



GRAIG COMMUNITY COUNCIL

Summons and Agenda for Full Council Meeting to be held at the Graig Community Centre, Bassaleg at 7pm on 30th April 2014

Dear Councillor,

A meeting of the Graig Community Council will be held at the Graig Community Centre on Wednesday 30th April 2014 at 7pm (prompt)

1. **To receive apologies for absence.**
2. **To receive public representations** (member of Bassaleg Post Office attending)
3. **To approve and sign the minutes of the meeting held on Wednesday 26th March 2014**
4. **Clerk's Report:** Please see separate report
5. **Projects:**
 - a. Meeting room & kitchen refurbishment at Graig Hall (update)
 - b. Fencing between open space and Caerphilly Road (update)
 - c. Rhiwderin Community Centre upgrade (update)
6. **Reports:**
 - a. Police
 - b. Newport City Councillors
 - c. Graig Community Centre (update on parking issues)
 - d. Rhiwderin Community Centre (minutes received)
 - e. Best Kept Villages Group
 - f. Allotments (May inspection date and public liability insurance)
 - g. Play Areas
 - h. Burial Board
7. **Items for forthcoming agendas:**

None
8. **Planning:**
 - a. CONEX/14/0259 - Part conversion of integral garage into private living space. Site: 17 Gloch Wen Close, Rhiwderin, Newport. NP10 8UN Application Type: Full.
 - b. CONEX/14/0370 - Conversion of redundant farm buildings to office including extension of barn on south east elevation with associated parking areas and installation of photovoltaic panels. Site: Graig-y-saeson Farm, Forge Lane, Bassaleg, Newport. Application Type: Full.
 - c. CONEX14/0352 - Proposed two storey extension to the side and rear of 168 Laurel Road to form a new dwelling. Site: 168 Laurel Road, Bassaleg, Newport. NP10 8PT Application Type: Full
 - d. CONEX/14/0377 - Reserved matters application relating to landscaping, layout, access, scale and appearance of part of phase 1 (Mandrake House Site) of developing 28No. apartments pursuant to outline planning permission for comprehensive redevelopment of former aluminium factory complex to create a new neighbourhood. Site: Former Castle Works site, Tregwilym Road, Rogerstone, Newport. Application Type: Reserved Matters
9. **Items for Discussion/Action:**
 - a. Approval of accounts for internal auditor
 - b. Arrange AGMs for Community Centres
 - c. Review of grounds maintenance for St Basil's shops roundabout (update - MS)
 - d. Spending grant money on improvements to website (update - Technologies Sub-Committee)
 - e. Light opposite Garth Terrace
 - f. Open Day
 - g. Bassaleg Post Office
 - h. Invitation to be involved with a competition at Cwm Hedd Lakes
 - i. Council insurance review

- j. Clerks holiday submission
- k. **Welsh Government - letter regarding Governance in Small Public Bodies**
- l. **Court Crescent**

10. Correspondence for Information:

NCC Planning and Licensing if available, Wicksteed brochure on adult fitness outdoor equipment, Play for Wales magazine, **Clerk & Council's Direct magazine**

11. Accounts for Payment:

Clerk salary & office allowance March 2014	£1551.84
March miscellaneous expenses	£105.00
C Ricci – bin cleaning, litter picking & maintenance April 2014	£190.00
Bassaleg Allotment Association - Public Liability Insurance (45 plots x £2.00)	£90.00
Cllr W Haigh - re-imburement of expenses for updating the Chain of Office	£43.95
Mr M Yearsley - fees for meeting room at Graig Hall & toilet block at Rhiwderin	£2239.33
CPRW - annual membership fees	£20.00
Networkwaste - skip costs for St Basil's Churchyard annual cleanup	£360.00
R Charles Plastics - works for meeting room project	£4450.00
K Jones Heating - works for meeting room project	£6690.00
Gareth Rees Electrical - works for meeting room project	£1175.00
Contract Flooring Services - works for meeting room project	£2313.19
Steve Rose - works for meeting room project & painting notice boards	£1520.00
Total to date:	£14148.31

Receipts

None

12. Dates of next meetings:

Planning Meeting – Wednesday 14th May at 7pm

Full Council Meeting - Wednesday 28th May 2014 at 7pm

13. Urgent Business not discussed above:

Yours faithfully,

Sian Davies – Clerk to the Graig Community Council

Compiled 28.04.14

Updated 30.04.14

Please note: This agenda is subject to change due to late additions of planning application details and urgent matters to be dealt with which may arise from time to time. Every effort is made for this to be an accurate reflection of the matters for discussion at the time of publishing.

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