



GRAIG COMMUNITY COUNCIL

Minutes of Full Council Meeting held at Graig Community Centre Bassaleg 7pm on 2nd July 2014.

Minutes of the Meeting held at Graig Community Centre Bassaleg at 7pm on 2nd July 2014.

1. **Apologies for absence:** Cllrs P Stokes, M Smart, D Williams, V Cox-Wall
Present: Cllrs P Gregory (Chair), R Caston, A Whitfield, D Evans, K Sayer, K Harries, M Cornelious, P John, N Mountain, J Harris, W Haigh, L Fry.
2. **Public Representations:** None.
3. **Minutes:** The minutes of the meeting held 28th May 2014, previously circulated were read and approved. Proposed Cllr Haigh seconded Cllr Harries. It was agreed to keep stringently to the agenda and for any comments to be concise in order to make best use of the time and prevent meetings from over-running.
4. **Clerk's Report:**
The Clerk's Report previously circulated was briefly discussed. The report was accepted as a true reflection of matters to date. Proposed Cllr Whitfield, seconded Cllr Caston. Regarding item 2, Cllr Haigh reported that he had contacted the NCC Countryside Warden to look at the very overgrown area at the top of Highfield Lane with a view to having it cleared of overgrowth. Cllrs Cornelious and Gregory to look at all footpaths in the area. Regarding item 9, Cllr Cornelious reported that NCC were aware of the situation and are working towards a solution.
5. **Projects:**
 - a. Meeting room & kitchen refurbishment at Graig Hall: Cllr Fry reported that building control have accepted the improvements and everything has been completed. It was agreed for Cllr Fry to cost the installation of a vision panel between the coffee room and the large hall, and provided the work can be done for £500 or less, to proceed with the installation.
 - b. Fencing between open space and Caerphilly Road: Cllr Fry reported that the scheduled works were complete so this item will be removed from the projects list. The widening of the path through the open space was discussed, and subject to reasonable tenders should be completed. This item to be added to the projects list on the next agenda.
 - c. Rhiwderin Community Centre upgrade: Cllr Gregory reported that work had started and the old toilet block had been demolished. Footings for the new block were underway and the car park area was about to be started.
6. **Reports:**
 - a. Police – NTR, unable to attend.
 - b. City Councillors – Cllr Cornelious reported that there were no areas of concern for the ward following NCCs publication of matters arising from the Inspector's report on the proposed LDP.
 - c. Graig CC – Cllr Evans reported that the new parking signs in the car park were making an impact. Cllr Sayer noted that at 6.30 the previous Sunday morning he counted 20 cars in the car park and although he applauded Council's efforts with the signage, policing the issue could cause problems.
 - d. Rhiwderin CC – Discussed above.
 - e. Best Kept Villages – A resident had commented on how good St Basil's shops roundabout looked and passed on thanks to all.
 - f. Allotments – NTR
 - g. Play Areas – Cllr Gregory had again written emails to NCC regarding the play areas but had received no replies. Cllr Whitfield asked that if issues with a play areas for Rhiwderin was holding up proceedings, why could the other play areas in the ward not be upgraded in the meantime.
 - h. Burial Board – Cllr Harris reported that a meeting had been held the previous week, and an inspection of the cemetery had taken place which was looking good.
7. **Items for Next Agenda**
None
8. **Planning:**

- a. CONEX/14/0512 - Erection of single storey rear and first floor rear extension. Site: 22 Tredegar Street, Rhiwderin, Newport. NP10 8RY. Application Type: Full. Comment: No objections provided neighbours are consulted and agree.
- b. CONEX/14/0600 - Reserved matters of access, appearance, landscaping, layout and scale being sought for the linear park including the flood wall, landscaping and footpaths of outline planning permission 10/0886 for comprehensive redevelopment of former aluminium factory complex to create a new neighbourhood. Site: Former Castle Works Site, Tregwilym Road, Rogerstone, Newport. Application Type: Reserved matters. Comment: Council re-iterates all its former comments regarding this development.

