



GRAIG COMMUNITY COUNCIL

Minutes of the Full Council Meeting held at Graig Community Centre Bassaleg 7pm on 24th February 2016.

- 1. Apologies for absence:** Cllrs A Whitfield, P Stokes, N Mountain, M Cornelious, D Williams
Present: Cllrs P Gregory (Chair), R Caston, D Evans, M Smart, K Sayer, K Harries, P John, J Harris, W Haigh, L Fry, V Cox-Wall, P Appleton
- 2. To welcome Stephen Parsons of Gwent Police to give a presentation on the Wales Road Casualty Reduction Partnership's Go Safe Community Speed Watch Programme:**
The Regional Co-ordinator Steve Parsons was welcomed and gave a short presentation about the programme. Volunteer groups could apply to be trained and issued a speed gun to monitor an identified stretch of road on which there was a perceived speeding traffic issue. Car license plate numbers of vehicles travelling in excess of the required speed limit for the road would be logged and passed on to the Police who would then issue a warning letter to the motorist. He stressed this was an educational programme, and that no prosecutions for speeding would be brought about as a consequence of being logged by volunteers.
Cllr Harris Joined the meeting at 7.10pm
Volunteers would be vetted by the Police and all equipment provided to carry out the monitoring. If a regular speeding issue was identified, this could be used as evidence to support the use of a Police Mobile Camera Unit to be utilised in the area. All agreed this would be useful in the ward and agreed to pursue.
Action: Cllr Gregory to explore.
- 3. Public Representation:** None
- 4. Minutes:** The minutes of the meeting held 27th January 2016, previously circulated were read and briefly discussed.
Cllr Cox-Wall left the meeting at 7.40pm.
Subject to an amendment the minutes were approved - proposed Cllr John, seconded Cllr Caston.
- 5. Clerk's Report:**
The Clerk's Report previously circulated was briefly discussed. The report was accepted as a true reflection of matters to date, proposed Cllr John, seconded Cllr Harries.
- 6. Projects:**
 - a. Rhiwderin Community Centre upgrade – Cllr Gregory reported that the lime mortar external pointing was still being explored, and that the internal decoration of the centre had began with volunteers from Lloyds Bank having painted the interior woodwork in the main hall. More decoration is planned to take place soon. The fire alarm and extinguishers upgrade had been completed. **Action: Cllr Gregory to progress.**
 - b. Graig Hall toilets upgrade - Cllr Fry supplied 2 amended quotations due to price increases since the original quotes had been given. As they remained inside the original estimate for the completed works these were accepted and work would begin on 31st March, lasting for 3 weeks. The Hall would need to be closed to business for that period due to being unable to supply washroom facilities for users.
Action: Cllr Fry to oversee with the assistance of the Hall Management Group.
 - c. Lower Machen replacement bench - **Action: Cllr John to explore and return to Council with suggestions.**
 - d. Flower planter redecoration - Cllr Fry gave a list of requirements to have the planters redecorated and asked for volunteers to oversee the project. **Action: Cllrs Smart and Appleton to progress.**
- 7. Reports:**
 - a. City Councillors – No City Councillors present.
 - b. Graig Community Hall – Cllr Harris advised Council that a Folk Festival is planned for 16th April 2016.
 - c. Rhiwderin Community Centre – Discussed above.
 - d. Best Kept Villages Group – NTR
 - e. Allotments - Cllr Caston reported that a meeting to revise the current allotment agreement to take into account recent changes and advise allotment holders of the change to the rent collection date was to be held on 1st March 2016.

- f. Play Areas – Cllr Gregory reported that despite chasing, there was still no further news on developments. **Action: Clerk to arrange a meeting with local contractor and Cllrs Gregory and Appleton.**
- g. Burial Board – Cllr Harris reported there was to be a meeting of the Board on 29th February 2016.

8. Items for Next Agenda:

- a. Dilapidation schedule - 9th March Planning Meeting
- b. Graig Community Council calendar proposal (NM) - 9th March Planning Meeting
- c. Bassaleg & Rhiwderin Directory article - 9th March Planning Meeting
- d. Review and official acceptance of Council's documents - 30th March Meeting

9. Items for Discussion/Action:

- a. Finance & Administration Committee review of Council documents - Council agreed to work towards acceptance of the documents at 30th March 2016 meeting. **Action: Finance & Administration Sub-Committee to fine-tune any changes for presentation to Council.**
- b. Email from Draethen Community Group advising of issues on A468 - An email was read from the group which detailed safety concerns centred around the A468 in the Lower Machen area. Council agreed with its contents and supported the group. Many of the issues raised had also been raised by the Community Council with NCC. **Action: Clerk to write to the group assuring them of Council's continued support.**
- c. One Voice Wales invitation of membership - Declined
- d. Donation request from the Teenage Cancer Trust - Unable to assist at this time.
- e. Caerphilly CBC replacement LDP consultation - Council were informed of amendments to Caerphilly CBC's LDP submission. It was felt no comment was necessary.

10. Planning:

None

11. Correspondence for Information:

Not discussed.

12. Accounts for Payment: Accepted. Proposed Cllr John seconded Cllr Harries

Clerk salary and office allowance for February 2016	£1676.32
February miscellaneous expenses	£25.20
Mr C Ricci - bin cleaning & litter picking February 2016	£220.00
TalkTalk - Graig Hall broadband - (by DD)	£24.60
5quidhost - webmail hosting monthly charge (by DD)	£5.00
British Gas - final electricity bill for Rhiwderin CC	£387.76
Celtic Fire Protection - works towards Rhiwderin CC Upgrade	£693.54
Total to date:	£3032.42

Receipts

None to date

13. Dates of next meetings:

Planning Meeting - Wednesday 9th March 2016 at 7pm
Full Council Meeting - Wednesday 30th March 2016 at 7pm

14. Urgent Business not on discussed above.

Cllr Harris reported that the overflowing sewer on Laurel Drive was to be repaired on 26th February 2016, and that he was being sent posters for food waste recycling.

Cllr Smart reported that a free Computer Skills Club would be held in Bassaleg Church Hall soon.
Action: Cllr Smart to explore.

Cllr Haigh reported there were still issues at the top of Laurel Road regarding parking.

Cllr Appleton asked that Council consider marking the Queen's 90th Birthday. **Action: Clerk to agenda discussion at the 9th March 2016 meeting.**

Cllr Gregory reported that due to the Head of Pentrepoeth Primary School retiring, a new Head would be chosen for the 1st September 2016 term.

There being no further business to discuss, the meeting was closed 8.45pm

Signed..... (Chair) – 30th day of March 2016

Posted to notice boards 08.04.16

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