



GRAIG COMMUNITY COUNCIL

Summons and Agenda for Full Council Meeting & AGM to be held at the Graig Community Hall Bassaleg at 7pm on 29th May 2013

Dear Councillor,

A meeting of the Graig Community Council will be held at the Graig Community Hall, Bassaleg on Wednesday 29th May 2013 at 7pm (prompt)

- 1. To receive apologies for absence.**
- 2. To receive public representations if required.**
- 3. To hold internal election and appoint members to sub-committees.**
- 4. To approve and sign the minutes of the meeting held on Wednesday 24th April 2013**
- 5. Clerk's Report:** Please see separate report
- 6. Projects:**
 - a. Play areas refurbishment (update)
 - b. Jubilee Path (update)
 - c. Fencing between open space and Caerphilly Road (update)
- 7. Reports:**
 - a. Police
 - b. Newport City Councillors
 - c. Graig Community Centre
 - d. Rhiwderin Community Centre (letter received regarding insurance claim, minutes received)
 - e. Best Kept Villages Group (Email from the group)
 - f. Allotments (update on allotment inspection)
 - g. Play Areas
 - h. Burial Board (email from resident)
- 8. Items for forthcoming agendas:**

LDP Presentation - June 12th meeting (meeting to start at 6.30pm)
Authorisation of accounts prior to sending to external auditor - June 26th meeting
- 9. Planning:**
 - a. CONEX/13/0454 - Erection of two storey rear extension plus provision of new window in side wall of existing bedroom. Site: 27 Delphinium Road, Rogerstone, Newport. Np10 9JF. Application Type: Full.
- 10. Items for Discussion/Action:**
 - a. Review of Welsh Government's letter regarding the Community Infrastructure Levy (RC)
 - b. Items for Liaison meeting agenda
 - c. Bassaleg & Rhiwderin Directory submission
 - d. Request for extra bus stop at Viaduct Way
 - e. Update on meeting with Orchard Close residents
 - f. Decision on extending the committee room
 - g. Response to maintenance request for Lower Machen planter
 - h. Councillor training
 - i. Request for assistance from Welsh Water re: pumping kiosks
 - j. Notice of, and invitation to One Voice Wales AGM
- 11. Correspondence for Information:**

NCC Planning and Licensing if available, The Clerk & Clerk & Councils Direct magazine, Noah's Ark magazine, Orchard Close meeting notes, allotment inspection meeting notes, Bassaleg & Rhiwderin Directory submission.

12. Accounts for Payment:

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|--|----------|
| Clerk salary & office allowance May 2013 | £1616.82 |
| May miscellaneous expenses | £280.00 |
| C Ricci – bin cleaning, litter picking & maintenance May 2013 | £280.00 |
| Staples - office supplies | £9.00 |
| Newport City Homes - grass cutting to Fort View play area for March 2013 | £212.04 |
| Newport City Homes - grass cutting to Fort View play area for April 2013 | £212.04 |
| Welsh Water - Nov 2012 - May 2013 water bill for Bassaleg Allotment site | £42.63 |
| Best Kept Villages - donation to the group to pay for planting as agreed | £100.00 |

Receipts

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|---|-----------|
| Newport City Council - 1st annual precept payment | £15139.20 |
| HMRC - VAT refund | £4807.76 |

13. Dates of next meetings:

Planning & Environment Meeting – Wednesday 12th June 2013 (6.30pm start)
Full Council Meeting – Wednesday 26th June 2013

14. Urgent Business not discussed above.

Yours faithfully,
Sian Davies – Clerk to the Graig Community Council

Compiled 24.05.13
Updated 29.05.13

Please note: This agenda is subject to change due to late additions of planning application details and urgent matters to be dealt with which may arise from time to time. Every effort is made for this to be an accurate reflection of the matters for discussion at the time of publishing.