



GRAIG COMMUNITY COUNCIL

Summons and Agenda for Full Council Meeting to be held at the Graig Community Centre, Bassaleg at 7pm on 1st October 2014

Dear Councillor,

A meeting of the Graig Community Council will be held at the Graig Community Centre on Wednesday 1st October 2014 at 7pm (prompt)

1. **To receive apologies for absence.**
2. **To receive public representations**
3. **To approve and sign the minutes of the meetings held on Wednesday 27th August 2014, the AGM of Graig Hall on 14th July 2014 and the AGM of Rhiwderin Community Centre on 1st September 2014.**
4. **Clerk's Report:** Please see separate report
5. **Projects:**
 - a. Graig Hall coffee room vision panel
 - b. Footpath through Bassaleg open space
 - c. Rhiwderin Community Centre upgrade
6. **Reports:**
 - a. Police (report received)
 - b. Newport City Councillors
 - c. Graig Community Centre
 - d. Rhiwderin Community Centre
 - e. Best Kept Villages Group
 - f. Allotments
 - g. Play Areas
 - h. Burial Board
7. **Items for forthcoming agendas:**
Budget & Precept - 29th October meeting
8. **Planning:**
 - a. Planning Appeal - Appeal Subject: Siting of temporary agricultural workers dwelling and formation of access. Appeal Site: Coed y Squire Farm, Graig, Risca. Appeal Reason: Failure to give notice of Council's decision within the appropriate period following application submission.
 - b. **CONEX/14/0878 - Erection of first floor side extension over existing single storey side extension. Site: 5 Caerphilly Road, Newport. NP10 8LE. Application Type: Full.**
9. **Items for Discussion/Action:**
 - a. Website (update - Technologies Sub-Committee)
 - b. Dilapidations schedule (KS)
 - c. Clerk's working hours review
 - d. Chairman's board
 - e. British Legion donation for Remembrance Sunday wreath
 - f. Honorariums
 - g. **Christmas Lighting Event**
10. **Correspondence for Information:**
NCC Planning and Licensing if available, The Clerk magazine
11. **Accounts for Payment:**

Clerk salary & office allowance September 2014 & salary increase backdated	£1774.33
September miscellaneous expenses	£95.90

C Ricci – bin cleaning, litter picking & maintenance September 2014	£250.00
Office Furniture Online - Furniture for Conference Room at Graig Hall	£489.60
Staples - office supplies	£37.23
Newport City Homes - grass cutting at Fort View play area	£212.04
Mr M Yearsley - architect fees for Rhiwderin CC project	£942.85
Mr C Ricci - grass strimming at open space in Bassaleg	£50.00
Mazars - external audit annual fee	£780.00
HMRC - PAYE & NI Jul-Sep	£1672.95
Office Furniture Online - fixing brackets for Conference Room furniture	£81.60
Gareth Rees Electrical - repairs to Graig Hall fire alarm system	£55.00

Total to date: £6441.50

Receipts

None

12. Dates of next meetings:

Planning Meeting – Wednesday 15th October 2014 at 7pm

Full Council Meeting - Wednesday 29th October 2014 at 7pm

13. Urgent Business not discussed above:

Yours faithfully,

Sian Davies – Clerk to the Graig Community Council

Compiled 26.09.14

Updated 01.10.14

Please note: This agenda is subject to change due to late additions of planning application details and urgent matters to be dealt with which may arise from time to time. Every effort is made for this to be an accurate reflection of the matters for discussion at the time of publishing.

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