9. Items for Discussion/Action

- a. Approve Council's Annual Return for submission to external auditor - The accounts were audited and accepted by the internal auditor with no issues. Council formally accepted and the Chairman duly signed the annual return in readiness to submit to the external auditor. The Clerk was thanked.
- b. Website (update - Technologies Sub-Committee) - The new site is well underway, Cllrs were asked to ensure they had filled in their paperwork so personal details could be advertised on the new site.
- c. Light opposite Garth Terrace (update - DW) - Cllr Williams was not able to attend but had reported to Cllr Gregory that NCC had changed its view on the light opposite Garth Terrace and that it would **not** now be switched off during the night. Cllr Caston reported that some lights in Pentrepoeth Road which were previously being switched off at night are now being left on. Clerk to chase up previously requested map of all street lights in the ward.
- d. Dog fouling - Cllr Williams had given Cllr Gregory some signage and he had also obtained some from the Dog Warden. These had been erected around the open space in Bassaleg. It was agreed that prices for metal signs which included the Council's logo would be priced up. Clerk to invite the Dog Warden to the next meeting to discuss the most effective way of addressing the issue.
- e. NCC Matters arising consultation re LDP - Cllr Caston had reviewed the paperwork and made notes for comments which were discussed by Council. It was agreed that the Clerk would submit the comments formulated by Cllr Caston and he was thanked for the hard work and time he had given to research the issue.
- f. Liaison meeting update - It was reported that the majority of the meeting was given over to the forthcoming NATO summit being held at the Celtic Manor Resort in September, but that the next meeting will concentrate on Concurrent expenditure as the new NCC Financial Officer had agreed to look at this issue again with a view to finding a fairer way of distributing funds to smaller Community Councils.

10. Correspondence for Information:

Noted but not discussed.

11. Accounts for Payment: Accepted. Proposed Cllr Evans, seconded Cllr Sayer.

Clerk salary & office allowance June 2014	£1551.64
June miscellaneous expenses	£104.54
C Ricci – bin cleaning, litter picking & maintenance June 2014	£250.00
Graig Electrical Services - hand dryers to Graig Hall toilets	£312.00
M&M Catering - supply and installation of kitchen to Graig Hall	£1798.80
S Rose - repainting of badminton court to Graig Hall	£360.00
M Yearsley - Architect fees re RCC toilet block and car park (2 invoices)	£1654.93
P Gregory - Chairman's Allowance	£200.00
Celtic Fire Protection Co. - supply of fire extinguisher & safety sign to Graig Hall	£43.97
Coleg Gwent - L2 personal license holder course for Cllr Harris	£195.00
Greenmoor Nurseries - hanging baskets for both Centres	£300.00
K Jones Heating Services Ltd - Gas Inspection and service to RCC	£186.00
Newport City Homes - grass cutting at Fort View play area	£212.04
HMRC - PAYE & NI Apr-Jun	£1522.63

Total to date: £5512.74

Receipts

HMRC - Reclaim of VAT for 2013-14	£4697.34
-----------------------------------	----------

The Clerk was asked to enquire if the contractor who emptied the bins and litter picked the play areas would be interested in taking on the job of occasionally strimming alongside the new fencing on the open space as this was not being attended to by NCC when they cut the grass.

Clerk to also arrange with the Committees for Council to take over the payment of utility bills for the Community Centres.

12. Dates of next meetings:

Planning Meeting – Wednesday 16th July 2014 at 7pm
Full Council Meeting - Wednesday 30th July at 7pm

13. Urgent Business not on discussed above.

The costs for framing Council's copy of the first Parish Council meeting minutes was agreed, which would be tied in to the costs of framing the most recently obtained copy of footpaths in the ward, Cllr Harris and Clerk to arrange.

Cllr Whitfield gave her apologies in advance for the 30th July meeting and Cllr Gregory gave his apologies for both the 16th and 30th July meetings.

There being no further business to discuss, the meeting was closed at 9.07pm

Signed..... (Vice Chair) – 30th July 2014

Posted to notice boards 08.07.14

Clerk to the Council: Sian Davies
6 Vale View, Gelli Park, Risca, Newport. NP11 6HS
Tel: 01633 614119, Mobile: 07971 094382
Email: clerk@graigcc.co.uk

Website: www.graigcc.co.uk



www.facebook.com/GraigCommunityCouncil



[@GraigCommCoun](https://twitter.com/GraigCommCoun)