



# GRAIG COMMUNITY COUNCIL

## **Minutes of the Full Council Meeting held at Graig Community Centre Bassaleg 7pm on 25th July 2018.**

- 1. Apologies for absence:** D Evans, M Smart, K Harries, J Bailey, M Cornelious, D Williams.  
**Present:** Cllrs R Caston, A Whitfield, K Sayer, P Gregory, J Harris, W Haigh, L Fry, P Appleton, K Thomas, N Tarr. Chaired by P Gregory.
- 2. Public Representation:** None
- 3. Minutes:** The minutes of the meeting held 27<sup>th</sup> June 2018 previously circulated were read and subject to a minor amendment were approved. Proposed Cllr Sayer, seconded Cllr Thomas. Arising from the minutes it was noted regarding Item 5a, Cllr Gregory had spoken with Mr Waters as agreed. Regarding Item 6b, Cllr Evans was in the process of arranging the Graig Hall AGM. Regarding Item 8f, Cllr Bailey had invited the interested Rogerstone CC Members to the forthcoming S106 meeting. **Action: None required.**
- 4. Clerk's Report:** The Clerk's Report previously circulated was briefly discussed and accepted as a true reflection of matters to date. Proposed Cllr Caston, seconded Cllr Harris. Cllr Whitfield commented that it was unacceptable that there was still no news regarding the adoption of footpaths submitted. Cllr Gregory added that it was also unacceptable that the Head of Streetscene had eventually responded to his email highlighting issues needing attention in the ward after being chased for months. The response was only to ask Cllr Gregory to again provide updates on issues which the Officer had agreed to address some 2 years previously, but which remained either the same or even worse than when first tabled. Council felt the impression of NCC Officers was that they were answerable to no-one, and that they should be held to account. It was agreed that this should be raised at the next Liaison meeting. Cllr Sayer also noted that regarding the issue of the damage to ST Basil's Shops roundabout, delivery lorries were trying to deliver goods to the rear of the buildings. **Action: Report to be kept updated by the Clerk as usual and ask that the above issue be noted as a Liaison meeting agenda item.**
- 5. Projects:**
  - a. Rhiwderin Community Centre upgrade: Cllr Whitfield reported that the architect was having issues with getting responses to his tender requests despite the companies approached being interested in submitting tenders initially. **Action: Cllr Whitfield to progress.**
- 6. Reports:**
  - a. Newport City Councillors – No City Cllrs present and nothing reported. **Action: None required.**

**Sub Committees**

  - b. Graig Community Centre - NTR. **Action: None required.**
  - c. Rhiwderin Community Centre - Covered in 5a above, also Cllr Gregory reported that the defib training arranged by the centre was disappointingly attended. Of the 40 plus names who expressed an interest, only 15 people turned out for the training. It was noted that NCC had not been in contact regarding its usual request to hold a Summer Playscheme at the centre as in previous years. **Action: None required.**
  - d. Allotments - Cllr Caston reported that an inspection follow-up meeting had taken place. 4 plot condition warning letters had been sent. The association was looking into resolving the issue of bonfires upsetting residents and were trying to find alternative solutions to disposing of waste from the site. The tool store for the site was still planned and the polythene for covering vacant plots had been ordered. Allotment rents had been collected and handed to the Clerk for banking and the association were managing the site well. Cllr Caston proposed that an honorarium be awarded in recognition of the association's hard work this was seconded by Cllr Thomas and agreed by majority. **Action: Clerk to add this payment to the next set of accounts to be paid.**
  - e. Burial Board - Cllr Gregory reported the previously arranged Burial Board meeting had been cancelled, and that Rogerstone CC would address Council's letter at their September meeting. The Clerk had asked for a response by 14<sup>th</sup> September. Cllr Tarr reported that he was working on a solution to the current situation and would advise Council when his solution had been fine tuned. **Action: None at this time.**

### **Working Groups**

- f. Play Areas Group - NTR. **Action: None required.**
- g. Horticultural Group/ BKV Group – It was noted how lovely all the planters were looking and that Cllr Sayer had been working hard on weed clearance in areas of the villages and community centres. All were thanked for their efforts. **Action: All Cllrs to assist with keeping the planters watered.**
- h. Technology Group - Cllr Appleton had spoken with the organisation engaged to build a new website for Council and said they needed information to proceed. A meeting needed to be organised to progress. **Action: Group to arrange a meeting to progress.**
- i. Rhiwderin CC Fundraising Group - Discussed in 5a above. **Action: See 5a above.**
- j. Events & Social Group – Cllr Appleton confirmed that she had provisionally booked the Reindeer for the Christmas Event which is to be held on 7<sup>th</sup> December. The Clerk reported that she had tried to contact a previous entertainer to ask availability for this year's event but was unable to. It was decided a meeting would be needed in early September to progress the Christmas Event. **Action: Group to arrange to meet.**
- k. Consultation Review Panel - NTR. **Action: None required.**

