew again for 2018/19. Proposed Cllr Caston, Seconded by Cllr Evans and agreed by majority. **Action: Clerk to arrange membership renewal.**
- i. Clerk's holiday form - The Clerk submitted a holiday form from 9th to 20th April 2018 which was accepted and authorised. **Action: Cllr Gregory to cover any urgent business needed in the Clerk's absence, any action which could be delayed would be attended to on the Clerk's return. Cllr Caston offered to take minutes of the meeting to be held on 11th April 2018 which would be written up by the Clerk following her holiday period.**

## **7. Items for next agenda if agreed:**

Bassaleg Community Woodland Trust - 14th March 2018 meeting  
F&A Committee's budget proposal 2018/19 - 28th February 2018 meeting

## **8. Urgent other business not on the agenda:**

- a. Cllr Whitfield commented that the Welsh Government were looking into reviewing animal welfare as that this could have an impact on whether or not Council would be allowed to have the live reindeer at future Christmas events. **Action: None necessary at this time.**
- b. Cllr Harris reported that he was following up on the previously discussed memorial bench proposed for the Bassaleg open space. **Action: Cllr Harris to progress.**

c. Cllr Appleton reported that she had visited Afon Village to look at the litter bins in the Graig Ward area, and noticed that they did not have the Community Council logo on them as was agreed with NCC. The Clerk confirmed that Council had not been charged for the bins, and it was agreed that unless Council was asked to pay for them, a complaint would not be forwarded. She also reported that Council's notice board in the area had not been updated and looked very shabby which gave a poor impression. The Clerk stated that the polycarbonate window in the board had been vandalised, and there had been a misunderstanding which caused a delay in it being reported to Cllr Fry who kindly handles notice board repairs. Cllr Fry was now aware, and was having it attended to. The reason for the overall shabby appearance was that all the noticeboards were in the process of being prepared for painting. The Clerk had not updated the paperwork in that board because of the vandalism, but would bring notices up to date once repaired. **Action: Clerk to action once the notice board had been repaired.**

**9. Accounts for payment:** Accepted, proposed Cllr Tarr Seconded Cllr Caston.

Griffiths signs - notice board header signage	£264.00
Complete Business Solutions - office stationery	£11.53
Newport City Council - annual play area Service charge 2017/18	£7800.00
<b>Total to date</b>	<b>£8075.53</b>

**10. Planning - Applications to be considered**

- a. 18/0096 - Proposal: Proposed single storey extension to rear plus associated external works and drainage. Site: 6 Daffodil Lane, Rogerstone, Newport. NP10 9JJ. Application Type: Full **Comment: No objections provided neighbours are consulted and agree.**
- b. 18/0099 - Proposal: New glazed conservatory to front elevation of house. Site: 2 Viaduct Close. Bassaleg, Newport. NP10 8FT. Application Type: Full. **Comment: No objections.**

**11. Correspondence for information:**

Not discussed

**12. Dates of next meetings:**

Full Council Meeting – Wednesday 28th February 2018 at 7pm  
Mid-month meeting - Wednesday 14th March 2018 at 7pm

There being no further business the meeting was closed at 8.45pm.  
Confirmed, this 14th day of February 2018.

Signed..... (Vice Chair) – March 2018

Posted to notice boards 23.03.18

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