**7. Items for forthcoming agendas:**

- a. Finance & Admin meeting - Wednesday 1st August at 6pm
- b. S106 meeting - Wednesday 15th August at 7pm

**8. Items for Discussion/Action:**

- a. Remembrance Sunday/poppies on lamp posts – The Clerk confirmed that the lamp post poppies would be £3 each and Council discussed how many would be required to make a decent show for the villages. Cllr Fry suggested 100 be purchased. This was seconded by Cllr Sayer and agreed by majority. **Action: Clerk to place the order.**
- b. Community speed camera – Cllr Gregory reported that he had arranged a meeting for the following day with the Speedwatch organisers and told the group that at least 6 volunteers would be needed to run the scheme. Each person would need to be vetted by the Police. Cllr Thomas told the group he had already been trained in this and had received a certificate. The group were asked to consider where a camera could be used and offer suggestions to Cllr Gregory. **Action: Cllrs to report sites to Cllr Gregory. Cllr Gregory to progress with the Speedwatch team.**
- c. Councillor vacancy – The Clerk reported that no election had been called to fill the current Community Councillor vacancy and that Council were free to co-opt a suitable candidate to the post. There had been 2 applications and casual interviews would be needed in order to make an informed decision. Council agreed that interviews should be held prior to the next Mid Month meeting and instructed the Clerk to invite the candidates to attend interviews on 8<sup>th</sup> August. **Action: Clerk to make suitable arrangements.**

**9. Correspondence for Information:**

Not discussed

**10. Accounts for Payment:** Proposed Cllr Harris, seconded Cllr Tarr and accepted.

Clerk salary and office allowance for July 18	£2027.38
Misc expenses for July 18	£51.00
Newport City Homes - Fort View grass cutting June 2018	£212.04
TalkTalk Business - Graig Hall broadband (taken by DD)	£28.74
BPU Chartered Accountants - annual internal audit fee	£1260.00
Cllr P Gregory - annual Chairman's allowance	£200.00
Vision ICT - 1st payment for building of new Council website	£765.00
PPL/PRS - annual performance licence charge to Graig Hall	£421.16
Indigo plc - plastic sheeting for Bassaleg Allotment site	£120.00
<b>Total to date:</b>	<b>£5085.32</b>

**Receipts:**

Newport City Council - annual S106 grant for play area maintenance costs	£9000.00
--	----------

**11. Urgent Business not discussed above:**

- a. Cllr Tarr advised that the Church Hall had arranged for some basic technology training which was open to the public. **Action: None required.**
- b. It was noted that a homeless person was camping by the river. He was not approachable and was quite abusive. The Police had asked him to move on. **Action: All to monitor.**
- c. Cllr Sayer advised Council that the land next to Junction 28 Restaurant had signage saying it was for sale. **Action: None at this time.**

- d. Cllr Gregory advised that he had been approached by a resident of Clearwell Court regarding issues in the area with drug addicts, alcoholics and general anti-social behaviour. Cllr Williams was looking into what could be done. It was believed that many residents had been moved in from other areas and the area was becoming more problematic as time goes on. It was also noted that cannabis smoking was becoming more prevalent at the open space in Bassaleg during the evenings. **Action: Cllr Gregory to inform City Cllrs of the growing issues in the Clearwell Court area and ask them to report back to Council at the next meeting.**
- e. It was noted that some of the granite sets on the sundial outside Graig Hall had become loose and needed repair. **Action: Cllr Fry to assess.**
- f. Cllr Tarr reported he was aware that there had been malicious fires set at local farms. **Action: For info, none required.**
- g. It was noted that a motor home had been parked up in the Graig Hall car park since the previous week. Cllr Harris reported that it was believed that the owner was a visiting friend to a resident in Pentrepoeth Road. **Action: To be monitored.**

**12. Planning:**

None.

**13. Dates of next meetings:**

Finance & Admin Meeting - Wednesday 1st August at 6pm  
 Interviews & Mid-Month Meeting - Wednesday 8th August 2018 at 6pm  
 S106 Meeting - Wednesday 15th August at 7pm  
 Full Council Meeting - Wednesday 29th August 2018 at 7pm

There being no further business to discuss, the meeting was closed at 8.40pm

Signed..... (Chair) – 29<sup>th</sup> August 2018

Posted to notice boards 21.09.18

Clerk to the Council: Sian Davies

6 Vale View, Gelli Park, Risca, Newport. NP11 6HS Tel: 01633 614119, Mobile: 07971 094382

Email: [clerk@graiGCC.co.uk](mailto:clerk@graiGCC.co.uk)

Website: [www.graiGCC.co.uk](http://www.graiGCC.co.uk)

 [www.facebook.com/GraigCommunityCouncil](http://www.facebook.com/GraigCommunityCouncil)